The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)* | 2015-16 |

1. Details of the Institution

1.1 Name of the Institution | DIMAPUR GOVERNMENT COLLEGE |

1.2 Address Line 1 | ORIENTAL COLONY |

Address Line 2 | DIMAPUR |

City/Town | DIMAPUR |

State | NAGALAND |

Pin Code | 797112 |

Institution e-mail address | dimapurgovtcollege@gmail.com |

Contact Nos. | 03862-248291 |

Name of the Head of the Institution: | NGANGSHIKOKBA AO |

Tel. No. with STD Code: | 03862-248291 |

Mobile: | 9436003347 |

Name of the IQAC Co-ordinator: | Dr. M L Ngullie |

Mobile: | 9436266507 |

IQAC e-mail address: | dgc_iqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* | NLCOGN21222

OR

1.4 **NAAC Executive Committee No. & Date:** | EC(SC)10/A&A/47.1
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: | dimapurgovtcollege.in

Web-link of the AQAR: | http://dimapurgovtcollege.in/wp-content/uploads/2016/11/DGC-AQAR-2016-Working.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.21	2015	2020
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

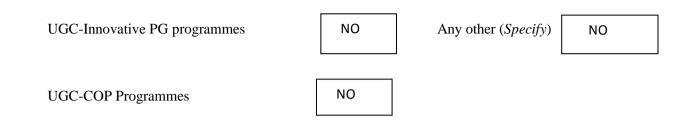1.7 Date of Establishment of IQAC : DD/MM/YYYY | 25/07/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)* – N/A

   i. AQAR _____ _____ (DD/MM/YYYY)4
  ii. AQAR_____ _____ (DD/MM/YYYY)
 iii. AQAR_____ _____ (DD/MM/YYYY)
 iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State [X]   Central [X]   Deemed [X]   Private [X]

Affiliated College   Yes [✓]   No [ ]

Constituent College   Yes [ ]   No [✓]

Autonomous college of UGC   Yes [ ]   No [✓]

Regulatory Agency approved Institution   Yes ☐   No ☑

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

    Urban ☑   Rural ☐   Tribal ☐

Financial Status: Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☑

Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑   Science ☐   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others (Specify)

- ➤ .Community College,
- ➤ IGNOU Study Centre,
- ➤ Floriculture

1.11 Name of the Affiliating University *(for the Colleges)*   Nagaland University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NO

University with Potential for Excellence   NO   UGC-CPE   NO

DST Star Scheme   NO   UGC-CE   NO

UGC-Special Assistance Programme   NO   DST-FIST   NO

UGC-Innovative PG programmes	NO	Any other (*Specify*)	NO

UGC-COP Programmes | NO |

2. IQAC Composition and Activities

2.1 No. of Teachers | 08 |

2.2 No. of Administrative/Technical staff | 03 |

2.3 No. of students | 0 |

2.4 No. of Management representatives | 01 |

2.5 No. of Alumni | 0 |

2.6 No. of any other stakeholder and
    community representatives | 0 |

2.7 No. of Employers/ Industrialists | 0 |

2.8 No. of other External Experts | 02 |

2.9 Total No. of members | 14 |

2.10 No. of IQAC meetings held
Since 15/11/2015 till 30/06/2016 | 05 |

2.11 No. of meetings with various stakeholders: No. | 05 | Faculty | 03 |

Non-Teaching Staff Students | 0 | Alumni | 01 | Others | 01 |

- ➢ Meetings with Faculty on 17th June 2016 proposal of constructing a four lane road across the College campus.
- ➢ Another meeting with Teachers' Association on 20th June 2016 to discuss the government decision for alternative proposal.
- ➢ A meeting with the HODs for finalization of Roadmap for the College held on 30th March 2016.

- A meeting with the HODs for preparation of AQAR of the College for 2016 held on 29/09/16
- A meeting with the Alumni Association held on 6th May 2016 to discuss the Cricket Match on 22/05/16 and construction of Twin Gates for the College.

