

DIMAPUR GOVERNMENT COLLEGE

CONSTITUTION OF DIMAPUR GOVT. COLLEGE STUDENTS' COUNCIL



DIMAPUR : NAGALAND

PREAMBLE:

We the students of the Dimapur Govt. College having solemnly resolved to constitute a students' body with the objective of promoting student's welfare, fostering unity among all sections of students for the progress, growth and development of the College; to help create a congenial academic ambience and elevate the College to a centre of excellence, and, to regulate and control our activities, hereby adopt, enact and give to ourselves this constitution on the day of 10 June, 2015.

ARTICLE 1:

The name of the student's body shall be known as the Dimapur Government College Students' Council (DGCSC).

ARTICLE 2:

Every regular student of the College shall be a member of the Union.

ARTICLE 3:

A Student shall cease to be a member of the Students' Council if,

- (A) He/she is guilty of gross misconduct
- (B) He/she ceases to be a member of the College
- (c) He/she is a defaulter or
- (D) Any other reason, the College authority may deem necessary for rustivating him/her from the Students' Council.

ARTICLE 4:

The DGCSC shall consist of the following.

- (A) General Council (Class Representatives)
- (B) Executive Council (Office Bearers)
- (C) President's Nominees

ARTICLE 5:

- (A) The Principal of the College shall be the Ex-officio President of the Executive Council
- (B) The Principal shall be the Returning Officer for DGCSC Elections.

ARTICLE 6:

- (A) **GENERAL COUNCIL (CR):** The General Council members will be elected directly by the general electors. They will assist the Executive Council in all matters relating to students activities. The Executive Council will summon the General Council meeting at least twice a tenure.
- (B) **EXECUTIVE COUNCIL:** The Executive Council members will be elected from amongst the General Council members. All decisions of the EC shall be carried out by a simple majority subject to the approval of the President.

ARTICLE 7: ELECTIONS:

There shall be two phase Elections, namely, election to the General Council and election to the Executive Council.

First phase Election: General Council

All bonafide members of the College shall be the electors and eligible to elect their class representatives.

All class Representatives (CR) will constitute the General Council.

The number of class representative shall be as follows:

No of Class Representatives

Each class/section shall have two representatives irrespective of the numbers of students in a class/ section.

(2) Second phase Election: Executive Council

(A) The General Council members shall constitute the Electoral College for the purpose of electing the Executive Council

(B) Any member of the General Council may contest for any post with following eligibility criteria as under:

ARTICLE 8: ELIGIBILITY CRITERION TO VARIOUS POSTS:

<u>Name of the Post</u>	<u>Eligibility criteria</u>
Vice President	To be nominated by President from 1 st and 3 rd Semester BA/B Com
General Secretary	3 rd semester BA/B Com
Assistant General Secretary	= 1 st Semester and 3 rd Semester BA/B com
Literary Secretary	= 1 st semester and 3 rd Semester BA/B com
Games & Sports Secretary	= 3 rd Semester BA/B Com
Assistant Games and Sports Secretary	= 1 st and 3 rd Semester BA/B com
Cultural Secretary	= 1 st and 3 rd Semester BA /B com
Representative to ANCSU (2)	= 1 st and 3 rd and Semester BA/B com
Representative to D.N.S.U (1)	= 3 rd and 5 th BA/B Com
Information and Publicity Secretary	= 1 st and 3 rd semester BA/ B com
Women Coordinator	= 3 rd BA/B Com

(The Post of General Secretary shall be rotated among the following Tribal groups in alphabetical order. For the post of Sports Secretary reverse order will follow)

- a. Ao
- b. Eastern Nagas
- c. Lotha

- d. Sumi
- e. Tenyimi
- f. Minorities (any students not covered by the
aforementioned groups including Non Nagas)

ARTICLE 8: FIRST PHASE ELECTION SEQUENCE (GENERAL COUNCIL)

- (A) Notification for elections
- (B) Issue of nomination papers
- (C) Submission of nomination papers
- (D) Withdrawals of nomination
- (E) Scrutiny and Publication of eligible candidates
- (F) Polling in respective class rooms
- (G) Counting and declaration of results

