

DIMAPUR GOVERNMENT COLLEGE, DIMAPUR
Internal Quality Assurance Cell (IQAC)

IQAC meeting held on 26 June 2019 at 1:30 p.m.

Members present: Ms. Kavili Jakhalu Principal, DGC, Dr. Vitsosie Vupru (Co-ordinator), Ms. Meripeni Ngully, Opangmenla, Dr. Benjongkumba, Mr. Lhipe Naro, Mr. Ashok Kumar Jain and Dr. Maongkala Longchar.

The coordinator opened the meeting with a review of the last IQAC meeting before going into other agendas for discussion.

Review of last meeting (29 May 2019) minutes

1. ICT facilities in classrooms: PA system for eight classrooms purchased; projectors in 2 Commerce classrooms installed; speakers in 6 classrooms installed. Wall mount issue to be addressed for installation of projectors in other rooms.
2. Research Committee to submit a proposal for State Level Seminar to the Department of Higher Education that has agreed to sanction one lakh if accepted.
3. Difficulties in management of social media applications like Facebook and Instagram highlighted by Publicity and Media Cell. This idea is to be kept in abeyance for the time being.
4. The Department of Psychology to be reminded to apply for Honours Programme to the Department of Higher education.
5. With regard to vacancies in MIL, one post each for faculty in Hindi and Bengali have been transferred to the Directorate of Higher Education.
6. NAAC mentoring has been held at Yemhi Memorial College, also benefitting members from Cornerstone and MGM colleges who were in attendance. This exercise was carried out by Dr Vitsosie Vupru, Dr. Jamedi Lkr and Ashok Kumar Jain on 24 June 2019.
7. Orientation Programme for Freshers has been held on 4 June 2019.

Minutes of the meeting

1. Computer Course for students: It was decided to introduce a six month diploma/certificate course in computer basics for students of DGC. ICT Committee to liaise with computer institutions and come up with a workable plan to this effect.

2. Proposals for MoU have come in from several quarters and were discussed:

a. Mentor Academy - A private undertaking, this agency has different modules to suit the interest of various learners. Its 10 day module (one hour per day) aims to groom students in personality development and to face interviews. This would cost Rs. 400/- per head.

b. Bankers ADDA - Primarily a coaching centre, the proposal is to conduct free mock tests to equip (senior) students to tackle competitive examinations.

c. Emporium Training and Consultancy Pvt. Ltd. This agency is authorised to conduct skill oriented programmes by the central ministry. Students are trained free of cost. MoU have already been signed with colleges in Kohima and Dimapur. The proposed module is for 340 contact hours - approximately 90 days for four hours each; but the timings are flexible. It comes with minimum 80% placement guarantee. Certain requirements of classrooms, labs, space for counselling and reception area have to be met by the institution.

It was decided to assign the Career Guidance and Placement Cell with the responsibility of studying the viability of all three proposals.

3. AQAR (2018-19) to be uploaded by the first week of September. All members to work on assigned criteria for the relevant period ie **July 2018 to June 2019**.

4. Tentative dates of September 9-13, 2019 to be proposed for the Academic and Administrative Audit (AAA) team visit. All Departments to be ready with power point files on activities and profiles of faculty.

5. The Students Satisfaction Survey (SSS) to be conducted on 24 September 2019 for I and III Semester students.

6. Status report of the upcoming National Seminar on 'Urban Solid Waste Management: Issues and Challenges' was given by Dr. Benjongkumba. The dates have been finalised as 30 and 31 August 2019. The DGC bank account number has been created for transactions through PFMS. Names of resource persons and key note speakers have been finalised. Other than the seminar room, the IQAC room and DGC canteen have been earmarked as possible venues for the seminar.

7. The Performing and Fine Arts Club has written to the IQAC requesting funds for three events spread across as many dates. It was decided to sanction an amount for Rs.10,000/- for club activities. Henceforth, cash prizes for competition winners to be avoided. Further, the club would have to raise funds through sale of paintings, handicrafts, etc for future activities. 3 August 2019 has been set aside for scheduled club activities. In lieu of National Education Day that falls on a non working day, some activities to be organised on 16 November 2019 by Literati and Performing and Fine Arts Clubs.

Recorded by:

Dr. Maongkala Longchar

Action Taken Report:

1. ICTC in association with Digitec Computer Institute, Dimapur started a 6 months computer certificate programme from 13th August, 2019.
2. MoU signed with Emporium Training and Consultancy Pvt. Ltd. on 9th August, 2019 for 90 days training module on Skill Development.
3. Communication with Directorate of Higher Education, Nagaland started for AAA team visit.
4. Preparations for the ICSSR sponsored 2-Days National Seminar (30-31 Aug., 2019) in progress.
5. Rs. 10,000/- handed over to Performing & Fine Arts Club for their activities.