



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

DIMAPUR GOVERNMENT COLLEGE

DIMAPUR GOVERNMENT COLLEGE, ORIENTAL COLONY.

797112

<https://dimapurgovtcollege.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Dimapur Government College is a premier co-educational undergraduate institution which was started as Dimapur College at the initiative of some prominent citizens of Dimapur town to provide an opportunity for higher education to those who could not afford to go outside Dimapur/Nagaland. It was established on 25th July of 1966. Initially affiliated to Gauhati University, Guwahati, up to Degree Pass Course in Arts and Commerce, the College was under the North Eastern Hill University (NEHU), Shillong, from 1974 to 1993. The College was taken over by the Government of Nagaland on 1st February 1989 and renamed Dimapur Government College. It is now affiliated to the Nagaland University, which was established in July 1994, and follows the curriculum prescribed by the University.

Dimapur Government College offers three-year Degree Honours and General courses in Arts and Commerce. Under Arts Stream, Honours courses in Economics, Education, English, History, Philosophy, Political Science and Sociology are offered. Under Commerce Stream, Honours in Accountancy & Finance and Management are offered. In addition, the College also offers vocational courses viz. a one year Diploma Course in Hospitality and Tourism Management and a six month Certificate course in Floriculture. The College also hosts an IGNOU Study Centre which offers various courses. The College is Accredited as 'B' grade by NAAC on 15.11.2015 and is recognized under section 2 (f) and 12 (B) of the UGC Act, 1956.

Located in Oriental Colony under the Dimapur Municipal Council area sprawling over a campus area of 44,154 sq.mtrs, the College has 59 teaching faculty, 58 non-teaching staff and 1 technical staff with 1316 students enrolled in the current semester.

Vision

Impact through Quality Education

Mission

- To provide quality education so that learners can become responsible social assets.
- To strive towards excellence by motivating students to explore their potential to the fullest and fulfil their aspirations.
- To empower students with knowledge and skills that will prepare them to face the challenges and equip them for creative leadership in an ever changing world.
- To encourage students to cultivate independent thought and spirit of enquiry that will contribute and foster the ideals of global citizenship.
- To nurture the values of integrity, tolerance and respect for diversity.

- To create a community of learners capable of becoming agents of change for social betterment in meaningful and positive ways, to lead and serve in various aspects of human activity.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The College is strategically located and has the potential to become a centre of Excellence.
- Appointment of teachers, service rules and salary are as per UGC guidelines.
- Students are extended various scholarships.
- Teachers constantly update each other in the form of Inter-departmental seminars.
- Opportunities are extended to teachers to upgrade their knowledge and teaching skills.
- Strong and dedicated group of teaching faculty and non-teaching staff.
- Adequate manpower in most of the Departments.
- Necessary committees and cells are in place and active.
- The College attracts meritorious students during admissions.
- Remedial and tutorial classes and mentoring programs are extended to the students.
- The College offers vocational courses in Hospitality & Tourism Management and Floriculture.
- The College hosts an IGNOU study centre.

Institutional Weakness

- Slow pace of infrastructural development
- Lack of research projects among faculty
- Inability to admit more students due to lack of infrastructure
- Lack of adequate classrooms resulting in overcrowding (about 110 students in a general classroom).

Institutional Opportunity

- Availability of land space for further development
- Opportunity to increase the intake of students by creating more classrooms
- Scope for introduction of Science Stream and PG courses
- Tapping of resources from funding agencies
- Scope for collaboration with other academic and research institutions of repute.

Institutional Challenge

- To produce progressively better academic results.
- To create more scope for infrastructure development.
- To improve the employability avenue of the students.
- To achieve greater research outputs and make the college a robust research centre.
- To achieve the status of an Autonomous College.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Planning and implementation of the curriculum at Dimapur Govt. College has been done in a transparent manner which ensures its implementation effectively. A time table is prepared by the office of the Vice Principal. Teachers prepare teaching plan for smooth conduct of the syllabus. The curricular aspects of the various courses being run in the College is governed by the affiliating university and its ordinances. The university updates the courses and pedagogy along with the changing needs.

Short-term, add-on programmes are conducted. Community College students undergo internships in various establishments of the hospitality sector, who ultimately find placement.

The College conducts community outreach programmes. These, in turn, enable various issues to be highlighted and create awareness both for the students and the community at large. Gender-related issues, environment and a whole lot of cross-cutting issues in human values are regularly explored which enables its transaction in curricular as well as co-curricular activities. The College observes days of local, national and international importance as part of curricular enrichment. Workshops and seminars on social issues are organised frequently.

Faculty members of the College serve on various academic and non-academic forums. Their services are utilised in many extension service activities. Besides, they also get appointed for various central and state government duties such as election related, census etc in different capacities.

The institute also obtains feedback from its various stakeholders periodically. All stakeholders are given due importance and the College strives to maintain a close association with them.

Teaching-learning and Evaluation

The demand for seats in Dimapur Government College has seen an upward trend with increase sanctioned seats. The College follows a robust teaching and learning system with the main thrust enshrined in its Vision and Mission statement. Different strategies are in place to cater to the needs of both slow and advanced learners.

The student-teacher ratio stands at a healthy 19:1 while the mentor-mentee ratio is 1:19, as of 2019-2020. Participative learning is encouraged in the classroom; a number of Departments take students out on field trips/study tours for experiential learning.

Teachers' skills have been updated through FDPs and Workshops to equip them for online teaching. Research is also being carried out by a section of the faculty.

Internal assessment activities are carried out every semester, for a total of 30 marks per paper. The Vice-Principal's office, aided by the Students Assessment Committee, issues academic calendars for every semester. A general marking pattern for semester examinations is used as a point of reference for assessment.

Classrooms in DGC are equipped with CCTV facilities which are useful during internal tests; teachers are on hand to invigilate the classrooms. Opportunities for retests are given and other internal assessment grievances are

promptly addressed.

Each Department has specific papers with underlined objectives. A full academic audit is carried out at the end of every even-semester when the senior-most students graduate. The average pass percentage of final semester students has also improved over the past five years and now stands at 73.54.

Research, Innovations and Extension

In this context, the faculty of Dimapur Government College have mobilised 8 lakhs for various research projects under NEZCC. Altogether, the members of the faculty have also published 71 papers in journals, both national and international. They have also published 12 numbers of books and chapters in edited books in the last 5 years.

The College caters to the interest of the students by providing the best available facilities for creating innovative ideas through various programmes like floriculture, hospitality and tourism management, along with regular academic studies.

The College has conducted one workshop on research methodology and another programme on Intellectual Property Rights (IPR). Faculty members have attended a number of seminars, conferences, etc.

Extension activities like the adoption of a neighbouring colony (Oriental Colony) and a neighbouring village (Phevima) by the NCC and NSS units respectively of the college train the students in social service and social awareness. The teachers and students have also participated in various extension activities in the last 5 years.

The College has signed MoUs with four hotels in the city for industrial exposure training of the students. It has also signed MoU with Emporium Training & Consultancy Pvt. Ltd for awareness cum registration programme, free of cost placement-linked soft skill development training and recruitment under PMKVY scheme in the field of aviation, hospitality and cruise lines.

Infrastructure and Learning Resources

The College, spread across 44,154 squaremetres, has 10 Academic Departments (Arts and Commerce) and 18Classrooms with WI-FI facilities. Other facilities include:

- CCTV, LCD projectors, PA system, smart boards are installed in some classrooms.
- Seminar Hall, 3laboratories, library, canteen, a mini-museum, 2 hostels and residential quarters for staff, proper power supply with solar power plant and silent generator backup.
- Medical Inspection room, water ATM, sanitary pad vending machines and incinerators.
- Boys' and Girls' common rooms, offices for NCC, NSS, EU, wash rooms, facilities for PwDs.
- automatic touch free hand sanitizer,biometric attendance,fire safety measures, and buses.
- Newly inaugurated Science Block; newAcademic Block and Central Library buildings are under construction.
- An automated Library with7594 text books, 588 reference books, 14 journals, magazines, newspapers, e-resources and uninterrupted power supply.
- Basketball court, volleyball court, outdoor gymnasium, large playground, indoor stadium cum

auditorium, badminton courts.

- 82 computers, 13 LCD projectors, 4 smart boards, 5 Photocopy machine, 13 printers, 3 digital cameras, 20 CCTV.
- An herbal patch to propagate commonly available medicinal plants.

The College offers a Certificate course in Floriculture with supporting facilities and a Diploma Programme in Hospitality and Tourism Management, under Community College and is also a host institute of IGNOU programmes. Funding for development of the College is received from the State Government, Central Government and donations from DGC faculty and well-wishers.

Student Support and Progression

The institute focuses on being student-centric and ensures for a robust development of the learner. About 65% of the students are beneficiaries of scholarships from Government. 20 students receive scholarship from the institution. The College conducts life-skills programmes, career counseling, and language and communication skills by industry experts and faculty members which help the students to explore job avenues and make career choices. Also, capacity enhancement programmes are organised for better employability of the students.

The College encourages participation of the students in sports, yoga, Literati, Cultural and Performing Arts club activities and various competitions are conducted round the year. The institute has a transparent mechanism for grievance redressal and anti-sexual harassment and anti-ragging through dedicated committees. Student progression into higher studies shows a steady increase in the last few years, while the placement of the students in jobs has been quite considerable.

The Dimapur Government College Students' Council (DGCSC) represents a diverse student community and works actively for the well-being of both the students and the college. They are also well represented in decision making committees of the college. The Council organises various events in the College and participates in inter-collegiate activities and competitions. The students have won awards and medals in events representing the College at the state and district level. Considerable contribution has been made by the alumni through donations, activities and projects. An alumni tracking and feedback page has been uploaded on the college website.

Governance, Leadership and Management

The governance of the Institute is aligned with its vision of '**Impact through Quality Education**'. It perseveres to mould students into robust and competent individuals. Teachers play a proactive role in the decision-making process; they also actively participate in all extra-curricular activities of the Institution. The involvement of faculty in various committees reflects the participative management approach of the institute.

The Institute prepares strategic plans annually which are bifurcated into long term and short term plans. It has a well-defined organogram and follows the hierarchy of leadership to ensure effective organisational working.

The Institution is government-owned and thus, all employees receive welfare benefits that are available to the government employees of the state. The promotion and performance appraisal of employees is also based on the Nagaland Higher Education Service Rules.

The Institute maintains transparency in its finances. Being a Government institution, finances in the form of fees collected from the students and other funds from the Government and well wishers are judiciously used for the overall development of the College. The Institution appoints an Internal Audit Committee for internal audit, and external audit is done by certified Chartered Accountants.

