

**DIMAPUR GOVERNMENT COLLEGE, DIMAPUR**  
**Internal Quality Assurance Cell (IQAC)**

**IQAC meeting held on 11/09/18 at 2 p.m.**

Members present: Ms. Kavili Jakhalu (Principal and Chairperson, IQAC), Dr. Vitsosie Vupru (Co-ordinator), Ms. Meripeni Ngully, Dr. Benjongkumba, Mr. T. Zanthungo Ngullie, Mr. Lhipe Naro, Mr. Ashok Kumar Jain and Dr. Maongkala Longchar.

The Principal directed the Co-ordinator to put forth the agenda for the meeting. The minutes are as follows:

- The new Co-ordinator of the IQAC, Dr. Vitsosie Vupru, welcomed the members and introduced the main agenda for the meeting: review of data entry into the old format of the AQAR. Necessary changes have been made in consultation with all members present. Dr. Maongkala to edit the same at the earliest.
- A. Sentiyula to be appointed as Nodal Officer for keeping records and reporting to the IQAC of activities taken up by various committees and cells.
- A One-Day Faculty Development Programme titled “Use of ICT and Modern Teaching Practices” to be held on 14<sup>th</sup> September, 2018, an IQAC initiative for quality enhancement of teachers. Resource persons include Shanchamo Yathan and Sudipta Patowary, assistant professors from Department of Information, NU-SET.
- The Principal stressed on conduct of the Students Satisfaction Survey (SSS) and Students’ Assessment of Teachers (SAT) within the present semester. The format is to be reviewed and updated by the IQAC. The last week of September or the first week of October is the tentative period identified for this exercise. SSS to be for the I semester students and the SAT for the III and V semester students.
- The Principal proposed the renaming of the Career Guidance Cell as Career Counselling and Placement Cell (in line with NAAC terminology), effective immediately.
- The Co-ordinator of the IQAC encouraged members to work on the criteria allotted to them for future record.
- The SSR manual to be printed and distributed among IQAC members for accurate knowledge of criteria and data entry, to prevent overlap and repetition of information across various criteria. Members to check the templates at the back and familiarize themselves for smooth finish of the SSR 2020.
- The next meeting slated for Wednesday, 19<sup>th</sup> September, 2018 at 2:15 pm.

**Recorded by:**

Dr, Maongkala Longchar

**Action Taken Report:**

1. AQAR re-uploaded and re-submitted on 17<sup>th</sup> September 2018.
2. A. Sentiyula appointed as Nodal Officer on 20/09/2018.
3. One-Day Faculty Development Programme held on 14/09/2018 where 35 members attended.

4. Changed of nomenclature of Career Guidance Cell to Career Counselling & Placement Cell on 12/09/2018. Ms. Meripeni Ngully added as a member.
5. SSR Manual printed and distributed to all members on 19/09/2018