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ✓

If yes, mention the amount | NA |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 04 | International | 0 | National | 0 | State | 0 | Institution Level | 04 |

(ii) Themes

> 1. *The Concept of Change: A Philosophical Analysis* – Mr **Temjenmeren**, Asst. Prof. Department of Philosophy. Dt. 16/01/16
> 2. *Communitization of Elementary Education in Nagaland – A Case Study* by Dr. **Benjongkumba**, asst. Professor, Department of Education. Dt.19/03/16
> 3. *Financial Planning and the Magic Power of Compounding* by Mr. **B. Sarkar**, Asst. Prof. Department of Comerce. Dt. 07/04/16
> 4. *Natural Economic Zone – India's Northeast in "Act East Policy"* by Mrs. **Moamongla Aier**, Asst. Prof. Department of Political Science. Dt.18/06/2016

2.14 Significant Activities and contributions made by IQAC

> 1. Four Interdepartmental Seminars were conducted during the period under report as per 2.13 (i) above
> 2. Conducted Teachers' Training on "**Maintenance of Students' Progression Record**" on 06/08/2016 with Miss Kavili Jakhalu as the Trainer.
> 3. Automation of the Library completed on March 10, 2016.
> 4. College Journal Registered in the "Directory of ISSN Assigned Indian Serials – 2014" which includes the details of Indian Journal Serials registered by Indian ISSN where it has been indexed. The communication was received through letter dated 09/06/16
> 5. MOU made on 25/06/2016 with a party to run the College Girls' Hostel.
> 6. Basketball court was constructed with the fund provided by the Indian Army.
> 7. Two College gates were constructed with the help of the Alumni Association.
> 8. Ten students were awarded poor students' scholarship.
> 9. A set of Sound System has been acquired.
> 10. A two wheeler parking shed has been constructed.
> 11. Students' and Parents' Feedback conducted.

2.15 Plan of Action by IQAC/Outcome;

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
1. To establish 2 new departments	1. All arrangements have been made to introduce Sociology & Psychology departments in the College.
2. To start a course on Floriculture	2. All preparations are completed to start the course from July 2016.
3. To start a hostel for girl students	3. MOU singed with a party to run the Girls' hostel by next session
4. To run the existing Community College.	4. UGC has approved as requested

2.15 Whether the AQAR was placed in statutory body   Yes [✓]   No [ ]

Management [✓]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

> ➢ The IQAC had several meetings and discussed the AQAR in detail before submission to the NAAC.
> ➢ The AQAR was also placed at the joined meeting of the IQAC and Heads of Departments for final approval.
> ➢ The AQAR was discussed in Faculty Meetings of all the Departments individually.

Part – B
Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	NA	NA
PG	NA	NA	NA	NA
UG	02	NIL	NIL	NIL
PG Diploma	NA	NA	NA	NA
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	01	NIL	NIL	NIL
Certificate	01	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	04	0	0	0
Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

> BA Course, B.Com Course, UGC sponsored Community College that runs a Diploma Course in Tourism and Hospitality Management.

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04 ie. BA, B.Com, Diploma in Tourism and Hospitality Management, run by Community College, and Certificate Course in Floriculture under RUSA.
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [X]   Parents [✓]   Employers [X]   Students [✓]
   (On all aspects)

   Mode of feedback   :   Online [X]   Manual [✓]   Co-operating schools (for PEI) [X]

> *An analysis of the feedback enclosed in the Annexure -1 (from Parents/Guardians)*
> *An analysis of the feedback enclosed in the Annexure -2 (from Students)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Two new Departments were introduced from July 2016;

- ➢ Department of Sociology
- ➢ Department of Psychology
- ➢ Certificate Course in Floriculture

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
47	26	21	0	0

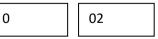2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

- ➢ Since the College is a government institution, we are not allowed to recruit any faculty.

2.4 No. of Guest and Visiting faculty and Temporary faculty

01		0		02

- ➢ One Subject Expert is being outsourced for the benefit of the students.
- ➢ Two teachers have been transferred to the College on Temporary basis to man the newly introduced Subjects.

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	0	0
Presented papers	0	0	0
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> ➢ Dissemination of study materials to the students done through specially created Folder in the Library Computer named "MATHLAB" was introduced.
> ➢ Advanced Reading method was introduced in the College by few teachers
> ➢ Study groups are formed in the classes through which study materials are distributed to the students by means of a mobile application called *Whatsapp*.

2.7 Total No. of actual teaching days during this academic year

190

> ➢ This consists of two semesters ie. a half part of July – December 2015 and January – June 2016 sessions.

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Yes

> ➢ Open book system was introduced in the English Department and accordingly students are given marks according to their performances in the Exercise.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| 02 | 0 | 0 |

> ➢ Two members are involved in curriculum restructuring of another autonomous college.
> ➢ Dr, Jamedi is a member of Academic Council of the Affiliating University.