IQAC ensures quality in working of all processes and activities. It prepares both long term and short term plans for the Institution and ensures effective implementation of these plans.

Institutional Values and Best Practices

The Dimapur Government College lays emphasis on the physical, intellectual, spiritual and the moral build-up of its students. Various values and attributes are integrated within its regular working system. To inculcate these values, the institution organises sensitization programmes on women safety, gender equality and environmental sustainability. It also seeks to educate the students on a sense of duty and responsibility towards self, society and the country.

The two best practices adopted and consistently practised are the students' welfare initiatives and the Green Campus project. Several students' welfare initiatives have been instituted to look into the welfare of students based on merit and economic status. Meritorious awards are given to encourage students to give their best academically. The students' Welfare fund internally generated by the teaching faculty is an initiative to provide financial assistance to the most underprivileged students studying in our college. The Green Campus project, as a best practice, mirrors the principle of an environmentally friendly campus in the city and endeavours to extend the teaching and learning process beyond the classroom to develop responsible attitudes and commitment to the environment both in the College campus and in the community.

Skill-based courses include Hospitality and Tourism Management under Community College and Floriculture under vocationalization of education-RUSA. Further, an MoU has been signed with Emporium Training & Consultancy Pvt Ltd. to promote skills of learners. These initiatives have been undertaken by the institution to facilitate the student placements in the future.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DIMAPUR GOVERNMENT COLLEGE
Address	Dimapur Government College, Oriental Colony.
City	Dimapur
State	Nagaland
Pin	797112
Website	https://dimapurgovtcollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Moanochet Longchar	03862-248812	8575012362	03862-248291	dimapurgovtcollege@gmail.com
IQAC / CIQA coordinator	Vitsosie Vupru	03862-286783	9862588243	-	iqacdgclege@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	25-07-1966

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Nagaland	Nagaland University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	31-03-2004	View Document
12B of UGC	31-03-2004	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes autonomydoc_1606463737.pdf
If yes, has the College applied for availing the autonomous status?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Dimapur Government College, Oriental Colony.	Urban	10.91	26756

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics	36	HSSLC	English	56	56
UG	BA,Education	36	HSSLC	English	54	54
UG	BA,English	36	HSSLC	English	53	53
UG	BA,History	36	HSSLC	English	73	73
UG	BA,Philosophy	36	HSSLC	English	12	12
UG	BA,Political Science	36	HSSLC	English	73	73
UG	BA,Sociology	36	HSSLC	English	40	40
UG	BCom,Accounting And Finance	36	HSSLC	English	60	56
UG	BCom,Management	36	HSSLC	English	40	38
UG	BA,Economics Education English History Philosophy Political Science Mil	36	HSSLC	English	78	78
UG	BCom,Accounting Finance Management	36	HSSLC	English	20	9
UG	BA,Sociology Psychology	36	HSSLC	English	78	78

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				9				45			
Recruited	1	0	0	1	0	9	0	9	14	27	0	41
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				1				7			
Recruited	0	0	0	0	0	1	0	1	3	4	0	7
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				24
Recruited	14	9	0	23
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				35
Recruited	20	15	0	35
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	7	3	0	11
M.Phil.	0	0	0	0	3	0	1	0	0	4
PG	0	0	0	0	7	0	9	26	0	42

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	2	0	2

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Diploma	Male	8	0	0	0	8
	Female	12	0	0	0	12
	Others	0	0	0	0	0
UG	Male	493	37	0	0	530
	Female	748	38	0	0	786
	Others	0	0	0	0	0
Certificate / Awareness	Male	3	0	0	0	3
	Female	25	0	0	0	25
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	5	4	2	1
	Female	6	12	7	3
	Others	0	0	0	0
ST	Male	443	453	459	441
	Female	436	497	551	613
	Others	0	0	0	0
OBC	Male	16	20	11	17
	Female	14	12	11	22
	Others	0	0	0	0
General	Male	45	38	35	33
	Female	24	22	25	19
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		989	1058	1101	1149

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
31	31	33	33	21
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
10	10	10	10	10

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1149	1101	1058	989	988
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
21	21	20	18	18

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
359	241	266	156	182

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
61	63	56	53	50

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
55	55	46	46	46

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 19

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
113.65	70.23	67.21	69.33	46.45

4.3

Number of Computers

Response: 82

4.4

Total number of computers in the campus for academic purpose

Response: 60

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The College is affiliated to Nagaland University and follows the curriculum prescribed by the university. The College is unanimous in its resolution to strive for excellence and maintain good standards in co-curricular activities which it has been doing and also in academics towards which all efforts are made.

Effective implementation of curriculum and planning is carried out in the following ways:

- On the first day of every new academic year, students' orientation is held where they are given a briefing of the University guidelines, exams, internal assessment and all other aspects they need to know regarding their academics. This gives more clarity to the students about their curriculum. Library orientation is also conducted to orient the students about the resources and services of the library.
- The starting point of the curriculum delivery is the preparation of the academic calendar and weekly class routine. This is done by the Students' Assessment Committee in co-ordination with the Vice Principal's office.
- Based on the timetable, departmental meetings are held where portions of syllabi are distributed among teachers and work-schedules, academic activities of the Department and other duties are assigned.
- Teaching plans of each teacher for their allotted classes are prepared and copies are submitted to the Vice Principal's office and Library for the benefit of the students. This is helpful for course clarity and helps in timely completion of syllabus.
- The teaching plan also gives the student a fair idea of what to expect in each semester.
- The college encourages teachers to attend refresher courses, orientation programs, short term courses and workshops conducted by various universities/institutions. This is facilitated by granting duty leave so that the teachers update themselves which may result in better curriculum delivery.
- Teachers from the college participate in curriculum review programs organised by the university as members of Board of Under-Graduate Studies, School Boards and Academic Council under the Nagaland University.
- The college organises seminars/workshops/symposiums. It also encourages its faculty to attend similar programmes organised by other institutions.
- Inter departmental seminars are conducted monthly in the institute which provides academic exposure to teachers as well as students.
- Despite limited resources and infrastructure, the institute endeavours to integrate technology in the process of teaching-learning by employing ICT facilities such as projectors, smart boards and online classes.
- To ensure the effectiveness of their classes, teachers incorporate various methods such as lectures, discussions, assignments, power point presentations, oral presentations, project works, etc.
- Mentoring helps in identifying slow and advanced learners. Each teacher has a group of students

under his or her care as mentees.

- Remedial classes are given to students with backlog papers.
- Tutorial classes are conducted for students who are interested to clarify doubts or go more in-depth on certain topics. Such classes are duly incorporated in the weekly routine.

All these add towards effective translation of curriculum delivery and improvement of teaching practices so that the stated objectives of the curriculum are achieved.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The points mentioned below show the adherence of the institute to the academic calendar including for the conduct of Continuous Internal Evaluation.

- The academic calendar prepared at the beginning of the academic session incorporates all the academic activities scheduled for the year including continuous internal evaluation.
- Academic calendar is brought out every semester and provides a concrete roadmap for each semester. The schedule of the calendar is from May to November and from November to May for Odd and Even semesters respectively.
- The various curricular and co-curricular activities of the year are scheduled in this plan and followed effectively.
- The University allows individual colleges to assess and evaluate students for 30 per cent of each subject.
- The institute has divided the 30 internal marks into three equal parts whereby students are assessed in three areas viz. assignment, class tests and public speaking.
- Internal assessment, project works, assignments, university exams, last date of submission of internal marks, declaration of results, are all adhered to as per the academic calendar.
- Internal assessment routine is brought out by the Vice principal's office.
- Public speech which is a compulsory element of internal assessment is conducted by the teachers for all the classes as per the time frame allotted. Students are assessed and graded as per their performance.
- This academic calendar is displayed in the notice board and also in the website of the institution.
- Continued assessment and evaluation helps in assessing the performance of the students. Hence, students are offered another opportunity to appear their internal tests if they miss out for whatever reasons.
- Students are handed back their assignment with feedback from teachers for personal review so that they can improve in subsequent evaluation.
- After completion of all internal evaluation, Departmental meeting are held for moderation of marks. This whole process is done within the stipulated period as mentioned in the academic calendar.

- Some important dates that feature in the academic calendar of the institution are as follows:

- i. Dates for internal tests.
- ii. Date for submission of monthly attendance.
- iii. Last date of submitting internal assessment marks.
- iv. Schedule for admission of new students and old students.
- v. Dates for commencement of classes.
- vi. Faculty meeting dates.
- vii. Examination dates (tentative) for End Semester.
- viii. Result declaration dates for internal examination and also End Semester.
- ix. Important events in college such as the Foundation day, Sports Week, Fresher's day, Parting Social etc.
- x. Days of national importance such as Republic Day, World Environment Day, International Yoga Day, Independence day, National Education day etc.
- xi. National holidays.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

<p>1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>Response: 100</p>	
<p>1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.</p> <p>Response: 10</p>	
File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

<p>1.2.2 Number of Add on /Certificate programs offered during the last five years</p> <p>Response: 6</p>											
<p>1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>2</td> <td>1</td> </tr> </tbody> </table>		2019-20	2018-19	2017-18	2016-17	2015-16	1	1	1	2	1
2019-20	2018-19	2017-18	2016-17	2015-16							
1	1	1	2	1							
File Description	Document										
Institutional data in prescribed format	View Document										
Brochure or any other document relating to Add on /Certificate programs	View Document										
Any additional information	View Document										

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**Response:** 8**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
98	93	100	69	65

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:****Professional Ethics:**

- The faculty members are supposed to be role models. Hence, their conduct, behaviour, sincerity and display of professional ethics are expected to be exemplary.
- Each individual teacher makes teaching plan.
- The evaluation of students is done in a fair and transparent manner.
- Faculty members are always encouraged to attend programmes such as seminars, conferences, workshops etc. to enhance their professional ethics. Besides these, Refresher courses, Orientation Programs, Short term courses and workshops conducted by various universities are attended by teachers.

Gender:

- As a co-educational institute, the College gives equal and full privilege to both genders, including the students' council.
- As mandated by UGC, Gender Champions along with Nodal Teachers have been constituted in the college.
- Internal Committee for Protection of Women has been constituted.
- Sanitary pad vending machines have been installed in the College for the benefit of the students

making it more women friendly.

- Workshop on “Violence against Women and Children with Special Reference to Sakhi-one stop centre, women helpline-181, Beti Bachao Beti Padhao” held on 20.1.2019.

