

ANNUAL
ADMINISTRATIVE REPORT
(2017)

Of

DIMAPUR GOVT. COLLEGE
DIMAPUR : NAGALAND.

NAAC Accredited Grade - 'B'

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DIMAPUR GOVT. COLLEGE

1. INTRODUCTION OF THE COLLEGE:

- **The Dimapur Government College is now 51 years old.**
- **Assessed and accredited with B Grade under NAAC assessment**
- **Offers the following courses**
 - a) BA with Honours in 6 (six) subjects and another 10 (ten) subject at pass Course level
 - b) B Com with Honours in 2 (two) papers and 18 (eighteen) papers at pass course level.
 - c) Diploma in Hospitality and Tourism under the Community College Programme (Vocational).
 - d) Certificate in Floriculture under RUSA Scheme (Vocational).

2. HUMAN RESOURCE:

- 1 Principal
- 1 Vice Principal
- 54 Teachers (18 Associate Professors + 36 Assistant Professors)
- 61 Ministerial Staff
- 38 Committees constituted from among the Teaching & Non-Teaching staff members

3. ACADEMIC ACHIEVEMENTS:

a. University end Semester Result (Semesters IV & VI) :

- i) **4th Semester:** In Arts stream, out of 233 students, 223 students were promoted with an overall pass percentage of 95.70%. In Commerce stream, 77 students were promoted out of 82 students with a pass percentage of 93.90%.
- ii) **6th Semester:** In Arts stream, out of 252 students, 149 students passed in all subjects with a pass percentage of 59.12%. In Commerce stream, out of 59 students, 07 students passed in all subjects with 11.86 pass percentage.

b. Results of Semester I, III & V:

- i) **1st Semester:** Out of 294 regular students in Arts, 273 students have been promoted (92.85%).
- ii) Out of 88 regular students in Commerce, 82 students have been promoted (93.18%).
- iii) **3rd Semester:** Out of 258 regular students in Arts, 236 students have been promoted (91.47). Out of 88 regular students in Commerce, 83 students have been promoted (94.31%).

- iv) **5th Semester:** Out of 234 regular students in Arts, 228 students have been promoted (97.43%). Out of 82 regular students in Commerce, 81 students have been promoted (98.78%).

c. Community College:

i) **August 2016 – July 2017 Session:** 15 students have been awarded Diploma Certificate and out of which 5 students were given industrial placements.

ii) **August 2017 – July 2018 Session:** 31 students have been enrolled in the current session.

d. Floriculture (RUSA):

Since January 2017 two batches of students were trained for Certificate Course in Floriculture where 18 students and 30 students respectively. All the students of first batch completed the course successfully and received their Certificates And the latest batch of students will get their result in December '17.

The Course comprises of 3 components of 1+2 = 3 credits where both Practical and theory papers are taught.

As a part of the Course requirement the students were taken out for Field Trips to

i. Niathu Gardens & Flora Vale Nursery to make the students observe and learn Nursery Management activities.

ii. Kohima Cathedral and Kohima War Cemetery to study the landscaping and Flower maintenance techniques.

iii. Zopar Exports Pvt. Ltd, Mizoram, famous for large scale Flower cultivation.

e. Publications:

The College has published successfully its Annual Academic Journal. This is a refereed journal containing 13 papers.

f. RCs/OCs/STCs: All together 3 Teachers attended Refresher/Orientation/Short-Term Courses.

g. Seminars: All together, 4 Inter-Departmental Seminars were held during the year.

h. Establishment of an Archaic Section under the Supervision of History department has been initiated.

i. Establishment of Psychology Laboratory started having spent Rs. 2 lakhs already to begin with.

j. 2 Computer cubicles procured for 2 departments.

k. Received 10 Computers, 10 Chairs, 10 Tables, 1 Printer and 1 Bus from Hon'ble CM, Dr. Shurhozelie Liezietsu.

N.B.: Regular on-going repair works are not highlighted.