2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division (Grading)								
		CGPA	O	A	B	C	D	E	F	Pass %
2nd Sem BCom	88									
2nd Sem BA	227									
4th Sem BCOM	74									
4th Sem BA	249									
6th Sem BCOM	68		-	-	03	21	18	-	26	61.76%
6th Sem BA	205		-	-	05	82	58	03	57	72.19%

> ➢ In the new system only grades are awarded and that is also in the 6th semester.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

➢ IQAC publishes the annual College journal regularly.
➢ IQAC helps the Principal monitor the daily class routine to ensure that the classes are held uninterruptedly.
➢ IQAC insists on the students that they must come to the College with proper uniform
➢ IQAC carries out Students' and parents' feedback exercise every semester to enable the Principal to analyse them and also take action.
➢ IQAC participates in the discussion and analysis of the results in the Faculty and HODs meeting after every examination.
➢ IQAC organises the monthly interdepartmental seminars to equip the teachers in higher education
➢ IQAC encourages the teachers by issuing certificates of participation and paper presentation.
➢ IQAC keeps records of teachers' attendance in seminars and other academic programmes with intention to enhance the quality of the institution.

2.13 Initiatives undertaken towards faculty development;

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	03
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	01
Others	01

➢ Mrs. Imtikokla went for RC from 08/09/16 to 28/092016 to NEHU Shillong
➢ Mrs. Tainla Mar went for RC from 29/08/16 to23/09/16 to JNU New Delhi
➢ Miss. Suzzana Yaden went for RC from 18/04/16 to 08/05/16 to NEHU Shillong
➢ Mr. M Angami went for Special Summer School from 27/06/16 to 17/07/16 to NEHU Shillong
➢ Miss. Imkongmenla went for OC from 08/09/16 to 28/092016 to Burdwan University
➢ Mr. T Zanthungo and Went for OC from 30/05/16 to26/06/16
➢ Mr, Lichumthung Kikon Went for OC from 30/05/16 to26/06/16
➢ Mrs. Chanda Datta went to Pranabananda Womens' College, Dimapur as Guest Lecturer (other)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily

Administrative Staff	52	NIL	NIL	8 fixed,
Technical Staff	3	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ➢ Published the Dimapur Government College (DGC) journal Vol. 1, Issue-2, 2015
- ➢ Four Inter-departmental Seminars have been organized upto 30/06/2016.
- ➢ Issue Certificate of participation for attending the seminars and Certificate of presentation to the paper presenters
- ➢ Encourage the teachers to take up research at every Seminar introduction.
- ➢ Talks on "how to write good papers" are being given from time to time.
- ➢ Seminar Alerts notices are displayed on the board every month for teachers

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	0	08
e-Journals	0	0	0
Conference proceedings	0	0	0

Research papers published in non-peer reviewed journal (DGC Journal);
- ➢ Dr. Jamedi : *God Does Not God Exists, but God Is: An Analysis of Tillich's Concept of Existence*
- ➢ Dr. Benjongkumba : *Environmental Awareness and Attitudinal Problems in Nagaland: An Overview from Educational Perspective*
- ➢ Dr. Maongkala Longchar : *An Exploration of Postmodern Elements in Salman Rushdie's* **Grimus**
- ➢ Dr. M L Ngullie : 1) *Utilization of Water Resources for Power Generation in Northeast India*
   2) *Financial Inclusion for Economic Development in Nagaland.*
- ➢ Mrs. Imtikokla Ozukum : *The Problem of Child Labour in India*
- ➢ Dr. K N Singh : *Relevance of Gandhi in the Modern World*
- ➢ Mr. Mhasivilie Zhale : *The Traditional Rituals of Hunting with Particular Reference to Tiger: A Unique Practice of the Angami Nagas*
- ➢ Mrs. Alemtula : *Marriage and Aftermath: Thomas Hardy's Jude the Obscure*

3.5 Details on Impact factor of publications:

Range [0]   Average [0]   h-index [0]   Nos. in SCOPUS [0]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects *(other than compulsory by the University)*	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published   i) With ISBN No. [0]   Chapters in Edited Books [0]

                    ii) Without ISBN No. [0]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [Nil]   CPE [Nil]   DBT Star Scheme [Nil]

INSPIRE [Nil]   CE [Nil]   Any Other (specify) [Nil]

3.10 Revenue generated through consultancy [Nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	NA	NA	NA	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons [13]