Human Values:

- Days of National and International significance are observed such as World Environment Day, International Yoga day, Constitution Day, National Education Day etc. Besides these days such as Independence day and Republic day are celebrated every year. This instills in students, faculty and staff a sense of patriotism and feeling of oneness
- Regional symposium on Citizenship Amendment Bill was held on 21.9.2019 with Chief secretary, Govt. of Nagaland as special guest and Ms Afrida Hussain, Founder and Editor-in-Chief, ‘Inside NE’, as resource person.
- The College organises programmes, activities, seminars on the following topics from time to time.

i. Ethical and Moral values

ii. Career guidance and options.

iii. Life skills

iv. Community orientation

v. Environment.

- Research Committee organised a two-day national seminar on the topic “Urban Solid Waste management: Challenges and issues” from 30th to 31st of Aug, 2019.
- A three-day training course in soft skills development was held from Sep4-6 2019 The workshop was conducted by ‘Face work’ founder Steven Carrick Davies and Karen Moa Longkumer.
- Dimapur Govt. College and Emporium Skill Training Institute signed an MOU for introducing government sponsored skill development training and recruitment opportunities in aviation, hospitality and international cruise line sectors on 9.8.2109.

Environment and sustainability:

- The College, in collaboration with the Alumni Association, organised a social work and tree plantation programme on 5th June 2019 to commemorate World Environment Day.
- All efforts are made to make the campus a plastic-free zone.
- One of the best practices of the institute is to maintain a green campus. Hence, all stakeholders are made aware and participate towards making it obtain the objective.
- Solar energy is used in the campus to augment power supply.
- Students have to pass a compulsory paper in Environmental Science in 6th Semester as part of the university curriculum.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 10.06

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
4	3	3	3	2

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 10.7

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 123

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 92.15

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1149	1101	1058	989	988

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1200	1170	1140	1110	1110

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
21	21	20	18	18

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Dimapur Government College (DGC) thrives in an atmosphere of learner-centric approaches to education. The tenets of its educational practices are clearly underlined in its Vision and Mission Statement.

a) Vision :Impact through Quality Education

b) The College has a **Mission** to transform students into responsible social assets and equip them with knowledge to face a challenging world, fostering the values of integrity, tolerance and diversity.

DGC attracts students from diverse communities and income brackets. Being the only government college in the district of Dimapur, it is a much sought-after institution for students from remote areas and lower income families. All new students are given academic **orientation**, on the first day of joining, to equip them with dealing with the functioning of the semester system. Teaching Plans are made available to students at the beginning of every semester for students to get an idea of their academic road-map for the ongoing session. The **Students Welfare Fund** has been initiated to aid underprivileged students through monthly stipends so that they can focus on their academics. There are six **CBCP** options for students to choose from, according to their area of interest. The DGC library offers print and e-resources for students to improve their academic potential. Teachers also prepare e-content for all students to access through their Google classrooms, email and Whatsapp groups. Student publications are encouraged in the annual DGC magazine, *Pursuit*. In its efforts to providing inclusive education to various levels of learners, certain other measures have been put in place by the college.

Measures to benefit slow learners:

-**Remedial classes:** Remedial classes are incorporated into the weekly routine to help weaker students in all Departments fare better in their examinations.

- **Tutorial classes:** Tutorial classes are held after regular classes and help teachers focus on a smaller group of students.

- **Mentoring Programme:** Every teacher has a number of mentees under his/her care, to nurture and guide.

Measures to benefit advanced learners:

-**Tutorial classes:** Teachers are able to give more personal attention to advanced learners through the smaller setting of the tutorial class.

-**Mentoring Programme:** Mentors identify advanced performers and guide them so that they can reach their full potential.

-**Academic Awards for Toppers** to promote merit: There are awards instituted for subject toppers in various semesters, fully sponsored by the Departments. The LT Yeptomhi and Dr. Hokishe Sema awards are awarded to toppers in the final semesters of Commerce and Arts respectively.

- **Placements under Community College:** Based on the academic performance and internship of the students under the Hospitality and Tourism Management Course offered by the Community College, students find placement in various fields of the Hospitality and Tourism Industry.

- **Competitions:** Many students with potential have been identified and groomed to participate in competitions such as debates, quiz, slogan writing, etc, in district, state and national levels. Students have brought laurels to the college by emerging as winners in such events.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 19:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

DGC seeks to mould its students into positive stakeholders of society and to explore ways to make learning convenient through the adoption of a number of strategies, activities and courses offered.

- Classes in DGC entail participative learning as students are encouraged to engage in discussion, rather than merely listen to one-way lectures. Active participation is encouraged; online learning has enhanced

their comfort in communication during interactions.

- Public speaking tests and exercises are included in the criteria for internal assessment. Each student is made to perform a public speaking assignment which would give him/her confidence to speak on a public platform.
- The Department of Psychology uses a lab for practical classes.
- The Department of Sociology conducts street plays based on lessons in their syllabi.
- Students are given project work by some Departments to broaden their area of knowledge on a given topic.
- Field trips and educational tours are undertaken by Departments such as Economics, Education, Sociology, Tenyidie, Philosophy, History, Political Science and Commerce to various sites for students to acquire first-hand knowledge beyond the confines of the textbook. Successive batches of students of Floriculture have undertaken educational tours to nurseries and flower export companies to explore the potential of the floriculture industry.
- NSS, NCC and RRC: The NSS and NCC students of DGC take part in social work, beautification drives and awareness campaigns. NSS students have adopted Phevima, a village in Kacharigaon. Through the Red Ribbon Club, students donate to the blood bank. NCC cadets regularly attend training camps, at state and national levels, and offer their services for social work; volunteering for college functions and participating in march-past during Republic Day and Independence Day parades. All NSS and NCC members actively participate in programmes on World Environment Day, International Yoga Day and other days of significance.
- The Literati and Performing & Fine Arts Clubs organise activities such as debates, extempore, quiz, painting, best out of waste, and groom students for intercollegiate competitions where they gain experience and often win prizes. National Education Day is observed with these clubs organising competitions to mark the day.
- For potential students who perform well in academics under the Hospitality and Tourism Management Course, internship in leading hotels of Dimapur are arranged by the Community College which often lead to placements in the hospitality industry.
- Students are given the opportunity to participate in inter-departmental seminars, workshops, awareness talks and programmes to have an enriching learning experience. Topics on pressing issues such as violence against women and children, legal rights for women, education of girl child, have been covered.
- Under *Ek Bharat Shreshtha Bharat*, students have gone on exchange programme to the paired state of Madhya Pradesh. Monthly activities and competitions are observed under this initiative and students are given an opportunity to learn more about the culture of Madhya Pradesh.
- The Career Counseling and Placement Cell has initiated many activities and programmes to motivate and help students get ready for future career prospects.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The use of ICT tools and facilities has seen an upward trend in DGC over the years.

- Several large classrooms are equipped with projectors, smart boards and PA system for teachers to communicate more effectively with students.
- Use of e-content in such formats as PPT, Videos, Word and PDF are encouraged among the faculty.
- Teachers also use film/video screening for better understanding of lessons and concepts.
- Every Department has been given a laptop for the convenience of its members. These laptops are used to record the monthly attendance of each class taught by members of respective Departments.
- Online teaching has been introduced in the College and every teacher uses LMS such as the G-Suite and Google Classroom where students may now access materials at their convenience. Online tests and assignments are also conducted. For live interactions, teachers use Google Meet.
- Every class is part of a WhatsApp group for teachers and students to have easy access to communication for academic purposes.
- All teaching has gone online in view of the COVID -19 pandemic. The College has held some programmes to help teachers cope with the demands of the situation.
- Under the initiative of the IQAC, a One-Day Faculty Development Programme on use of ICT and modern teaching practices was held on 14th September 2018 to familiarise teachers with ICT skills in the teaching and learning process.
- The ICT Committee of Dimapur Government College organised a workshop on the theme “Designing E-courses on Effective Online Teaching” on the 3rd of July 2020 to prepare the faculty for online classes
- Teachers are further equipping themselves by attending online FDPs on digital skills and e-content making.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 19:1

2.3.3.1 Number of mentors

Response: 59

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 114.22

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 15.53

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
10	9	10	8	7

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 10.2

2.4.3.1 Total experience of full-time teachers

Response: 622

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

According to the norms of the Nagaland University, 30 marks are allotted for internal assessment to affiliated colleges. In DGC, these 30 marks are divided into three equal parts; students are assessed on three criteria- a written assignment, a class test and a public speaking assignment, each carrying 10 marks.

The process of internal assessment in DGC is fully transparent. The academic calendar carries the dates for the onset of internal assessment and the last date for submission of marks. The Students Assessment Committee (SAC), in coordination with the Vice-Principal's office, prepares the routine for internal assessment for all Departments, which is to be strictly followed.

Classrooms are equipped with CCTV and teachers remain vigilant during internal tests. Scripts are evaluated and given back to students with proper feedback. If a student misses the test for a genuine reason, he/she is allowed another chance to write the test on the date set by the SAC.

Written assignments are also given back to students with feedback and scope for improvement and re-submission.

Public speaking assignments are compulsory for all students. If a student does not perform satisfactorily in the first attempt, he/she is given a chance to improve on his/her performance.

A uniform system is followed for allotment of marks to students. All Departments follow the general marking pattern of the semester system which ensures parity of marks, and promotes a healthy unbiased evaluation system for internal assessment.

Before the submission of internal marks to the Vice-Principal's office, every Department holds meetings for moderation of marks, to doubly ensure fairness and uniformity.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The College tries to ensure that all internal examinations are conducted smoothly and seamlessly, based on a routine and with parity of marking. Lesson plans are prepared at the start of every new semester by all teachers and submitted to the Vice-Principal's office; copies are kept in the library for easy access by students. Departments also have copies of the same for records. The Vice-Principal's office, together with the Students Assessment Committee (SAC) acts swiftly to address and rectify any errors or grievances pertaining to internal assessment.

With regard to the conduct of internal examinations, the Vice-Principal's office, SAC and the HoDs work together to bring out a system which promote the academic interests of the students. Amendments to rules on the conduct of internal assessment examinations are made based on the collective wisdom, usually as an offshoot of a faculty meeting with the College Authority.

If any student has any grievance in relation to the internal examination, he/she may write to the Vice-Principal for redress. All genuine complaints are welcome and if any come up, they are resolved effectively in a time-bound manner.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

As an affiliated College to Nagaland University, DGC has been working in line with the course objectives and outcomes designed by the University. However, the College has its own mechanisms in place to meet the demands of higher education in the contemporary scenario. Some strategies of communication to promote Specific Programme and Course Outcomes are listed below.

- Students are oriented when they join the College, whereby they are familiarised with the rules and regulations of the institution, curricular aspects of the semester system and library related information.

- Lesson plans used by all teachers at the start of every new semester gives a structured path towards achieving course outcomes.

