

**DIMAPUR GOVERNMENT COLLEGE, DIMAPUR**  
**Internal Quality Assurance Cell (IQAC)**

**IQAC meeting held on 7 September 2019 at 1:00 p.m.**

Members present: Dr. Vitsosie Vupru (Co-ordinator), Ms. Meripeni Ngully, Opangmenla, Dr. Benjongkumba, Mr. Lhipe Naro and Dr. Maongkala Longchar.

**The Coordinator chaired the meeting. He welcomed all the members and highlighted the main agenda for the meeting - the AAA team visit on 12 September 2019. The minutes are as follows:**

1. **Social Work** fixed for Tuesday 10 September 2019 at 6 am. NCC, NSS, Eco and Beautification Club and office Staff to participate. Faculty in charge of NCC, NSS and Eco Club to oversee. Student volunteers to be given attendance in case they miss their early classes. DMC to be approached for dumper truck - i/c Meripeni Ngully.
2. **Work distribution - Flex printing** - Dr. Asangba Tzudir; **Monday Assembly announcements** - Dr Benjongkumba; **Lunch/refreshment** - Reception & Hospitality. **Reception/ welcoming of guests** - NCC, Lhipe Naro, Dr. Jamedi Longkumer, Ms. Sedevino. **Presentation** (Bouquets & latest journals DGC Handbook, Pursuit; Magazine Committee to arrange case of shortfall - Dr. Maongkala Longchar. Sprucing up of **MI room** - Opangmenla and Imkongmenla Longkumer. **Fire extinguishers** to be added/replaced and strategically placed (added) - Ashok Kumar. **Water ATM & drinking water facility** - Jal Shakti Team.
3. All committees under IQAC to keep reports ready. In particular, Girls and Boys Common Room i/c, Community College, Librarian, Infrastructure Development Committee, ICTC (computer lab), Department of History (museum), Canteen, IGNOU, Hostel Committee (boys and girls), IGNOU and DGC RUSA Monitoring Cell to be prepared for inspection/verification.
4. Stationery to be given to the AAA team members. Dr Vupru will do the needful. TA/DA to be given along with gifts.
5. Exit meeting programme to be printed in the college. The IQAC Co-ordinator will chair the meeting. AAA team will sum up. Concluding remarks- Principal. Special number - Lanukaba.

**Recorded by:**

Dr. Maongkala Longchar