- Dr. M L Ngullie, went to Nagaland Public Service Commission, Kohima as Subject Expert for recruitment of Asst. Professors in Economics on 23/04/16
- Dr Maongsangba, went to Nagaland Public Service Commission, Kohima as Subject Expert for recruitment of Asst. Professors in Political Science on 23/04/16.
- Mrs. Khrienuo Angami went to Yemhi Memorial College, Dimapur as Subject Expert for recruitment of Asst. Professor in Political Science on 18/05/16.
- Mrs. Ningshijungla went to Yemhi Memorial College, Dimapur as Subject Expert for recruitment of Asst. Professor in History Science on 18/05/16.
- Dr. K N Singh went to Unity College, Dimapur as Subject Expert for recruitment of Asst. Professor in History on 04/04/16.
- Dr. Benjongkumba went to Mission Hr. Sec. School as a board member for Teachers' recruitment
- Mr. Ashok Kumar Sr. HA went Pranabananda Women's College to conduct Workshop on Office Management on 04/02/2016
- Mr. Ngangshikokba Ao, Principal attended the Admission Test Procedure at Salt Christian College, Dimapur on 25-06-16
- Dr. Jamedi Longkumer, went to Sakus Mission College, Dimapur on 20/02/16 for Orientation of the Faculty on matters relating to NAAC Peer Team's visit.
- Dr. Jamedi Longkumer, went to Pranabananda Women's College, Dimapur on 10/06/2016 for Supervising the preparations for NAAC Team's visit to the College.
- Mr. Mhasivilie Zhale, Asst. Professor, worked as an Observer for Central Teacher Eligibility Test (CTET) held on 21/02/2016
- The College let out the classrooms to University of Hyderabad for conducting conduct of Entrance Test from May 30 to June 5 2016.

3.13 No. of collaborations   International `0`   National `0`   Any other `01`

- MOU signed with a private party to run the girls' hostel of the College

3.14 No. of linkages created during this year   `01`

- The College has been appointed as Mentor for NAAC assessment project of Peren Government College, Nagaland.

3.15 Total budget for research for current year in lakhs:

From Funding agency `0`   From Management of University/College `.35`

Total `.35`

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions   received by faculty and research fellows

of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

01

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0   SRF 0   Project Fellows 0   Any other 0

3.21 No. of students Participated in NSS events:

University level 0   State level 10

National level 20   International level 0

3.22 No. of students participated in NCC events:

University level 0   State level 39

National level 29   International level 0

3.23 No. of Awards won in NSS:

University level 0   State level 0

National level 01   International level 0

3.24 No. of Awards won in NCC: University level 0   State level 01

National level 02   International level 0

3.25 No. of Extension activities organized

University forum 0   College forum 0

NCC 0   NSS 01   Any other 0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

Nil

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	60,703 Sqm	-	-	-
Class rooms	17	-	-	-
Laboratories	-	-	-	-
Seminar Halls	01	-	-	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	04	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	5.5 lac	-	-
Others	-	-	-	-

*A set of Sound System has been acquired during the period costing Rs.3.5 lacs
* 2 printers, 1 LCD Projector, 1 Laptop, 1 Copier Machine costing Rs. 2 lakhs

4.2 Computerization of administration and library | Yes |

 ➢ The process completed and inaugurated on 10th March 2016.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6150	1731842	76	47003	6226	1778845
Reference Books	475	228736	-	-	475	228736
e-Books	135000	-	-	-	-	-
Journals	04	10500	-	-	-	-
e-Journals	6000	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	13	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Lab	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	40	16	BSNL	-	-	11	10	03

Added	03	01	Jionet 4G	-	-	02	-	-
Total	43	17	-	-	-	13	10	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> ➢ Computer Training Programme for students was arranged
> ➢ Digital Literary Training with NDLM under Digital India Initiative arranged

4.6 Amount spent on maintenance in lakhs :

i) ICT | 0.44 |

ii) Campus Infrastructure and facilities | 4.5 |

iii) Equipments | 0.68 |

iv) Others | - |

Total : | 5.62 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> ➢ Twelve students were awarded stipend under College Students' Welfare Fund sponsored by the teaching faculty
> ➢ Students' progression records are maintained by the Heads of Departments.