- Teaching methods have gradually been updated where 100% of teachers now use ICT to impart quality education, with the introduction of online classes.

- DGC has proactive stakeholders such as the Alumni Association and the Parent-Teacher Association whose feedback is often taken into account to develop learner-centric methods of education.

- Students' feedback through the SSS and SAT has been collected and action has been taken based on these. For the SAT, the college authority gives individual counsel to the teachers based on the feedback received from students.

- The Department of Commerce has held computer classes for students to help in their technical skills.

- The Certificate course in Floriculture has been introduced in 2016, and is now running with its 6th batch of students, with students acquiring skills in an increasingly commercially viable industry.

-The Community College has found placements for students in various sectors of the Tourism and Hospitality Industry.

- Many students of DGC have moved on to Master's programmes in respective disciplines. There are alumni serving in the aviation industry, media, and education sector and so on.

-The specific outcomes of programmes/courses have been included in the syllabi of every paper. These are available on the Nagaland University website which can also be accessed through the DGC website.

File Description	Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Dimapur Government College has its approach to teaching and learning outlined in its Vision and Mission statement to have a positive impact in the lives of students as future stakeholders of society. The curriculum designed by Nagaland University has clearly-stated objectives which underline the course and programme outcomes of papers within the syllabi. These objectives of both DGC and NU go hand in hand.

The Arts and Commerce programmes are taught by dedicated faculty so that learners benefit in a holistic manner. Also, the programmes offered under Floriculture and Hospitality and Tourism Management have aided students to achieve skill-based knowledge. At DGC, the focus is on the all-round development of the students. Other than traditional classroom teaching, students have on-hand practical sessions or educational tours. They also work on projects assigned by teachers of various Departments.

From the first day in the institution, a DGC student is brought up to speed on the objectives of his/her education. The Orientation Programme helps in familiarising students with what to expect in terms of curricular, co-curricular and extra-curricular activities. University examination rules and regulations are highlighted and students are oriented on how to best approach their respective programmes. Attendance is taken very seriously and every student needs to have a minimum of 75% attendance per semester in order to be able to write the end-semester university examinations. Monthly attendance is submitted by all teachers. With classes going online, the average monthly online attendance is also submitted to the Director of Higher Education, Government of Nagaland.

The internal assessment of 30 marks faces important emphasis as students are tested across three criteria

in assignment, class test and public speaking.

The process of evaluation is fair and transparent. Internal Assessment routines are put up every semester, prepared well in advance by the Students Assessment Committee. Monday assemblies are held on alternate weeks where important information is released; this is in addition to lesson plans and academic calendars that serve as guides.

The system of continuous internal evaluation is encouraged in order to allow students the scope for improvement. All Departments have annual plans which are submitted to the IQAC and they work together towards the attainment of these plans. For university examinations, on completion of prescribed syllabus teachers go through the previous years' question papers for revision. The system of evaluation is unbiased as rounds of moderation take place on the completion of evaluation in internal assessment activities and university examinations, Department-wise. All marks are then submitted to the Nagaland University for declaration of results. After declaration of results by the university, an academic audit is prepared by the SAC and presented at a faculty meeting where possibilities of improvement are discussed.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 73.54

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
359	241	230	156	182

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
359	305	320	311	273

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 8

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	8.0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 3.77

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	0	0	0

3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
10	10	11	11	11

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document
Paste link to funding agency website	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 30

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
6	7	7	3	7

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 1.18

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
12	21	16	12	6

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0.28**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
6	2	4	2	2

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities**3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

The College encourages students' participation in extension activities in order to develop a sense of belonging and responsibility towards the society. To this end, the College has carried out various programmes as highlighted below:

- Education Honours students along with teachers visited the Deaf Biblical Ministry School located at Naharbari, Dimapur on 18th February 2019. The objective of the trip was to provide practical knowledge to the students of what they have studied in their course and also to encourage the differently-abled students that they were second to none.
- The Department of Education, including teachers and students visited Ebenezer Orphanage on 27th October 2020 and extended relief materials to the inmates.
- Some DGC students and teachers participated in the 'Better Dimapur' movement to work towards a clean, green and healthy environment.
- Students attended the Workshop on Violence against Women and Children under the scheme of Sakhi – One Stop Centre & *Beti Bachao Beti Padhao* (BBBP) organised by the State Resource Centre for Women (SRCW) & Women Helpline-181 on 19th January 2019.
- Members of the Department of English, Dimapur Government College visited 'Neighbourhood Children's Home', a home for underprivileged children in Dimapur, and donated snacks and essential commodities for the children on the 3rd of July 2020.
- As part of the community extension service, the Department of Political Science, Dimapur Government College conducted a beautification and plantation drive within Dimapur city on 11th July 2020 from 5:00 am onwards. The initiative was taken up in order to inculcate a sense of community participation among students and also to infuse a sense of aesthetics and cleanliness.

This area is to be adopted and maintained by the Department.

- The Department of Economics conducted a cleanliness drive at Oriental Colony.

. Towards extension of services to neighborhood community, the NCC of DGC has adopted Oriental Colony .

File Description	Document
Upload any additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 7

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
5	0	1	1	0

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 17

3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
4	3	9	1	0

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 23.73

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
125	425	180	516	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 7

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	4	1	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document
Any additional information	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 7

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	4	1	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Land area:

Dimapur Government College campus is spread over an area of 44154 square metres.

Classrooms:

There are 18 (eighteen) classrooms with WI-FI and CCTV facilities used by different departments (both Arts and Commerce) for regular class activities. 8 (eight) classrooms are equipped with PA system and LCD projectors to supplement the teaching-learning process. Smart -boards are installed in 2 (two) classrooms.

Seminar Hall and other facilities:

There is a Seminar Hall with ICT facilities, 3 (three) laboratories (a. Computer lab b. Psychology lab. c. Language lab), 10 (ten) Office rooms, 2 (two) Teaching faculty rooms, 50-bedded Girls hostel, 100-bedded Boys hostel, 1(one) student-friendly Canteen run by the Alumni Association of the College which provides quality food items at affordable rates which is regularly reviewed and inspected by the College Canteen Committee. Other facilities include 1(one) Medical Inspection room, 1(one) Water ATM, 2(two) Sanitary Pad Vending Machines (one automated and one manual) along with incinerators, 1 (one) Common Room each for boys, girls, NCC, NSS, EU (Evangelical Union), separate washrooms for boys and girls.1 (one) automatic/touch-free hand sanitizer machine, 1 (one) 100 KVA Transformer, 1 (one) 7.5 KVA back-up generator, 1(one) 20 KVA silent generator, 1(one) 20 KVA solar power plant, and 5(five) inverters.

Ramps have been constructed to make the facilities easily accessible for persons with disability.

Fire safety measures have been installed. The College has 2(two) buses for students.

A mini-museum is set up in the Administrative Block under the supervision of the Department of History.

Library:

The Campus has a Library measuring 2182 sq. feet (approx.) with solar power and inverter back-up for 24/7 uninterrupted power supply, WI-FI and AC facilities. It is divided into sections such as stack -room, working area for staff, IT zone, separate reading rooms for students and teachers, and wash rooms.

Additional Courses and facilities:

For skill development, the College offers a Certificate course in Floriculture funded by MHRD, RUSA(Vocationalisation of Higher Education) with facilities such as a RUSA office, one naturally

ventilated poly house, one green net house, a water reservoir, a nursery cum park maintained by the College authority and students, a RUSA outhouse with attached toilet and working shed for practical activities.

A fully functional IGNOU study centre is activated in the college which offers Certificate, Diploma, BDP, PG, etc. programmes. It operates under a separate office/building.

A diploma programme in Hospitality and Tourism Management is offered by the Community College, funded by the UGC. It operates under a separate office and classes are conducted in the afternoon hours.

The construction of the Science Block has been completed and inaugurated on 12th Nov. 2020; programmes will start from the next academic session.

A new Academic Block and a Central Library Building are under construction.

The College has established a herbal patch to popularize the usefulness of commonly available medicinal plants and to sensitize the College fraternity about traditional medicinal values.

Keeping in mind fitness for all, an outdoor gymnasium is being set up near the nursery cum park.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The College has ample facilities to promote sports and cultural activities within its campus. The Sports Committee of the College is in-charge of the sports complex and equipments. The committee supervises the Grade IV staff assigned for regular maintenance and repair works of ground, courts and indoor stadium. Students of the College are divided into four Houses for various competitions which are conducted throughout the academic session. The Houses are named after important rivers from different parts of Nagaland, namely, Dhansiri, Dikhu, Doyang and Tizu, which are representative of life, vitality and timelessness. Sports activities are held every week and competitions come under the purview of the Sports Committee. College Annual Sports Meet, participation in district and state level meets, Inter-Departmental and class-wise matches, matches between regular students and College Alumni Association are some of the major features of sports activities. The details of the facilities are given in the table below.

Facility	Area Specification	Year of Establishment	Used for	User n
Large ground	9323.5 sq metres	2012	Football, cricket, track and	89%

Indoor stadium cum auditorium	716.29 sq metres (including verandah)	12 August 2015	field events Badminton, table tennis, yoga and cultural activities	95%
Basketball Court	436.62 sq. metres	2016	Basketball	92%
Volleyball Court	451.42 sq metres	2014	Volleyball	80%
Seminar Hall	168.08 sq metres	2017	Worskshops, lectures, awareness talks (smaller groups)	90%

The College has a large ground, where outdoor sports activities like football, cricket, and track and field activities are held. The volley ball and basketball courts are used regularly.

The College also has an indoor stadium cum auditorium, inaugurated on 12th August, 2015. It is used by the faculty, staff and students for badminton, table tennis and cultural activities, yoga and other programmes.

The College Cultural Committee, Literati Club and Performing & Fine Arts Club organise events such as Cultural programmes, literary activities such as quiz and debates. Fresher's Meet and Parting Social programmes are organised every year. Social welfare activities such as blood donation camps, campus-cleaning programmes, etc are some of the regular activities of the College.

The Seminar Hall is used for smaller events such as workshops, guest lectures, awareness talks when the audience is of a smaller number.

Most of the activities mentioned above are conducted making use of the available infrastructures in the College such as the ground, courts, Indoor Stadium, Seminar Hall and Classrooms.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 47.37

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 9

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 19.89

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
13.92	13.99	17.99	10.36	11.88

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library is automated using integrated library management software (ILMS) SOUL 2.0

Software for University Libraries (SOUL) is an integrated library management software developed by INFLIBNET centre. It is user friendly and is a state of the art ILMS designed and developed to work under client-server environment. The software is suitable not only for the academic libraries, but also for all types and sizes of libraries. The software is compliant to international standards for bibliographic formats, networking and circulation protocols. The latest version of the software i.e SOUL 2.0 has been designed for the latest version of MS-SQL and MySQL.

