DIMAPUR GOVERNMENT COLLEGE, DIMAPUR
Internal Quality Assurance Cell (IQAC)

IQAC meeting held on 14/03/19 at 2:00 p.m.

Members present: Ms. Kavili Jakhalu Principal, DGC, Dr. Vitsosie Vupru (Co-ordinator), Ms. Meripeni Ngully, Ms. Opangmenla, Dr. Benjongkumba, Mr. Zanthungo Ngullie, Mr. Lhipe Naro, Mr. Ashok Kumar Jain and Dr. Maongkala Longchar.

The Principal thanked everyone for their presence.

The main agenda of the meeting was to assess the preparedness for the impending Advisory Board Meeting on 16 March 2019.

1. Power point & programme reviewed and approved by the house. Principal to deliver the welcome address and present the power point; Dr. Vupru to deliver the Vote of Thanks; Dr. Maongkala to record the minutes.
2. **The following proposals are to be put forward**: i. Need to construct extra classrooms to accommodate new students. ii. Blacktopping of circular road in the new campus. iii.Solar panels to be made functional.iv. Permanent water facility to be set up in the old campus: **boring well** (size- 4 inch pipe & 3hp). Possibility of the Department of Geology & Mining digging it free of cost would be explored. v. Construction of new toilets for boys and girls in the old campus with proper water supply. vi. Soundproofing of the auditorium to address aural issues. vii. Collapsed boundary wall along the highway to be rebuilt; dumping site to be shifted.

It was decided to avoid discussing the issue of the approach road for the time being and mull over a more appeasing route for talks with colony elders.

3.**Refreshment, lunch, gifting**: Reception & Hospitality Committee to be given charge (Convenor, **Moamongla**). **Watisenla** to take charge of gifting. Copies of DGC Journal and Pursuit to be enclosed. Guest register to be kept ready.

Minutes of other issues discussed in the meeting:

1. Mentoring of Wangkhao College, Mon, for NAAC assessment: IQAC team to set up dates in the last week of March, 2019. Names of Ashok Kumar Jain & Dr. Jamedi Longkumer proposed with IQAC Coordinator, Dr. Vupru. Report of this visit to reach the Department of Higher Education by 6 April 2019.
2. Attached toilet for IQAC office to be made at the earliest.
3. **Annual Youth Knit** to be held on 23 March 2019 at the auditorium of Holy Cross School, organised by North East ISSR. Information to be put up in the notice boards. DGC would pay the registration to allow students to attend the programme. **Literati Club** to select two participants to deliver motivational talks; copy to be given DGC Students' Council.
4. The Department of Sociology to defer its Seminar to a working Saturday in the odd semester in view of the Advisory Board Meeting and election training exercises.
5. George Murry, Manager, Reliance Jio, has expressed interest in sponsoring of college events by Reliance Trends. This has been received positively by the house.
6. Screening of the movie titled "I am Banni" to be set up by the ICT Committee at the Parting Social on 26 March 2019. This would be in fulfilment of the Beti Bachao Beti Parhao initiative of the Ministry of Women and Child Development, Govt. of India.
7. To forward names and roll numbers of Semester II students, who are yet to submit forms for the students' database, to the office exam wing. To withhold admit cards till they do the needful.
8. As mandated by NAAC, the Vice President of the DGCSC and K. Temjen Jamir appointed as members of IQAC as student representative and alumni representative respectively.

9. Under the criteria of teaching and learning for filling up the AQAR and SSR, the write-up should reflect a favourable practice of Continuous Internal Evaluation (CIE) in DGC.
10. Writing of SSR, AQAR to be done simultaneously for convenience.
11. The Director of Higher Education has requisitioned the Action Taken Report (ATR) of the last AQAR by 25 March 2019.
12. For restructuring of committees and assignment of duties to new faculty, suggestions have been noted by the Co-ordinator. The updated list to be issued by the college authority.
13. Date of next meeting to be notified later.

Recorded by:

Dr. Maongkala Longchar

Action Taken Report:

1. Preparation for the Advisory Board meeting finalized along with the necessary proposals.
2. Successfully conducted a one day mentoring programme of Wangkhao Government College, Mon on 29th March, 2019.
3. Attached toilet for IQAC office completed in June, 2019.
4. Participated in the **Annual Youth Knit** held on 23 March 2019 at the auditorium of Holy Cross School, organized by North East ISSR.
5. Sociology Department Seminar held on 1/6/2019.
6. Screening of the movie titled "I am Banni" during the Parting Social on 26 March 2019.
7. Submitted Action Taken Repot (ATR) to Directorate of Higher Education on 25/03/2019.
8. Committees and assignment of duties to new faculty completed.