

DIMAPUR GOVERNMENT COLLEGE, DIMAPUR
Internal Quality Assurance Cell (IQAC)

IQAC meeting held on 09/10/18 at 2:30 p.m.

Members present: Ms. Kavili Jakhalu (Principal and Chairperson, IQAC), Ms. Alemla Imsong (Vice-Principi), Dr. Vitosie Vupru (Co-ordinator), Ms. Meripeni Ngully, Dr. Benjongkumba, Ms. Opangmenla, Mr. Lhipe Naro, Mr. Ashok Kumar Jain and Dr. Maongkala Longchar.

The Co-ordinator initiated the meeting. The minutes are as follows:

- The Co-ordinator reviewed the minutes of the previous IQAC meeting held on 19/09/18 and followed up on the same.
 - NAAC has acknowledged receipt of AQAR (2017-18).
 - Two members of staff have been sent for training to ATI, Kohima.
 - The response of the Students Satisfaction Survey (SSS) conducted on 5/10/18 has been found to be mostly positive except in reference to ICT facilities in classrooms.
 - The Students' Assessment of Teachers (SAT) was carried out on 8/10/2018 and forms forwarded to the Principal, DGC, for review.
 - The MoU with Educoach would be taken up and intimated at the Faculty meeting on 11/10/18.
- Wifi (JIO) is now available at the IQAC office. The password has been given to members.
- The orientation programme for Minor Research Project proposed by the Research Committee will be conducted during the next semester with a resource person from Unity College.
- The Research Committee's proposal for holding a National Seminar on urban waste management is tentatively set for the month of March, 2019. Dr. Benjongkumba to liaise with the ICSSR for funding.
- It was decided to allow Friday meetings of the Research Committee at the IQAC office; printing of minutes and official papers would also be allowed at the same.
- The Principal proposed shifting of the IQAC office to more spacious quarters on the first floor and it was accepted by the members. The spare room in the library would be refurbished and made into a reading room for teachers.
- The Department of Psychology's proposal for a talk on sensitisation towards women and children's rights and abuse will be held in collaboration with the IQAC on 8/12/2018. The resource person would be from the Sakhi- One Stop Centre, Under the Women and Child Department, Nagaland State Social Welfare Board. December 8, a second Saturday, would be declared a working day by the Vice-Principal's office to ensure attendance.
- The Department of Economics has been allotted time to present their seminar on Friday, 30/11/2018 at 2:15 pm.
- Monday Assemblies would be suspended during the upcoming NU examinations.
- Student feedback format on administration has been issued by the Directorate of Higher Education, Nagaland. The survey would be conducted in the next semester after modifying the format according to local conditions.
- ICT facilities to be set up in large classrooms at the earliest. All teachers to make use of these facilities.

- The Principal ended the meeting with a reminder to all members to maintain punctuality in attending IQAC meetings. The time for the next meeting to be fixed at 2:15 pm.

Recorded by: Dr. Maongkala Longchar

Action Taken Report:

1. Preparation for the orientation programme for Minor Research Project has been initiated.
2. The Research Committee has started the initial works for holding the National Seminar on urban waste management in early part of 2019.
3. The Department of Psychology's proposal for a talk on sensitisation towards women and children's rights and abuse scheduled on 8/12/2018 has been postponed due to unavoidable circumstances.
4. The Inter-Department Seminar to be presented by Economics Department on 30/11/2018 at 2:15 pm has been postponed.
5. ICT Committee has been entrusted to initiate provision of ICT facilities in large classrooms at the earliest.