The software also supports UNICODE based multilingual support for Indian languages. It is compliant to international standards such as MARC21, AACR-2, MARCXML; compliant to NCIP 2.0

and SIP2 protocol; for RFID and other related applications especially for electronic surveillance and self check-out and check-in. SOUL 2.0 provides default templates for data entry of different types of documents. User can also customize their own data entry templates for different types of documents. It provides freedom to users for generating reports of their choice and format along with template and query parameters. It also provides facility to send reports through e-mail, allows users to save the reports in various formats such as PDF, Excel, MARCXML, etc. It has a highly versatile and user friendly OPAC with simple and advanced search. OPAC users can export their results into PDF, MS Excel and MARCXML format. Also one feature under cataloguing module is entering of URL for electronic items. Using this field one can catalogue electronic resources by providing URL or the resource. While entering URL in this field, enter fully qualified URL specifying the protocol i.e http://, https://, ftp: etc which will enable user to directly access that resource by clicking in OPAC.

The software has a strong region-wise support for maintenance through regional coordinators. Strong online and offline support by e-mail, chat and through dedicated telephone line during office hours and above all it is available at an affordable cost with strong institutional support.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 3.62

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
2.58	2.18	4.64	6.49	2.21

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 6.45

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 78

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The College Information and Communication Technology (ICT) committee is in-charge of IT facilities. They assess the needs on priority requirements and make annual budget for procurement and updating of various IT facilities in association with the IQAC. The committee also uses their knowledge and skills to maintain, update and do minor repairs. In case of major defects service providers or technicians are hired for the repairs and replacements. The Wi-Fi facility (JIO /BSNL) was installed in 2014 and covers the entire campus area for the college fraternity free of cost. Various online activities of the College such as submission of online admission forms, examination forms, information and notifications etc. is maintained and updated on the College website by the Committee.

College IT facilities:

Sl.no	Items	Quantity
1	Computer including laptop	82
2	Smart board	4

3	Photocopier machine	5
4	Printer	13
5	Digital camera	3
6	CCTV	20

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 19:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 53.19

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
43.68	45.08	38.22	34.73	26.19

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

There is a systematic mechanism at the College level for maintenance of all the facilities highlighted above. The College Infrastructure Development Committee headed by the Principal is in-charge of the developmental activities of the College. They coordinate with the Government and various funding agencies for developmental works such as construction works, and installations and maintenance of equipment. Grade IV staff appointed by the Government are assigned as grounds men, sweepers and cleaners for the classrooms, rest rooms and common areas, wash rooms etc. Air conditioners, computers and network facilities, electrical fittings, furniture works etc. undergo regular maintenance work with outsourced man power.

Laboratory: The College ICT Committee is in charge of the computer lab. There are 21 computers with internet facilities and power back-up facilities in the computer laboratory. Students and staff are enrolled batch-wise to various computer courses and trainings. Teaching faculty is outsourced to teach or give training periodically. Laboratory facilities include the Psychology lab and Language lab. Laboratory practical classes are conducted as per the prescribed syllabus.

Library: A Library measuring 2182 sq. feet (approx.) with solar and inverter power back-up electricity ensuring 24/7 uninterrupted power supply, WI-FI and AC facilities, CCTV surveillance is divided into sections such as teachers reading room, stack-room, working area for staff, IT zone, reading room for students and wash rooms. There are 7114 Textbooks, 588 reference books, 14 Journals, 22 CD & Video, 313500 e-books, 6000 e-journals, 11 theses of DGC faculty, 4 daily subscription newspapers, one Employment News paper, 04 Magazines, Annual College Magazines (*Pursuit*), and the DGC Annual College Journals. The Library Advisory Committee headed by the Principal is in charge of the library. The Library Advisory Committee mainly focuses on procurement of students' course books and text books. The librarian with some supporting staff looks after the maintenance of the library books, journals, periodicals, furniture, electronic equipment, computers and software. The College library is registered under National Library and Information Services Infrastructure for scholarly content (NLIST) under e-learning category and National Digital Library (NDL). Faculty and students are registered to access these resources. The library has been automated using the software developed by INFLIBNET, an autonomous body under UGC. Bar-coding of the resources has been done and digitised library cards are used by members of the library. Pay-and-use reprography facilities are made available at very nominal rates. Teaching plans of all departments are kept in the library for students' consultation. Old journals and question papers are bound in booklet form and preserved for future references.

Sports complex: The College sports complex comprising of a football cum cricket ground, volley ball and

basketball courts, indoor stadium is regularly maintained by the Grade IV staff assigned by the College authority. They are involved in the preparation of the Sports Complex at the time of various sporting events under the supervision of the Principal and the DGC Sports Committee. Water pipelines in the washrooms of the Sports Complex areas and electricity are periodically checked by the assigned staff. The College divides the students to different houses during their admission and coloured T-shirts are issued to them accordingly. Students have to compulsorily wear house T-shirts during Sports events.

Computers: There are a total of 82 computers, 19 laptops, 13 LCD projectors, 4 smart boards, 5 Photocopy machines, 13 printers, and 3 digital cameras in the College. Maintenance exercises such as updating of operating system, antivirus, software, hardware and technical problems are outsourced to service providers.

Classrooms: The College has 18 (eighteen) classrooms with WI-FI, CCTV facilities used by different departments for regular class activities. 8 (eight) big classrooms are equipped with PA system and LCD Projectors to supplement the teaching-learning process. Smart boards are installed in 2 (two) classrooms. A Seminar Hall with well-equipped ICT facilities is used for meetings, guest-lectures and seminars.

Water ATM: A water ATM is installed in the College with the basic objective to provide safe and clean drinking water to the students at minimum cost. There are also 3 Reverse Osmosis (RO) water plants supplying potable water. The RO plants are cleaned and maintained on a regular basis. Rainwater harvesting wells have been installed in the College and the runoff water is harvested to improve the water table level in the College and adjoining areas.

Parking spaces: The College has separate parking facilities for two-wheelers and four-wheelers at different locations in the campus.

Signage: To make it a visitor-friendly area, the College has put up signage at strategic places within the campus highlighting the major facilities and locations. A digital notification board is in place for display of information. A siren is installed in the college for use during emergency.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 63.18

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
857	855	278	679	679

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 1.49

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
20	16	16	15	12

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 45.41

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1258	280	430	384	125

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 9.59

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
15	53	20	18	5

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 36.77

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 132

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations

during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 15

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	2	6	1

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The Students Council of Dimapur Govt.College (DGCSC) is an integral student body of the institution where the elected members hold the office for a term period of one year with Principal as the President of the Council. They are actively involved in the academic and co-curricular activities in the college. As the college has large presence of students from diverse communities, the DGCSC works to promote harmonious co-existence, foster social and cultural interactions, stimulate intellectual discussions and strengthen the spirit of unity among fellow students irrespective of caste, creed and gender.

The DGCSC acts as a catalyst in concerning students' welfare and student related matters so as to ensure the well being of all the students. In order to provide equal representation to different student communities, a rotation system has been put in place which gives opportunity to each community to hold the office of the General Secretary and Sports Secretary on rotation. This provides a fair system of representation. The council also has a women coordinator that ensures representation and protection of female students.

The student body is also well represented in various committees of the college. Their participation in the committees helps the students to develop their social responsibilities and provides an opportunity to hone their leadership skills. Student members are inducted in the Sports Committee, Magazine Committee, Common room incharges, Cultural Committee, Internal Committee for Protection of women, Literati Club, Uniform Committee and the newly constituted Committee for Covid 19. The Vice President of the DGCSC is a member in the IQAC. The students' participation in these committees highlights the importance of their representation in decision making bodies in the institution.

The DGCSC organizes events like the Freshers' Day, Parting Social, Annual Sports Week and Cultural Day. The Students Council is actively involved in Swachh Bharat in the college where weekly cleaning of the classrooms is carried out.

Under the MHRD direction to select Gender Champions in the college, the Mr and Miss Freshers 2019 were selected after a rigorous selection process as **Gender Champions** to sensitize students on sexual harassment in the college. Their names have been submitted to the MHRD. It has also been the tradition that Mr and Miss Freshers of the college become the brand ambassadors for Green Campus. Their involvement in the green project of the college is to create awareness to fellow students to preserve and protect the green cover not only in the college but also carry the message of Save the Earth and Better Dimapur outside the institution.

The DGCSC is affiliated to All Nagaland College Students Union (ANCSU) and Dimapur Naga Students

Union and participates in the various programmes of the Union. The Student Council has been actively participating in many competitions organized by various colleges and organizations and brought laurels to the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 7.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
12	16	8	2	0

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association was formed in November 2011 and since then; the Association has been actively involved in the growth and development of the college. The Association has undertaken the project of constructing two welcome gates in the college-one at the entry point from the main road and the other at the entrance of the Academic Block. It not only enhanced the aesthetic look of the college but is an important signage since the college is located between two intersecting colony roads.

Recently two projects were taken up by the Association (i) to run the college canteen to provide clean and hygienic food catering to both the students and teachers. The canteen was inaugurated by the Hon'ble

Minister of Higher & Technical Education Shri Temjen Imna Along on 3rd October 2018 and (ii) Construction of a waiting shed which is nearing completion.

The college Alumni Committee resolved to start collecting registration and membership fees from the students during their Admission into the 6th semester, 2019. A positive step taken during the period 2018-19 was to track the alumni progression for which an alumni tracking and alumni feedback page was uploaded in the college website @www.dimapurgovtcollege.in. Also an email account was recently created dgc.alumni@gmail.com. The registration of the Alumni Association is under process.

The college Alumni Committee collaborates with the Alumni Association in organizing various programmes in the college.

- December 2, 2017: **Football Match** between Alumni and DGC
- May 18, 2019: A **One day seminar on Climate Change** was organized in collaboration with the Department of Environment, Forest and Climate Change, Government of Nagaland. Around 350 students participated in the seminar.
- June 5, 2019: **Tree plantation programme and mass social work by the Alumni Association** was organized marking the observation of the World Environment Day. Along with the Alumni members, around 200 students along with teachers took part in the programme.
- July 15, 2019: **Raffle Draw** was organized for the construction of College Waiting shed and Canteen.
- It had conducted 6 meetings till date
- There are 1200 enrolled Alumni members.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: A. ? 5 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision:

Impact through Quality Education

Mission:

- To provide quality education so that learners can become responsible social assets.
- To strive towards excellence by motivating students to explore their potentials to the fullest and fulfill their aspirations.
- To empower students with knowledge and skills that will prepare them to face the challenges and equip them for creative leadership in an ever-changing world.
- To encourage students to cultivate independent thought and spirit of enquiry that will contribute and foster the ideals of global citizenship.
- To nurture the values of integrity, tolerance and respect for diversity.
- To create a community of learners capable of becoming agents of change for social betterment in meaningful and positive ways, to lead and serve in various aspects of human activity.