5.2 Efforts made by the institution for tracking the progression

> ➢ All passed out students are compulsorily enrolled in the Alumni Association to track their progress
> ➢ HODs maintain students progression records

5.3 (a) Total Number of students (current semester)

UG	PG	Ph. D.	Others
991	NA	NA	NA

(b) No. of students outside the state | 69 |

(c) No. of international students | 0 |

Men | No | % | | No | % | Women
        | 509 | 51.36 | | 482 | 48.63 |

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
65	09	839	24	(02)	937	69	11	881	30	(03)	991

Demand ratio   Dropout %

| 7:17 | | 41.41% |

352/850 =0.41

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

| Nil |

No. of students beneficiaries | 0 |

5.5 No. of students qualified in these examinations

NET | 0 | SET/SLET | 0 | GATE | 0 | CAT | 0 |

IAS/IPS etc | 0 | State PSC | 0 | UPSC | 0 | Others | 0 |

5.6 Details of student counseling and career guidance.

> Mentoring of students is done by every teacher at regular intervals. Through these programmes the teachers are able to guide the students in choosing their careers indirectly.
> Career guidance programme for students is organized from time to time by inviting experts from outside. Such programmes benefit the students directly in deciding for their careers.

No. of students benefitted | 75 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	03	0	03

➢ These were achieved through the Community College functioning under UGC scheme

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level   20   National level   0   International level   0

No. of students participated in cultural events

State/ University level   02   National level   01   International level   0

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   02   National level   0   International level   0

Cultural: State/ University level   0   National level   01   International level   0

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	679	5079820
Financial support from other sources	12	57600
Number of students who received International/ National recognitions	0	0

➢ Students' Welfare Fund created by teachers' voluntary contribution awarded stipend to 12 students from economically poor backgrounds @Rs 400/- per month per students for 2 semesters. This amounted to Rs. 57600/-.

5.11   Student organized / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil |

Exhibition: State/ University level | Nil | National level | Nil | International level | Nil |

5.12   No. of social initiatives undertaken by the students | 02 |
   ➢ Blood Donation camps were organized.

5.13 Major grievances of students (if any) redressed: Nil, even though suggestion boxes are kept in the College campus.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> ➢ Vision: Impact Through Quality Education
> ➢ Mission:
>   ✓ To provide Quality Education so that the learners can become responsible social assets
>   ✓ To strive towards excellence by motivating students to explore their potentials to the fullest and fulfil their aspirations
>   ✓ To empower students with knowledge and skills that will prepare them to face the challenges and equip them for creative leadership in an ever changing world.
>   ✓ To encourage students to cultivate independent thought and spirit of enquiry that will contribute and foster the ideals of global citizenship
>   ✓ To nurture the values of integrity, tolerance and respect for diversity.
>   ✓ To create a community of learners capable of becoming agents of change for social betterment in meaningful and positive ways, to lead and serve in various aspects of human activity.

6.2 Does the Institution have a management Information System | No |

6.3 Quality improvement strategies adopted by the institution for each of the following:

   6.3.1   Curriculum Development

> ➢ Prepared syllabus for Certificate Course in Floriculture
> ➢ Received Syllabus for two new subjects introduced in the July 2016.

6.3.2 Teaching and Learning

- *Whatsapp* grouping was introduced in the class for sharing study materials to the students and among students
- Use of "*Mathlab* Scheme" for distributing Video and Audio lessons continued to thrive

6.3.3 Examination and Evaluation

- Project work for students was introduced under CBCS
- Field Trips were conducted during the semesters through which marks were given.

6.3.4 Research and Development

- Dimapur Govt. College Journal Vol.1, Issue No.2 was published
- Monthly Seminar Alert notifications are pasted on the Notice Board for general information to the teachers to present papers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library Automation completed on 10th March 2016
- One more Internet connection *Jionet* was added
- More books have been acquired for the Library

6.3.6 Human Resource Management

- Both teaching and non-teaching staffs have been divided into more than 40 committees and assigned them different responsibilities to help the administration run the College smoothly.

6.3.7 Faculty and Staff recruitment

Nil

- Since it is a government institution, the College is not allowed to recruit staff on its own.

6.3.8 Industry Interaction / Collaboration

- MOU signed with a private party to run the College Girls' Hostel on July 1, 2016
- Community College signed an MOU with Hotel Acacia for placement of our graduates.