SECOND PHASE SEQUENCE (EXECUTIVE COUNCIL)

- (A) Issue of nomination papers
- (B) Submission of nomination papers
- (C) Withdrawal of nomination
- (D) Scrutiny publication of eligible candidates
- (E) Polling
- (F) (F)Counting and declaration of Results

ARTICLE 9: ELECTION RULES AND PROCEDURES

- (1) Voting will be through secret ballot
- (2) An elected class representative/member of General
Council can contest for only one post
- (3) Candidate must not be a member of any political party
- (4) Candidate must not be employed in Govt/private sector.
- (5) No cases must be pending against him/her

- (6) Proposer and Seconder for Class Representative must be from the same class/section and for the Executive council from among the elected class representative.
- (7) A candidate will have the liberty to appoint a polling agent and one counting agent.
- (8) In case of a tie, the matter shall be decided by a draw of lot.
- (9) Any complaint pertaining to election must be lodged to the Election Committee within half an hour after the results.
- (10) In all matters relating to electoral disputes, the decision of the Election Committee shall be final and binding.
- (11) Display of Posters/Banners and organizing feast will lead to disqualification of the candidatures.
- (12) Distribution of Handbills so as to educate the general electors however, will be allowed.
- (13) All intending candidate for Executive Council will be given a platform to address the students.
- (14) Tenure of the Student's Council will be for one year.
- (15) Short notice will be served to hold and complete the election process to avoid disruption of normal classes.
- (16) 75% class attendance without backlog is mandatory for all aspiring class representative.
- (17) Only those students who have cleared fees and produce library clearance certificate will be eligible to contest the elections.

- (18) Substance abuser or students whose credential or behaviors are under question will be barred from contesting elections.
- (19) Use of any substance abuse and creating disturbances by mobilizing outside force to threaten and intimidate other aspiring candidates including the general electors in and around the college campus by either the candidate or his supporters will disqualify a candidate. This will come into immediate effect from the date of announcement of elections.
- (20) All unopposed candidates (Class Representative) shall be under the supervision of the Election Committee on the Election Day.
- (21) No renewal of Identity card will be entertained on the polling day.
- (22) The proposer and the seconder must attach Library clearance certificate along with the nomination paper.

ARTICLE 10: ELECTION COMMITTEE:

- (A) For the smooth conduct of the elections a 5-member Election Committee including a Chairman and a member secretary shall be appointed by the Principal of the College.
- (B) The Election Commission will frame Rules within the framework of article 9.
- (C) The Election Committee shall be empowered to countermand election in the event of criminal intimidation, threats, kidnapping or any other act, which in the opinion of the E/C is prejudicial to the interest of the College.

ARTICLE 11: REMOVAL OF EXECUTIVE MEMBER

- (A) A no-confidence motion can be moved against any council member by the General Council with prior approval of the President by 2/3 majority present and voting, for gross-indiscipline or inability to perform his duties due to long absence or in the opinion of the House any conduct, which is detrimental to DGCSC
- (B) A person charged for removal/impeachment shall be debarred from chairing the meeting that is going to consider the issue. However 5-days notice shall be served to the member against whom the no-confidence motion is sought. The motion shall come into effect only after the consent of the President.
- (C) The President can suo motto remove any Executive Council member, if in the opinion of the President; any Office Bearers is acting against the interest of the College.

ARTICLE 12: COMPOSITION, POWERS AND FUNCTIONS OF THE EXECUTIVE COUNCIL AND CLASS REPRESENTATIVE:

President:

- (A) The Executive Council shall be under the supervision of the President.
- (B) The President may nominate any member of the teaching faculty to act on behalf of President during her/his absence.
- (C) The President reserves the right to veto any decision of the Executive Council if it infringes upon the interest of the College.

(D) The President shall nominate a person to any vacant post, arising out of unexpired post, death or premature exit of any executive member from the College.