Nature of governance

Dimapur Government College is a state-government owned institution, under the Department of Higher Education, Government of Nagaland, and is affiliated to Nagaland University. The Principal is the Head of the institution; he takes administrative decisions, in consultation with the IQAC and senior teachers, while the Vice-Principal oversees academic and examination related matter. At the faculty level, every academic department functions under a separate Head of Department, who monitors the activities of their respective department. For good governance, committees have been formed. The members initiate and monitor their respective committee activities and make committee related decisions in consultation with the Principal. Thus, a participative style of management is followed.

Perspective plans

The institution has both short and long-term plans in place to help its development in a systematic, thought-out and phased manner.

Participation of teachers in the decision making bodies

Teachers discharge an important role in implementing the vision and mission of the College and to that end play a proactive part in the decision-making process. For the smooth functioning of day-to-day activities in the College, academic as well as co-curricular, a committee form of organisation has been set up where teachers are appointed as convenors and members. At present, there are as many as thirty-nine committees. Some of these include the IQAC, Admission Committee, Students Assessment Committee, Curriculum Development Committee, Library Advisory Committee, Internal Audit Committee, Purchase Committee, Infrastructural Development Committee, etc. Through active participation in such committees, they are able to contribute significantly in areas such as setting admission criteria, deciding cut-off marks, teaching-

learning practices, etc and also plan and supervise physical development tasks like the renovation, construction and beautification of the College. Critical and major decisions are made by the Principal in consultation and after deliberation with the HoDs and the faculty. Because of such a participative approach to management, the College is able to design student activities so that along with academic excellence, ethical and moral values are instilled, social skills are improved, leadership qualities are developed and learners become culturally aware and environmentally conscious, so that whatever career path they choose, they remain responsible citizens of the society and become valuable assets to the country, thus fulfilling the vision of 'Impact through quality education'.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The institution practices decentralisation and participatory management in keeping with its belief in collective leadership and democratic traditions. A particular reflection of this practice may be seen in the functioning of the Students Assessment Committee (SAC).

For the purpose of assessing the academic performance of students, a Students Assessment Committee has been set up. The members of this committee are appointed from among the faculty, and this Committee is headed by a Convenor and functions under the supervision of the Vice-Principal.

The Students Assessment Committee performs numerous functions:

- Orientation of newly inducted students with regard to the educational system in practice.
- Preparation and modification of daily class routine.
- Preparation of students' monthly attendance sheets, setting deadlines for their submission and tabulation of the same.
- Setting the dates for conducting students' internal assessment, re-tests for the same when required, setting dates for submission of the internal assessment marks and tabulation of the marks.
- Preparation and declaration of internal assessment results.
- Arrangement for safe delivery of end-semester exam question papers and answer scripts to and from the College.
- Preparation of teachers' invigilation duty roster for end-semester exams.

- Smooth and fair conduct of examinations.
- Compiling of end semester results.
- Redressal of students' grievances related to all academic issues such as attendance, internal assessment results and end-semester results.
- Introduction of creative and innovative practices for smooth conduct and better functioning of academic activities.
- Preparation of the Annual Academic Audit.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The College has drawn up a strategic/perspective plan with clear development goals and time-bound implementation strategies such as the upgradation of classrooms, student intake increase, the Green Campus project, quality enhancement of teachers, infrastructural development such as construction of the Administrative Block, the Science Block, etc. The College carries out short-term as well as long-term plans for its development. It has come up with a long-term plan in pursuance to MHRD's 17 by 17 Action Plan in the year 2017 which specifies targets for 3 years, 7 years and 15 years.

MHRD's 17 by 17 Action Plan for Dimapur Government College

3-year action plan

- Start Science stream
- Establish hostel for boys
- Start PG course at least in one department
- Start at least two Add-on courses

7-year strategic plan

- Infrastructural development – classrooms, staff quarters, Library,
- Human development – teacher education and training
- Administrative reforms – education and training of staff, motivation, etc

- Smart students – admission through competition, – developing scientific temper in students

15-year vision

- Autonomous University with PG courses in all the departments and a few undergraduate technical courses
- Centre of excellence with modern facilities for research in eco-friendly campus

One activity successfully implemented based on the strategic plan of the Institution is the completion of the 100-bedded DGC Boys' Hostel building. Constructed with an initial sanction of ₹4.07 crores, the hostel is a three-storeyed building consisting of 50 two-seater rooms with a provision for further expansion of upto two floors. Each floor has a common washroom area and access to a common terrace. The ground floor hosts the Office, dining hall, kitchen, pantry, recreation room, and a hostel warden's room with attached washroom. The construction of the building was completed and handed over to the College in the month of May 2020. The hostel was formally inaugurated on the 12th of November 2020, by Shri. Temjen Imna Along, Hon'ble Minister for Higher & Technical Education and Tribal Affairs, Government of Nagaland. The hostel was expected to become operational by the beginning of the 2020 session. However, due to the COVID-19 pandemic, classes had to be taken online instead of students physically coming to the College. Therefore, admission of boarders to the hostel could not be done. Yet, because of this very reason, the College was able to extend its support to the community by opening the doors of the hostel to be used as a quarantine centre to host returnees from outside Nagaland. The hostel building was used as a quarantine centre for the months of June and July, 2020.

File Description	Document
Upload any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Governing body

The governing body consists of the Hon'ble Minister, Higher Education, Nagaland; Commissioner & Secretary to the Government of Nagaland, Higher Education, Nagaland; and Director, Higher Education, Nagaland. All general policies and executive decisions of the department are vested on the Governing body.

Advisory Board

The Advisory Board of the College is headed by the Deputy Commissioner as the Chairman and

the Principal of the College as the Secretary. The Board consists of prominent officials and citizens of the district. They advice and help in the development of the college.

Principal

The Principal works under the general control and administration of the Governing body, but at the college level, he is the head of the institution. He is vested with the responsibility of day-to-day running of the College. He is assisted by the Vice-Principal, IQAC Co-ordinator, Librarian, Senior HA and the Co-ordinator of the Community College in discharging his duties.

Vice Principal

The Vice Principal oversees academic related matters in the College. The Heads of Departments report to her. She ensures the smooth conduct of regular classes, issues academic related notices and circulars,etc. Student academic grievances are directly addressed to her. She is assisted by the Students Assessment Committee in the preparation of the class routine, monthly attendance sheets,etc and examination-related tasks.

Community College

Community College is a UGC-sponsored vocational programme. Though a part of the Institution, the Community College functions as a separate entity with its own Office and Faculty. For effective governance, it functions under a Community College Management Board selected from among the Faculty of Community College under the Chairmanship of the Principal. The Co-ordinator initiates the development of the curriculum, arrange for skill intensive training and ensure that MoU is signed with hospitality establishments to provide industry exposure training through internship programs. He oversees the functioning of daily classes, students' assessment, job placements, and ensures a proper flow of communication between the students and Faculty.

IQAC

The IQAC is the apex policy decision making body relating to quality assurance in the College. It is involved in the development, application and sustenance of quality benchmarks in all academic and other quality aspects of the Institution. All activities of the committees, cells and clubs are supervised by it. The NAAC assessment and accreditation initiative of the College is implemented through the management of the IQAC.

Librarian

The Librarian oversees the overall works and functioning of the library, technical processing works, library automation and all correspondences on library matters.

Senior Head Assistant

The senior HA supervises all non-teaching staff in the College. The non-teaching staff report to him directly and their grievances are addressed to him. He channelizes and manages all official correspondence. He also maintains official records and ensures that the various office sections run properly and efficiently.

Appointment and Service Rules, Procedures, Recruitment, Promotion Policies,etc:

Being a government institution, the service rules and procedures, recruitment and promotion policies are governed by the service rules of the Government of Nagaland.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff****Response:**

As a state government-owned institution, all employees enjoy perquisites, leave, holidays and monetary benefits permissible to the government employees of the state of Nagaland including Medical Allowance and House Rent Allowance. Within the Institution, employees' associations have been formed. These Associations extend monetary support during bereavements, sickness, etc and provide soft loans to members who need them.

The welfare measures available to the teaching and non-teaching staff are listed below:

- Reimbursement of Medical Expenses
- Bank loan facility

- Residential quarters for Principal and non-teaching staff
- Recreational park
- Canteen facilities
- Auditorium cum Indoor Stadium, basketball and volleyball courts, football ground
- Leave facilities admissible as per the Government of Nagaland Rules and Regulations (casual leave, maternity leave, study leave, medical leave, earned leave)
- Group Insurance Scheme
- General Provident Fund/ New Pension Scheme
- Dimapur Government College Teachers' Association (DGCTA) Welfare Fund
- Non-Teaching Staff Welfare Fund

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 6.46

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	13	1	2

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 1.4**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	2	3	1	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response:** 47.59**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
58	48	32	4	1

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

The institution has a performance appraisal system as mandated by the Government of Nagaland. The

score of the Annual Performance Assessment Report (APAR) is used for appraisal of both teaching and non-teaching staff. The self-appraisal is scrutinized by the Head of the Institution before being forwarded to the Directorate of Higher Education, Government of Nagaland. For the faculty, APAR is required for career upgradation.

In the event of a serious complaint or an unsatisfactory score, the defaulting officials are summoned to the Directorate and reprimanded.

At the institutional level, the Principal makes an assessment of the teaching as well as the non-teaching staff on a regular basis. Bio-metric attendance is maintained for all categories of employees. Staff who perform poorly during such appraisals are reprimanded by the Principal and their performances are closely monitored. For the faculty, a self-appraisal pro forma in the form of a structured questionnaire is required to be filled out at the end of every academic year. Annual Self-Assessment for Performance Based Appraisal System (PBAS) is also done for promotion under Career Advancement Scheme(CAS).

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The Internal Audit Committee of the institution ensures that all accounts are duly audited. The Internal auditors carry out the financial audit of the internal funds regularly and submit yearly reports. The Internal Audit Committee of the College consists of three members. The College account and the accounts of all functioning committees and cells having financial transactions are duly audited by the Internal Audit Committee annually for the internal funds of the college.

External Audit of the funds received from the Government is carried out periodically by the Office of the Accountant General (AG), Government of Nagaland. The external audit of the internal funds of the College is also carried out by a **certified Chartered Accountant**.