6.3.9   Admission of Students

   (2015-2016 session)

	Commerce	Arts	Total
2nd Sem	90	241	331
4th Sem	79	252	331
6th Sem	68	207	275
Total	247	700	937

6.4 Welfare schemes for

Teaching	Yes, Rs. 52,000/-
Non teaching	Yes, Rs 30,000/-
Students	Yes, Rs 57,600/-
Total	Rs 1,39,600/-

6.5 Total corpus fund generated

Rs. 1,39,000/-

6.6 Whether annual financial audit has been done   Yes [ ]   No [✓]

   ➢ Awaiting for government to conduct the auditing

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Directorate	Yes	Faculty Meeting
Administrative	No		Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

   For UG Programmes   Yes [ ]   No [✓]

   For PG Programmes   Yes   No

   [ ]   [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

> ➢ Twin gates of the College costing Rs 7 lakhs were constructed by the Alumni Association
> ➢ Alumni are actively participating in the preparation for Golden Jubilee Celebration
> ➢ Alumni members participated in the Cricket Match between Alumni team and College team on 28/05/2016
> ➢ Many Alumni members came for joined meeting of Golden Jubilee 06/05/2016

6.12 Activities and support from the Parent – Teacher Association

> ➢ There is Parent-Teachers Association which meets every year to discuss the problems faced by each stockholder and solve them.
> ➢ There were two such meetings organized during the period and valuable suggestions were given by the parents which the College has implemented successfully.

6.13 Development programmes for support staff

> ➢ The IQAC conducts Training Programmes for the Office staff from time to time to enhance their skill and efficiency to maintain the office.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> ➢ Planting of flowers and trees along the road
> ➢ Maintaining the saplings planted in the recent past
> ➢ Erected bamboo dustbin in the campus
> ➢ Alumni Association cleaned up the College Campus
> ➢ The College conducts Social Work from time to time to clean the campus
> ➢ Received the "Cleanest College Award" from Directorate of Higher Education, Nagaland: Kohima in Dec. 2015
> ➢ The College campus has been declared Tobacco free zone

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> - Innovative teaching methods - Introduction of *Whatsapp* and *Mathlab* have facilitated the students to study better
> - Introduction of Air Conditioners in the Library has increased the attendance of students in the Library to a great extend.
> - Automation and digitization of Library has made the library function much more efficiently.
> - Provision of new chairs with right posture that enable the readers to sit long in the library with less stress.
> - Provision of Exhaust fans in the classrooms to reduce the stress on students and teachers.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

> - Each department submitted and roadmap for the year, based on which they work to achieve them. Different committees have also done the same.
> - Inter departmental Seminar is organized regularly
> - DGC Journal Vol-1, Issue-2/2015 has been published.
> - Library Automation has been completed
> - Physical development: Improvement of the auditorium, Basketball court, Two wheeler parking shed, Twin gates and third gate erected,
> - Girls' hostel has started running since July 2016
> - Procured Permanent Sound System for the College
> - A ram has been constructed in front of the Principal's office for physically challenged persons.

7.3 Give two Best Practices of the institution: Annexure – 1, 2 Enclosed

> - Students' Welfare Fund of teachers providing stipend to the poor students
> - Teachers Exchange Programme under which some teachers are sent to another college in return of which it also deputes its teachers to our College for teaching certain assigned lessons.

> - *Annexure 1 & 2 enclosed at the end of the AQAR*

7.4 Contribution to environmental awareness / protection

> ➢ Regular social work is carried out by various wings like Teachers, Staff, Students and Alumni Association
> ➢ Tree plantation in and around the campus is being carried out
> ➢ Alumni Association cleaned up the garbage dumping site near the College and put a fence over it.
> ➢ Celebrated World Environment Day on 4th June 2016 jointly with Dimapur Free Legal Services Club with a function and Social Work.

7.5 Whether environmental audit was conducted?   Yes [✓]   No [ ]

  ➢ Success or failure of the trees and flowers planted in and around the campus are reviewed in the meetings of the teachers and corrective actions are taken by distributing the responsibilities to different committees.
  ➢ Plastic materials are being collected from the College campus and given to the recycling units.

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> ➢ **Strength** – Strong and dedicated faculty – Democratic decision making,
> ➢ **Weaknesses**-Less research effort-No staff quarters – Less wolume of books in the library
> ➢ **Opportunities** – Heavy inflow of students-Big land for development – scope for science stream development and up gradation to Post Graduate level.
> ➢ **Threat** – College land is proposed to be slashed away for development of four lane road by the government which may hamper further development

8. **Plans of institution for next year**

> ➢ Organize one state level seminar
> ➢ Attempt more physical developmental goals
> ➢ Encourage more research activities among the teachers
> ➢ Training Program for staff
> ➢ District level Literary completions for students

Name :Dr. M.L Ngullie   *Name : Mr. Ngangshikokba Ao*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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FEEDBACK FROM STAKEHOLDERS: PARENTS/GUARDIANS

The IQAC has put in place a Committee named PARENT-TEACHERS ASSOCIATION COMMITTEE, that liaises with the parents/guardians of the students admitted in the College. The Committee, first of all, identifies the parents/guardians, contact them and invite them to a meeting of parents and teachers for interaction as also to obtain feedback from them.