4. PHYSICAL DEVELOPMENT

a. Constructions:

- i) Constructed one *kutchha* house for the *chowkidar* of girls hostel.
- ii) Constructed one footpath from auditorium approach Road to RUSA Floriculture greenhouse (260 metres).
- iii) Extended height of fencing along girls hostel.
- iv) Put up sound controlling materials on the walls of auditorium.
- v) Constructed work-shed as raw material store of RUSA floriculture.
- vi) 3 Rams and 1 Toilet for Differently-abled persons were constructed as a gift from the Directorate of Social Welfare, Government of Nagaland.

vii) Ongoing constructions:

- a. Footbridge towards floriculture site.
- b. Permanent work-shed for floriculture.
- c. Administrative Block nearing completion under RUSA.
- d. Science Block under State Government funding
- e. A 100-bedded Boys Hostel under State Government funding
- f. A 20 KV Solar Power Plant funded by the Ministry for New and Renewable Energy (of both Centre & State).

b. Tools, Machinery & Equipments Purchase:

- i) Purchased and installed a 100 KV transformer.
- ii) Purchased and installed 5 Nos. of Air Conditioner (AC).
- iii) 5 Laptops purchased, 5 Printers purchased, 1 Stabilizer purchased, 600 Nos. of chair purchased for Auditorium, 20 Desks & 20 Benches purchased.

5. IQAC ACHIEVEMENTS:

- i) The IQAC held 15 meetings from January 2017 to date.
- ii) Initiated action for submission of Teaching Plan by every teacher at the beginning of the semester.
- iii) The Annual Quality Assurance Report (AQAR) for the period Nov. 2016 to July 2017 prepared and successfully uploaded to NAAC website on August 16, 2017.
- iv) API forms of 15 teachers were duly scrutinised, authenticated and forwarded to the Principal for further perusal.

v) A new concept of teaching called **Peer-Teaching** has been developed in the current academic session by Department of Economics.

vi) **Workshop/Seminar:**

i) A Workshop on **Cyber Crime and online Safety** was conducted on August 24, 2017.

ii) A Seminar on **75th Year of Quit India Movement and 70th Year of India's Independence** was organised on August 29, 2017.

iii) A talk on **Systematic Voter's Education and Electoral Participation (SWEEP)** was organised on August 30, 2017.

iv) Invited Sociology and Psychology departments to formulate/develop their respective CBCP syllabi for necessary perusal with Nagaland University.

6. STUDENTS COCURRICULAR AND OTHER ACTIVITIES:

i) Selected NCC cadets participated in 6 Special Camps and successfully completed the trainings.

ii) NCC cadets organised Plantation and Beautification drive, Cleanliness Drive and also 30 cadets participated in the Swatch Bharat Abhiyan organised by DMC.

iii) The Literati Club organised Debate and Workshop and also sent selected students to participate in various inter college competitions where several students won prizes.

iv) The Remedial Committee successfully conducted remedial classes every Wednesday and achieved very encouraging results in backlog papers.

v) The Disaster Management Committee selected various Response Teams such as Medical, Evacuation, Search, etc. and made arrangement for the selected students to attend trainings, meetings, etc. and also made arrangement of emergency equipments for ready use.

vi) The DGCSC Advisory Committee and Election Committee successfully conducted election to the DGCSC for the tenure 2017-18 on Sept. 9, 2017.

vii) NSS volunteers participated in Quiz Competition conducted by Nehru Yuva Kendra on 7th August, 2017.

viii) NSS volunteers were sent to attend Youth Voter's Festival from 4 – 8 Sept. 2017.

ix) Selected students were sent to compete in Debating organised by Nehru Yuva Kendra on 31st August, 2017 and took the 3rd Position.

x) 10 Students and 1 Teacher were sent to participate in the training on "Life Skill, Leadership and Personality Development" conducted by Directorate of Youth resources from 31st Oct. to 2nd Nov. 2017.

xi) Teachers and final Semester Honours students of four departments (Economics, Education, History and Commerce) undertook Study Tours to different locations.

xii) The college team participated in the T20 Cricket Meet sponsored by Sewak Youth on 24 & 25 June.

xiii) The monthly college sports activities have been held successfully to be culminated in the Annual College Sports Week in December.

xiv) Participated in the Dimapur District Inter-Departmental Sports Meet in November.

xv) Having pledged ourselves to declare DGC a NO TOBACCO ZONE, the World No Tobacco Day was observed by displaying leaflets and posters on 31st May.

xvi) Proprietors of shops and shopkeepers within 100 metres of the college were sensitized to ban of tobacco products as per COTPA 2003 Section 6B.