File Description	Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 9.87**6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
2.35	5.21	0.98	0.39	0.94

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**Response:**

The college is a non-profit institution of Higher Education. The principal source of revenue for the college is the State Government of Nagaland. The recurring revenue expenditure towards salary and allowances are met from the non-plan fund of the Government. The Government also provides fund for office expenses.

Efforts are directed to resource mobilisation and generation of funds apart from the funding received from the Government of Nagaland.

- The College is constantly on the watch for opportunities to receive grants and financial assistance from various Government and non-government agencies for the improvement of institutional infrastructure and knowledge resources
- The College generates funds through renting of various spaces when not in use, such as the playground, multi-purpose auditorium, classrooms, etc for various purposes such as conducting sports weeks, fairs, seminars, weddings, exams, etc
- The College has a strong alumni network and an active Alumni Association. The alumni have voluntarily sponsored significant infrastructural projects in the College
- Stakeholders like the staff, alumni and parents/guardians also lend support through donations, endowments and sponsoring memorial prizes/awards
- The College often reaches out to the district administration, the municipal council, philanthropists and the local community for material and financial support for essential developmental activities

The college not only strives to generate funds from diverse sources without burdening the students, but also makes effort for optimal utilisation of the funds mobilised through proper fiscal management and planning.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell (IQAC) of the College was set up on the 25th of July, 2012. The IQAC has contributed significantly to the institutionalization of quality assurance strategies and processes. Of the many best practices it has helped institutionalize, the two that have been of great significance are:

1. Enhancing Teaching & Facilitating Learning Using ICT

Information and Communication Technology (ICT) is increasingly becoming an indispensable part of the education system. Recognising its importance, the IQAC of the College has carefully planned out the gradual transition of the traditional classrooms into digitized ones. Many classrooms are now equipped with smart boards, LCD projectors, hands-free microphones and speakers. Online learning facilities are also available. The College has now gone 100% digital. Virtual classes are conducted through Google Meet, Google Classroom, Zoom, etc. Every class has a dedicated WhatsApp group for each subject/teacher so that dissemination of information is quick and teacher-student communication is easier.

The College has a fully-automated library. The registration to the Library is now done online and the library orientation for the newly admitted students is also given through the online mode.

The IQAC plays a crucial role in encouraging and motivating the Faculty to adopt innovative teaching-learning methods through the use of ICT. It has also initiated trainings and workshops on the use of ICT. The use of ICT has made the teaching-learning process more engaging and enjoyable.

2. Faculty development/enrichment programmes

Faculty development/enrichment programmes is one of the initiatives of IQAC for improving the quality of the faculty in multiple aspects. The focus of such programmes has been to improve their skills in areas such as Teaching and Learning, Outcome Based Education, Research & Development, Personality Development, etc. These programmes have also been helping in strengthening their professional and administrative skills which in turn lead to quality enhancement of the Institute.

The College has been organizing several faculty development and enrichment programmes throughout the years. Apart from bringing experts from outside the College, frequent inter-departmental seminars, state symposiums and regional and national level seminars have been initiated by the IQAC where the Faculty have learned actively. Along with such initiatives, the Faculty is also provided with financial support to encourage them to attend different FDPs and conferences seminars/workshops, etc organized by other Institutions.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The College, through IQAC, periodically reviews and continuously upgrades the quality of teaching-learning process. The IQAC is responsible for developing, co-ordinating and monitoring academic assessment activities for improvement in student learning.

Two examples of institutional reviews and implementation of teaching-learning reforms initiated by the IQAC:

1. Academic Audit

At the end of every academic year, an Internal Academic Audit is carried out by the Students' Assessment Committee to analyse the academic activities of all academic departments of the College. Suggestions are given by the Committee based on the evaluation.

The primary purpose of such an audit is to depict the true picture of the academic performance of the students so as to motivate the students and the Faculty. The performance of the students is analysed and a comparative study of the University toppers with the College toppers is made. The pass percentage and a department-wise and subject-wise performance of the students is also analysed.

2. Stakeholders' feedback

Feedback mechanism has been institutionalised and collected from various stakeholders such as students, teachers, parents and alumni. Separate formats for feedback is prepared for different stakeholders.

I. Students:

Students are asked to give their feedback on matters such as the Faculty quality, syllabi, teaching-learning process, examination and evaluation. Students' assessment of teachers is regularly carried out by the College. Since 2018, Student Satisfaction Survey (SSS) is being carried out by the IQAC.

II. Teachers:

A Teachers' feedback relating to their satisfaction towards the curriculum, teaching, learning and evaluation was conducted during January – February, 2019.

III. Alumni:

The College has a very active Alumni association. A lot of useful feedback is usually received from them with regard to important issues such as classroom, toilet and library facilities, canteen and safe drinking water facilities, residential quarters for staff and expansion of hostel capacity for students, introduction of PG courses and the need for more career- oriented programmes.

IV. Parents:

Through the Parents-Teachers Association of the College, parents' feedback is obtained based on a format received from the Directorate of Higher Education, Government of Nagaland.

Suggestions on matters related to syllabi are sought from the academic departments in the College. The role of the Institution in curriculum design of the university is contributory in nature. Hence, any feedback received is conveyed to the Board Of Studies through the College Faculty who are members of the Board.

The College values feedback from its stakeholders. Effort is made to alter existing policies and procedures based on their feedback, wherever considered necessary.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

NVAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Response:

As a co-educational institution the Dimapur Government College upholds and ensures gender equality in all its endeavors. DGC also provide an equal rights, benefits, obligations and opportunities to all the students, irrespective of gender by having a systematic and transparent admission policy purely based on merit during the time of entry into the college.

-The institution also advocate and practice gender equality in students decision making bodies like the Students' Council of the College by way of electing and having an equal number of students' representative from both the sexes. This practice ensures fairness of treatment for men and women according to their respective needs.

-Against Sexual Harassment of Women Employee Cell and Anti Ragging Cell has been constituted by the college authority to address to any kind of complain of sexual discrimination and sexual harassment within the institution. These cells are managed and look after by the convener and some few members mostly drawn from the teaching faculty and appointed by the Principal. Gender related issues in the college are effectively tackled by these two cells.

-Under the college mentoring program each teacher is assigned with a group of students. The Teachers as mentors guide and also provide counseling to the students on gender sensitive issues on need basis.

-To promote and educate the students on gender equity the college from time to time organizes various events like seminars, workshops and debates on gender issues.

-The college provides a separate Common Room for Girls and Boys managed and look after by the faculty Teacher in charge and Girls and Boys common room secretaries. These common rooms serve as recreational centers for the students during their off periods.

-To provide role models for the students, Mister and Miss Freshers 2019 are selected as the gender champions of the college.

-For the safety and health hygiene of the female students in the college the bio-degradable pad and incinerator has been installed in the college.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Response:

Waste management has become a major challenge for many urban local bodies and educational institutions in India. Dimapur Government College generates both degradable and non-degradable waste. The degradable waste generated in the campus mostly consists of leaves, weeds and paper. For management of these types of waste, there are staffs (grounds men) to maintain the college campus by collecting the waste in pits dug for the purpose of decomposition.

-For proper disposal and collection of solid waste like plastic, polythene etc, the college has identified a specific area. These types of waste generated within the college campus are collected by the Dimapur

Municipal Council (DMC) for proper disposal at their designated dumping site.

-To make Dimapur city and the college campus a free plastic zone and to protect and preserve the green coverage a Memorandum of Understanding has been signed with Living for Environment (LiFE) an NGO in Dimapur on 1st June 2020.

-The institution generates minimum E-waste as non-working machines and electronic gadgets are repaired for re-use. The irreparable parts are collected and properly kept in the store room.

-Currently the Dimapur Government College offers only Arts and Commerce streams and thus it does not generate laboratory liquid waste, biomedical waste, chemicals and radioactive waste. As such it does not have any mechanism for these types of waste management. The waste produced in the campus is disposed off in properly covered pits to prevent harm to people as well as the environment.

-Various initiatives taken by the college like declaring the Campus as a Plastic and Tobacco-Free Zone, organizing seminars and regular cleanliness drives carried out by the students, staffs and teachers, on waste management have resulted in creating credible awareness on waste management.

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Response:

Dimapur Government College is one of the premier institutions of the state and it is also the only government college which caters to the need of the students for the whole district. Being located in the biggest commercial hub of the state, the institution has student representatives from almost all the tribes of the state of Nagaland and also students from other states of India belonging to different religious, racial, cultural, linguistic identities.

-DGC provides equal opportunity to all the students, irrespective of socio- cultural differences by having a systematic and transparent admission policy purely based on merit during the time of entry into the college.

-Though the college follows an open and transparent admission policy which is based on merit it also provides seat reservation for other minority communities residing in the state of Nagaland like the Other Backward Classes (OBC), the Scheduled Caste (SC), the General Categories and Differently-abled Persons.

-As a government aided institution, the college receives students coming from different socio-economic backgrounds. To help the students from poor socio –economic backgrounds, a stipend is given to deserving candidates from the Students Welfare Fund, which is internally generated by the faculty members of the college.

-The college takes special care of slow learners by arranging remedial and tutorial classes for these groups of students.

-The different religious festivals of India and other important national and international days are regularly observed in the college. International Yoga day, which falls on 21st June, is keenly observed by students and teachers alike.

-Under *Ek Bharat Shreshtha Bharat*, the College took part in teachers and students exchange programme with the state of Madhya Pradesh on 16th to 20th March 2018.

-To promote cultural activities and create better awareness on cultural diversity, a Cultural Club has been constituted consisting of faculty and students.

-To promote cultural understanding and inculcate the values of culture, a cultural day was observed during the annual games and sports week.

-Annual events of the college like freshers Social and parting Social are organised by the institution whereby different tribes and communities get an opportunity to showcase their cultural identities as well as learn from one another.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Response:

Dimapur Government College strongly believes in the principle of holistic education of the students. Thus, in addition to imparting quality education the institution takes keen interest in moulding the characters of each student. The college also provides training for the students to inculcate and infuse in their mind good values so that they become assets to the society in future.

-The NCC and NSS of the college take active role in the national events.

-Important national days like Independence Day and Republic Day are regularly observed in the college.

-Along with the rest of the country, Dimapur Government College, has been observing the Constitution Day in the college on 26th November of every year.

-On 26th November 2018, the Dimapur District Legal Services Authority (DDLISA) organised a legal awareness programme in the college; eminent lawyers spoke on various issues like the salient features of the Constitution, basic legal rights, immoral trafficking and cyber crime. The students actively participated.