The process of identification begins at the college admission where all details about the students are obtained. A separate column for entering the particulars of the parents like name, address, telephone numbers is kept. Secondly, during the screening, the parents/guardians are made to sit with the candidates so that they are fully oriented of their responsibilities to the student's success in the course.

Using the particulars received during the admission process, the Committee contacts the parents/guardians and hold meetings with them from time to time. Such a meeting is held at least once in a semester. During such meetings, parents are invited to share their opinion, suggestions and feedback on the overall functioning of the College. The teachers give patient hearing and try to provide explanation to their queries. Whatever good points are suggested, the College accepts and try to implement them for betterment of the institution.

During the period under report, the Committee arranged a Parents-Teacher meeting on 27/05/2016. In the meeting, the Convener, Shri R.Vanthungo Lotha, briefed the members on the NAAC Assessment that took place in Nov. 2015 and thanked them for their cooperation and support in the process of accreditation. He also informed the house that the College received B grade in the exercise. The house was appraised of the overall development of the College during the last two semesters.

The teachers enlightened the parents and guardians of the importance of attendance of the students in the class and impressed upon them to check whether their wards who start from home every morning actually reach the College and attend class regularly or not.

The parents/guardians expressed their **deep appreciation** to the teachers and the College for their committed service to the students not only in the classrooms but also in their lives and career. They also highly appreciated the overall progress of the College in every front.

The parents **congratulated** the College for bagging the "Cleanest College" Award in December 2015.

The parents/guardians suggested that a ramp should be constructed at the gate of the principal's office. The same was discussed in the IQAC meeting and the message was given to the principal who readily agreed and made it soon after.

The parents also suggested that a First-Aid Box must e provided in the College. To this the teachers clarified that it was already there but was misplaced somewhere. Anyway the suggestion was welcomed and the same was also discussed in the IQAC. Since there are more than 1000 people crowding the campus daily, the demand was genuine and therefore, the Principal agreed to provide a new First Aid Box on a priority basis.

The meeting ended with the chair thanking every member for their patience and cooperation.

FEEDBACK FROM STAKEHOLDERS: STUDENTS

Students' feedback is a very important aspect of quality assurance in the life of any educational institution. Accordingly, the Dimapur Govt. College takes this exercise very seriously. During the period under report, the IQAC carried out one such programme on June 13, 2016.

First of all two classes each from both Arts and Commerce Streams were sampled for participating in the feedback exercise. Then a prepared format "**Questionaire for Feedback from Students"** with MCQs was given to the students during class hours. The format included questions on the Syllabus, the Library facilities, evaluation system, attitude, punctuality, preparedness, communicative ability and effectiveness of the teacher etc., The students were asked to tick the best option from among the choices to express their opinions. They were given the liberty to evaluate as many teachers as they wanted. The filled formats were then put in a ballot box and handed over to the committee headed by the Principal, and, other two members namely, the Head Assistant and the Vice Principal.

The committee opened the box and took out the filled formats and sorted them keeping separately for each teacher. They went through the reports one by one and analyzed them thoroughly. They made lists of teachers receiving negative remarks and positive remarks separately. To those who got positive remarks, the committee called them one by one and congratulated and appreciated them. For those teachers who got negative remarks, the committee called them and advised them to improve their performances in the future.

The exercise produced a very good effect on the overall performance of the teachers. This is an eye opener for many teachers for in the past, teachers seldom received any feedback from other stakeholders. Such practice will sure produce a good impact on our endeavour for quality education.

Best Practice - 1

1.   Title of the Practice   -   Students' Welfare Fund

2.   Goal

The aim of the Students' Welfare Fund is to provide financial assistance to poorest students studying in our college. Since it is a government institution where the fee is much lower compared to any competitive private institutions, many poor families who cannot afford to send their children out of the state or to private institutions within the state, send their children to our college. Further, many poor students from rural and far flung areas of the state, come to study here for lack of good institutions in the peripheral regions. Both these factors contribute in pushing up the population of poor students in the College.

