

Dimapur Government College
IQAC Meeting held on 23/07/2016
Time: 2:30 p.m.

Members in attendance: Dr. M.L. Ngullie (Co-ordinator), Mr. Louis Humtsoe (Vice-Principal), Ms. Opangmenla, Ms. I. Suzzana Yaden, Ms. Sedevino, Dr. Benjongkumba, Mr. T. Zanthungo Ngullie, Mr. Neiketu Siam, Dr. Kashi Nath Singh, Mr. Ashok Kumar Jain.

1. Dr. M.L. Ngullie chaired the meeting. He welcomed the members and thanked them for their time. He informed the members of the sudden change of timing for the submission of the AQAR. He stated that the college has to submit the AQAR in the month of July every year. Accordingly, the meeting deliberated on the issue and decided to work on it in the ensuing one week's time. It was further decided that the members will sit again on 3rd August to finalise the matter.
2. Work distribution is mentioned as under:
 - I. Criterion I: Curricular Aspects - Ms. I. Suzzana Yaden.
 - II. Criterion II: Teaching-Learning - Mr. T. Zanthungo Ngullie.
 - III. Criterion III: Research, Consultancy and Extension - Dr. Benjongkumba.
 - IV. Criterion IV: Infrastructure and Learning Resources - Mr. Neiketu Siam.
 - V. Criterion V: Students Support and Progression - Dr. K. N. Singh.
 - VI. Criterion VI: Governance, Leadership and Management - Mr. Ashok Kumar and

Opangmenla

VII. Criterion VII: Innovation and Best Practices: Ms. Sedevino.

3. Further, members resolved the following issues.
 - a. The members discussed certain immediate needs of the IQAC room and decided to purchase the following items: (i) One table glass top with woollen cloth, (ii) One LCD projector and (iii) One laptop for the IQAC office. In this connection, the members decided to approach the Principal for providing funds through IQAC funds collected from each student during admissions.
 - b. It was decided to approach the Principal for providing a first-aid box and an MI room.
 - c. In order to maintain the Boys' and Girls' Common Rooms, it was decided to request the Principal to create two more posts as student in-charges of the twin rooms during the ensuing Students' Council Elections, 2016.
 - d. In view of creation of two new Departments, it was decided to request the Department of MIL to allow the teachers of Psychology and Sociology to use the MIL faculty cubicle for the time being till a permanent arrangement is made.
 - e. It was decided to hold a training programme on preparation of Students Progression Report for the respective HoDs. This programme is scheduled to be held on 06/08/2016 after the seminar is held. Ms. Kavili Jakhalu has been requested to conduct the programme.

4. The Vice-Principal addressed the members saying that today is the last day for him to attend the IQAC meeting as he is to retire soon. He thanked all members for their cooperation and help during the last and current tenure. He also expressed confidence in the new team of the IQAC. Dr. M.L. Ngullie thanked him for his support and contribution and appreciated his services as a member of the IQAC. The members wished him good will and a happy retired life.

The meeting concluded at 4:30 p.m. The next meeting is scheduled for 3rd August 2016 at 2 p.m.

Recorded by: Dr. Kashi Nath Singh

Action Taken Report:

1. All concerned members prepared their respective criteria for approval in the faculty meeting.

2. Required funds have been provided to IQAC Coordinator for purchase of one LCD Projector and one laptop.
3. Proposal given to Principal for providing a first-aid box and an MI room. MI room has been provided attached to the Seminar Room with first-aid box.
4. Teachers' Training on Maintenance of Students' Progression Record was held on 06/08/2016 with Ms Kavili Jakhalu, HOD Dept of Political Science, as Resource Person.