-On 26th November 2019, students were sensitized on the history of the constitution of India and its significance. The constitution of India is an important document as it provides a guide to every citizen of

India. The students, faculty and staff took the pledge in reading out the Preamble of the Indian constitution and reaffirmed its faith on the constitution of India. During the programme, live telecast of the events from the central house of parliament commemorating the 70th Anniversary of Indian constitution was watched by the students, teachers and staff of the college.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Response:

Important national and international days are regularly observed in the College every year. National

commemorative days like Independence Day and the Republic Day are observed whereby the students, teachers and staff come together to hoist the National flag in the college campus. The NCC Cadets of the college also participate in parades at the district level celebration on Independence Day and Republic Day.

-International Yoga Day i.e 21st June is observed and celebrated by inviting experts in the subject to impart basic training to the students and teachers.

-World Environment Day is also observed in the college whereby students, teachers and staff engaged in activities like tree plantation, cleanliness drives and painting competition.

-International Women's day is regularly observed in the college by organising seminars, workshops, quiz and debates.

-National Education day is observed every year in the college on 11th November where literary and performing arts clubs conduct various literary activities like essay writing, painting, debate and quiz competition for students.

-Vigilance Awareness Week was observed from 28th October to 2nd November 2019 where teachers, Staff and students took active part in various activities like integrity pledge, poster and pamphlet distribution campaign and a mini marathon.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice - 1

1. Title of the Practice - Students' Welfare Initiatives

2. Objectives

Several students' welfare initiatives have been instituted to look into the welfare of students based on merit and economic status. The **Students' Welfare Fund** is an initiative to provide financial assistance to the poorest students studying in our college. As a government institution, the College is home to many economically underprivileged students. Thus, one of the goals of the aforementioned fund is to cater to the needs of such students to tide over their financial problems and enable unhindered study for better prospects in life. Another objective of this best practice is to provide incentives to meritorious students to give their best across the spectrum of courses offered in the college. Various awards have been instituted by individuals and departments to award students for excellence in academics.

3. TheContext

Currently, the College has 1316 undergraduate regular students. Each year the college receives a good number of students from economically weaker sections. Thus, to give financial aid to the deserving students, the Students Welfare Committee selects the poorest of the poor students, especially those without parents, and extend a minimum financial assistance to them. The amount is fixed at Rs. 400/- per month per student for 12 months subject to renewal after a year.

The funds for the various welfare initiatives are internally generated through the goodwill gestures and donations from the teaching faculty members and some few individuals.

In addition to the funds to the poor students, several departments in the college have initiated a cash and citation awards to the subject toppers in their respective disciplines.

4. ThePractice

The idea evolved in the IQAC meeting where members had a thorough discussion and resolved to create a 'Students' Welfare Initiative' with a goal to offer minimum financial assistance to some of the poor students of the College. The members contributed Rs.5000/- each as seed-money towards the venture.

The agenda was placed in the following faculty meeting and the rest of the teachers decided to contribute an equal amount. The collected amount was handed over to the principal, following which the principal appointed a 5 -member committee and entrusted them to manage the fund.

The Committee decided to keep the amount in the bank as seed-money and utilize the interest as stipend to poor students. In addition, some philanthropists and departments in the college have come forward for the sponsorship of students. Currently 20 students are getting benefit out of this scheme. With the active support of the teachers it is anticipated that the number of beneficiaries will increase in the near future.

For the meritorious students, several awards namely, Dr. Hokishe Sema award for topper in Arts stream from the college, L.T Yepthomi award for topper in Commerce stream from the College and other subject toppers like English, Economics, History, Political Science, Philosophy and Education are given on the college foundation day i.e 25th July. However, due to the pandemic it was held on 12th November 2020.

Experts from various fields are invited to the College for career guidance and counseling at regular intervals. Remedial classes are conducted regularly to help slow learners/weaker students cope with the demands of their courses.

To meet the growing demand for more hostel seats in the College an annexe to the girls' hostel was successfully constructed with the initiative and generous contribution from the teachers.

5. Evidence of Success

Initially the fund provided stipends to 8 poor students; today it has increased to 20 in the current year. Community participation is increasing as the Departments are coming forward to sponsor more students. It is expected that with more funds coming in, the number of beneficiaries of students' stipend will continue to grow. The various meritorious awards instituted by different departments has encouraged the students to work harder.

6. Problems Encountered and Resources Required

The greatest challenge for the committee and the institution is that the need is more but the resources are limited. Though the teachers of this College are highly giving in nature and are ever ready to contribute for a good cause yet the students in need of such welfare schemes are also ever increasing. Therefore, garnering enough financial resources to meet the requirements is a continuous challenge.

Best practice –II

1. Title of the second best practice - Green Campus Project

1. Objectives

The main objective is to make the institution a sustainable and environmentally friendly campus. The Green Campus project as a best practice mirrors the principle of a green college in the city and endeavours to extend teaching and learning process beyond the classroom to develop responsible attitudes and commitment to the environment both in the College campus and to the community at large. Another goal of this best practice is to convert to eco-friendly energy in the campus.

1. Context

The institution is located in the commercial hub of the state. Of late, the town has been witnessing rapid urban growth and in the process the natural environment and its beauty in and around the College campus has been affected. Thus, protecting and preserving our natural environment for the future has become the biggest challenge of this generation. Further, the College has large areas of open space where different species of plants naturally grow. It is pertinent to save what we already have in the campus and also plant more trees. The green campus initiative identifies the whole campus as a community and it places significant importance on the inclusion of all the stakeholders to take active steps towards sustainable environmental practices. Therefore, to further promote environmental awareness and inculcate greater participation towards environmental protection, a cleaner campus and conservation, the green campus project has been adopted as a best practice.

1. The Green Practice

The College, through its Green Campus project, tries to identify the various environmental issues and take steps to achieve the goal. Through its various cells like the 'Eco and Beautification Club', the students' council, DGC RUSA monitoring Cell (DRMC), the NCC and NSS, regular tree plantation and maintenance is carried out. The area for tree plantation and maintenance is divided into segments and each segment is assigned to different Departments.

The College conducts regular social work and cleanliness drives in and around the campus where all stakeholders participate wholeheartedly.

To create a healthy living condition and spread awareness on health issues, the College is declared as a tobacco and also plastic-free zone. Keeping in tune with this declaration, proper information has been disseminated to all students and use of single-use plastics and tobacco products are strictly prohibited to make this commitment a reality.

The College also has a nursery cum park under floriculture and ornamental pond which is maintained by DRMC.

The institution has also shifted from conventional energy to use of LED Bulbs and solar street lighting in and around the college campus.

Electricity to the Administrative Block is supplied by 20 KVA solar panels installed in the College.

To replenish the green fields of the College campus, rainwater harvesting is practiced.

Beautification of the College campus is regularly monitored by the 'Eco and Beautification Club'.

Biodegradable pad-vending machines and incinerators have been installed for the female students of the college.

1. Evidence of success

The use of solar power has solved the problem of energy shortage in the college campus to a large extent. There has been a substantial increase of green coverage in the college campus with the addition of new varieties of trees and other ornamental plants. The positive and active participation of all the stakeholders, particularly from the students' community indicates that they have become more conscious about sustainable environment.

1. Challenges

The drainage which passes through the middle of the college campus has been one of the major issues in the implementations of this project. However, the green campus project is a work in progress and will be a sustainable practice for all stakeholders even in the days to come.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The College nurtures the values of moulding the students with knowledge, skills and required training directed towards achieving holistic education. Thus, as a premier institution of the State, it provides quality education at affordable rates providing equal opportunity to all students from all sections of the society. Further, in order to help and support students coming from poor economic backgrounds, some are provided monthly stipends fully funded and generated internally by the teachers.

Through proper planning and strategies, the institution focuses at delivering to its best ability the vision of the college that is 'Impact Through Quality Education'. The nation in general and the state in particular, is marred with the problem of unemployment among educated youth. Therefore, the need for "Skill-based system of education" is becoming more vocal in present times.

A couple of important initiatives taken at the institution towards skill-based education were the establishment of the Community College offering diploma course in Hospitality and Tourism Management under UGC and a Certificate Course in Floriculture under RUSA. The establishment of these two centres by the college was a much needed initiative to equip the students for their future. With a distinctive vision to impact the society, the centres provide the required skills for immediate employment. This is a big step towards diminution of the problem of educated unemployed youths in the state. By allowing the students to pursue their dreams with a sense of direction, the centres help those with a view to build their careers in the selected areas. MOUs have been signed with some of the top hotels in the town where students avail hands-on training during their internships for a period of one month per semester. The Community College also assists the students in getting lucrative placements across the country. It has also signed an MOU with Emporium Skill Training Institute for skill development training and recruitment opportunities in the aviation, hospitality and international cruise-line sectors for the students.

The curriculum for the Certificate Course in Floriculture has been designed and approved by the Department of Horticulture, Government of Nagaland. On completion of the six-month course, certificates to successful students are given which provide a springboard for self-employment and jobs in related industries.

The two centres are steps towards facilitating the students with the required knowledge, experience and exposure to pursue their dreams with gainful employment. With the skills gained, the student becomes more determined and confident in facing the future.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

NVAAC

5. CONCLUSION

Additional Information :

Recent campus infrastructural enrichment includes completion of the Science Block and a hundred-bedded Boys' Hostel. The generous contributions of the faculty members have led to an enhancement of the Girls' Hostel by constructing an annexe building fully funded by the faculty members. Moreover, an active and generous Alumni Association has constructed a waiting shed cum alumni-office at the College entrance, besides the twin gates in commemoration of the Golden Jubilee in 2016. The campus also has its own power transformer backed by generators and solar power.

On-going projects in the campus include construction of a Central Library, a new Academic Block and an Open-Air Gym. Infrastructural improvements continue at a steady pace along with the constant endeavour to equip and update the teaching faculty with the required skills for guiding young learners.

The college is actively pursuing both horizontal and vertical academic growth. Appointment of faculty in Bengali and Hindi departments, which lie vacant now, is being actively pursued besides introduction of UG programs in Science Stream and Honours program in Psychology. Three departments, viz., Economics, Philosophy and Education, have applied for introduction of PG programs in recent times.

Concluding Remarks :

Conforming to its vision and mission statements, the College nurtures the values of moulding its students with knowledge, skills and required training directed towards holistic education. Through education, opportunities are created and lives changed to impact the future. The College is dedicated to a quality teaching-learning environment. It embodies integrity in everything that is done with collective effort. It believes in evolving partnership with the stakeholders, takes pride in the learners and is passionate about their success. The College respects diversity and endeavours to explore new ideas as means towards institutional enrichment in line with its motto, **“Try, Trust, Triumph”**.