- xvii) Students participated in the 2nd Edition of Pow-Wow Inter-College Fest 2017 held at Tetseo College where our students took 4 Prizes in various sports categories.

7. LIBRARY

- a. The automation of the Library with Bar-coding was launched on 10th March, 2017.
- b. New digitized library cards were issued from March onwards.
- c. Books for the departments to the tune of Rs. 1,83,000/- were purchased.
- d. An MOU was signed between DGC and Unity College to facilitate library exchange where students of the two colleges can utilize the resources of each other's library.
- e. Renovation and carpeting of library was carried out.
- f. Arrangement for procuring one academic journal by each department this session.

8. BEST PRACTICES:

- i) Under Best Practice No. 1, the college received donations/contributions from teachers and granted scholarship to 16 economically weak students.
- ii) Under Best Practice No. 2, the IQAC arranged Teacher Exchange Programme under which 6 teachers went to Unity College and 5 teachers from Unity College came to DGC.
- iii) The on-going Student Welfare Fund through the financial contribution from teachers was enhanced to facilitate the increased number of 16 students from less privileged background. They are given a stipend of Rs. 500/- per month for the year 2017-18.

9. MEETINGS

- a. 4 Faculty Meetings and 5 HoD Meetings were held during the year.
- b. Given a Power Point presentation in the DPDB meeting on invitation on 6th June.

10. PROGRAMMES HELD:

- a. One day awareness programme on STEN CELL THERAPY and Its Recent Advances was held for 6th Semester students on 30th May, 2017 in collaboration with Eden Medical Centre.
- b. Orientation programme for the 1st semester students was held on 5th June.

- c. Having seen then need for the welfare of teachers an awareness programme was hosted on “SBI Mutual Fund Products” on 6th & 7th June, 2017.
 - d. The World Environment Day was observed by planting trees in the campus and conducting a social work on 5th June, 2017.
 - e. To commemorate the DGC Foundation Day on 25th July, 2017, a mass social work was conducted.
 - f. Observed the Birth Anniversary of Sadar Vallabhai Patel on 31st October, 2017 as National Unity Day.
 - g. To commemorate the International Women’s Day, a programme of Photography Competition was held on the theme “Super Mom” on 8th March, 2017.
 - h. To commemorate the National Education Day, a competition programme was held on 11th November, 2017 in i) Card and Bookmark Making, ii) Collage Making, iii) Photography and iv) Painting.
 - i. A Parent-Teacher Meeting was held on 31st September to sensitize parents & guardians to the rules, regulations and process of education pertaining to the 1st Semester students. A record attendance of 238 parents/guardians turned up and had fruitful interactions.
 - j. In addition to the ongoing mentoring activities, a One Day Orientation Programme was held for the Fresher students on 24 August to sensitize them to the very programme of Mentoring.
- c. Extension services:**
- i) Hosted Hyderabad University to conduct their Entrance/Selection exam for the candidates in the region.
 - ii) Conducted NPSC Preliminary Exams, 2017.
- d. Awards to students:**
- i) **Hokishe Sema Award for Academic Excellence** is given to the topper in Arts Stream. The Award is sponsored by the family of Lt. Hokishe Sema.
 - ii) **L.T. Yepthomi Award for Academic Excellence** is given to the topper in Commerce Stream. The Award is sponsored by L.T. Yepthomi, Rtd, Former HoD of English Department, DGC.
 - iii) **Awards and Citations** sponsored by 5 Departments are given to the respective Subject Toppers in the Final semester of the University Exams. The departments are Political science, Education, Economics, History and English.