The aim of the fund is to cater to the needs of a few extremely poor and disabled students to tide over their financial problems and continue to study for better prospects in life.

3.   The Context

The College has 991 undergraduate regular students. As mentioned above, the number of poor students is quite high so it is not possible to cater to the needs of all of them due to finance crunch. Thus the Committee selects a few poorest of the poor students especially those without parents, and extend minimum financial assistance to them. The amount is fixed at Rs.400/- per month per student for 12 months subject to renewal after 1 year.

The scheme started a few years ago by giving stipend to 8 students followed by 10 students the next year. In 2016, the number is expected to increase in the subsequent years.

The greatest challenge for the committee is scarcity of resources as the need is more but the sources of fund is limited. Therefore, the committee is actively involved in locating resources to continue the good work through different sources which is really challenging.

4. The Practice

The idea evolved in the IQAC meeting a few years ago. The house had a thorough discussion and resolved to create a "Students' Welfare Fund" with a goal to offer minimum financial assistance to a few poor students of the College. The members voluntarily contributed Rs.5000/- each as a Seed Money towards the venture.

The agenda was placed in the next Faculty Meeting with the news that the IQAC members have donated the above amount for the cause. To this the rest of the teachers agreed to contribute an equal amount. The collected amount was handed over to the principal. Following this, the principal appointed a 5 member committee and entrusted them to manage the fund.

The Committee decided to keep the amount in the bank as seed money and utilized the interest portion for giving stipend to poor students. The number of students getting stipend increase every year as the teachers continue to contribute more and more to the fund.

Recently, an arrangement has been made that each department would support one student through this fund. The suggestion went down well with the teachers. This idea will be implemented from the next academic session which is expected to raise of stipend by eight at the least. In the meanwhile, efforts are on to mobilize more funds through different ways and means.

5. Evidence of Success

Initially the fund provided stipends to 8 poor students which went up to 10 the next year. This year it has risen to 12. In the subsequent years it is decided to increase by two. In the meanwhile the departments are coming out voluntarily to sponsor one student each. That will push up the number of stipend by at least 10 more as mentioned above. It is expected that with more funds coming in, the number of poor students' stipend will definitely continue to grow.

As the needs grow, we intent to mobilize more resources from various sources. The army, the corporate bodies under (CSR) and even the government agencies could be roped in to provide more funds for the welfare of the poor students studying in our college.

6. Problems Encountered and Resources Required

Such practice requires resources. Fortunately, teachers of this College are highly giving in nature. They are ever ready to contribute for a good cause. Since they are in the high class category in terms of salaried income, they have the capacity to donate more for such a cause. At the same time, the Committee members are quite expert in procuring and managing funds. This is a bonus to the survival of the fund.

7. Notes (Optional)

This is a small step to brighten the corner where we are as teachers. But such a small gesture often results in giant impact on the life of a poor student. Therefore, it may be recommended as a small action worth a try by all institutions.

8.   Contact Details

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Best Practice No.2:

1. **Title of the Practice** - **Intra-college Teachers Exchange Programme**
2. Goal - a) To provide quality education to the students,
   - b) To provide exposure to the teachers
3. **The Context** -

Interaction is a part of learning process and exchange of teaching faculty with other institutions is expected to increase the prospect of enhancing quality education among the participating units. The practice of exchange of teachers would enable our teachers to go to those private colleges and enrich the students by their rich experiences. At the same time, the relatively younger teachers of the private institutions would gain experience from exposing themselves to a new teaching environment in government institutions like ours.

4. **The Practice**

The main thrust of the programme is the exchange of teachers between two or more colleges. This is very simple practice in which a set of teachers would be sent to a particular college with specific assignment to teach a few units of a particular paper. The teachers would be given specified period say a week or a fortnight in which she/he has to finish the topic.

5. **Evidence of Success**

Already one teacher from S.D Jain's College has come in to our college to teach a paper. The response of the students is overwhelming. The students simply look forward to meeting with the new teacher to learn new things from a guest teacher. The teachers also enjoy teaching in a new environment. This atmosphere encourages both the teacher and the students to concentrate better in teaching-learning exercise.

6. **Problems Encountered and Resources Required**

Since the concept is new, people feel conspicuous about it. Teachers hesitate to venture out to other colleges to teach there. Other college teachers also feel unsure to teach in our college where enrolment as well as percentage of good quality students are comparatively more. Notes(Optional)

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