(E) The President can nominate from the teaching faculty to act as the Senior Advisors of the Students' Council.

Vice President:

He shall preside over the meetings of the students' General Council.

He shall perform any other duties and responsibilities authorized by the president.

General Secretary:

(A) He shall in consultation with the vice President convene all the meetings of the Students' Council and General Council with the approval of the President.

(B) He shall preside over the meetings of the Executive Council.

(C) He shall be responsible for over-all supervision of all the Secretaries.

(D) He shall prepare annual report and submit the report to the Advisory Board as well as to the Executive Council.

(E) He shall be responsible to keep all records and files intact of the Students Council. Inability to maintain database of Students' Council will be amounting to dereliction of his duties and responsibilities.

Assistant General Secretary:

(A) The Assistant Secretary shall assist the General Secretary.

(B) During the absence of the General Secretary he will act in the capacity of General Secretary.

(C) He shall discharge other duties & responsibilities allotted by the General Secretary.

Games and Sports Secretary:

- (A) He will be incharge of Games and Sports and coordinate all Sports activities in the College under the supervision of Teacher-Incharge of games and Sports.
- (B) He shall maintain all records of sports activities and submit annual report to the General Secretary.

Assistant Games and Sports Secretary:

- (A) He shall assist the Games and Sports Secretary.
- (B) In the absence of Sports Secretary, Assistant Games and Sports secretary shall officiate as Games and Sports Secretary.

Literary Secretary:

- (A) He will be incharge of all literary activities and be responsible for organizing literary events/competition in the College.
- (B) The literary secretary will work under the supervision of the Teacher-Incharge/committee in matters relating to publication of College Magazine and any other literary publications relating to students in the college. The president shall constitute a committee (Editorial Board) with a teaching faculty as the Convener of the committee.
- (C) He shall maintain all records of literary activities and submit annual report to the General Secretary.

Cultural Secretary :

- (A) He shall be incharge of all cultural activities under the supervision of a Committee to be nominated by the President.
- (B) He shall maintain all record of their activities and submit annual report to the General Secretary.

Women coordinator:

- (A) She will look after the general welfare and grievances of the women students.
- (B) To report any matter of harassment and ragging inside the College campus to the principal or Advisory Board.

Information and Publicity Secretary:

He shall disseminate all information relating to all students activities to the general students and teaching faculty.

Representative to ANCSU and DNSU:

They will liaise with ANCSU/DNSU as official representative of DGCSC. However, the representatives are authorized to reflect only the collective views of the DGCSC in these two forums.

General Council (Class representative)

- (A) To elect the Executive Council.
- (B) To supervise, manage and maintain discipline in their respective classes.
- (C) To act as a link between the faculty/college authority.
- (D) To take up agenda/proposal to the Executive Council proposed by each Class/Semester.

ARTICLE 13: TENURE:

The tenure of all the Office Bearers shall be one year. Any student may seek re-election both for General Council and Executive Council subject to compliance of Article 8.

ARTICLE 14: The Executive Council shall meet as often as necessary with the approval of the President. They shall be individually and collectively responsible to the President.

ARTICLE 15: Quorum:

The Quorum of all meetings shall not be less than one third of the total members of General Council/Executive Council.

ARTICLE 16: FINANCE

There shall be a student's fund to meet the necessary expenditure.

- (A) Expenses of the Students Council shall be limited to the collection from its member at the time of admission.
- (B) However in case of emergency special collection may be made from the members with prior approval of the President.
- (C) All financial transaction of the Council shall be under the direct control of the President and expenses can be incurred only with prior approval of the President.
- (D) All accounts shall be audited by the auditors nominated by the President.

ARTICLE 17: Amendment Procedure:

Any amendment to the Constitution may be proposed by the Students' General Council by two-third majority to the Principal, Advisory Board or both. If in the opinion of the Principal and Advisory Board the matter/issue needs further consultation they can seek the opinion of the faculty members. If the proposed amendment is accepted and approved, it will come into effect from the date the Principal appends signature to the proposed amendment.