

## **Dimapur Government College**

### **IQAC Meeting held on 16/06/2016**

Members in attendance: Mr. Akok Walling (Principal & Chairperson, IQAC), Dr. M.L. Ngullie (Co-ordinator), Ms. I. Suzzana Yaden, Ms. Sedevino, Dr. Benjongkumba, Mr. Neiketu Siam, Dr. Kashi Nath Singh.

Members discussed and resolved the following issues:

1. **Restructuring of different Committees:** Members agreed to restructure the various committees and thereafter include the names of new faculty members entrusting them equal responsibilities.
2. **Five year roadmap of the Departments:** Departmental roadmaps were discussed and members agreed that one regional/state seminar and four National Seminars will be conducted in the next 5 year period. It was further discussed to resend the five year plan to the respective Departments to make amendments, if any, and submit the final plan to the IQAC.
3. **Student Progression:** Student Progression Record should be maintained by all the Departments. It was reported that only one Department is maintaining the same. The members decided to request the Head, Department of Political Science, to provide orientation to the other Departments regarding maintaining of the same.
4. **Jubilee Album:** Members agreed to bring out a Jubilee album for sale to stakeholders in order to raise funds for the IQAC.
5. **Quality Issue:** Many Departments are yet to submit lesson plans for the current semester. HoDs to be reminded to submit them at the earliest.
6. **Funds for the IQAC:** Members felt that the college auditorium and playground should be used for raising funds even after the Golden Jubilee and the proceeds may be used as IQAC fund for the maintenance of the playground and the auditorium.

The meeting concluded at 4:40 p.m.

Recorded by: Dr. Kashi Nath Singh

#### **Action Taken Report:**

1. Restructuring of different Committees notified on 24/4/2017.
2. Final 5 year plans of all departments received by IQAC office.
3. Teachers' Training on Maintenance of Students' Progression Record was organized by IQAC on 06/08/2016 with Ms Kavili Jakhlu, HOD Dept of Political Science, as Resource Person.
4. Jubilee album were brought out and sold to all teachers.
5. Reminder to departments for submitting lesson plans given and all departments have submitted the same.