

DIMAPUR GOVERNMENT COLLEGE

ESTD - 1966

(NAAC ACCREDITED)

STUDENT HAND BOOK & PROSPECTUS 2020

ARTS & COMMERCE



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7th Edition : June 2020

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COLLEGE ANTHEM



Di ma pur Government Co - llege, Fountain of knowledge



Hope of the land. With mo-tte to Try, to Trust and Triumph,



Building for a brighter future, Thou mentor of one



and all. From regions far and near



Co-lour and race, language and tribes, streaming together as



one Step, by step, pressing



to the goal, Toi-ling with joy we will rise and shine.



Im -pac -ting the world With enlight-en-ment Trusting in God



as we march on... Thou guide us and lead us on

(Repeat from the beginning)

- Compiled and arranged by : Dr. M.L. Ngallie

COLLEGE MOTTO SONG

Try, Trust, Triumph

1. Try, Trust, Triumph, with one heart and purpose
As a beacon to the nation,
This is our hearts' vision
Renewing minds, fulfilling dreams
Building lives for a bright tomorrow
Keeping faith in God alone
We will Try and Trust and Triumph, never give up !
We Try and Trust and Triumph, never give up
We Try, Trust, Triumph
Try, Trust, Triumph !
2. Standing, even when the storms of life come
Upholding truth, changing lives across this land
There is nothing that is impossible,
We're going forth, never looking back
This will be our hearts' endeavour, to soar in life like an eagle
We will Try and Trust and Triumph, never give up !
We Try and Trust and Triumph, never give up
We Try, Trust, Triumph
Try, Trust, Triumph !

Composed by: T. Suzzana Yaden

Foreword

This handbook is an important step towards Dimapur Government College, the destination-college of many aspiring young minds. A careful study of its contents will reveal the subsequent steps required to become a part of the DGC family.

Dimapur Government College is a NAAC accredited college. It is affiliated to Nagaland University. It offers 3-year degree courses in Arts and Commerce Streams. It follows the Semester system which consists of two 6-month semesters in an academic year. Aggregate marks for every semester is divided between the internal activities (30%) and the end- semester University exams (70%). 75% attendance is also mandatory. There are also plenty of curricular and extra-curricular activities along with events and motivational and training programmes and exposure tours.

In addition, we also offer vocational courses such as a 1-year Diploma Course in Hospitality and Tourism Management and Certificate course in Floriculture.

Each semester has a heavy schedule of activities that requires students to be diligent, regular hardworking and co-operative. To help students negotiate the demands of college life and utilize opportunities to the fullest, each student is allotted a faculty member as mentor for the duration of their time in DGC. The team of dedicated teachers is another trademark that DGC works hard to maintain.

We welcome every young mind that enters our institution as an opportunity to encourage growth and assist in the realisation of potentials.



DR. MOANOCHET
Principal
Dimapur Government College

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1. A BRIEF PROFILE OF DIMAPUR GOVERNMENT COLLEGE

Established in the year 1966, it started with the initiative of some prominent citizens of the town to provide an opportunity for higher studies to those who could not afford to go outside Dimapur. Dimapur College, as it was known before being taken over by the Government of Nagaland, was inaugurated on the 25th of July 1966 by Shri. M. Kithan, the then Honourable Minister of Education, Government of Nagaland. In the initial years, the College was affiliated to Gauhati University. With the establishment of North Eastern Hill University (NEHU) the College was affiliated to it from 1974 to 1993. It is now affiliated to Nagaland University since the latter's inception in 1994. After the College was taken over by the Government of Nagaland on 1st February 1989, it was named Dimapur Government College. The College runs Degree programmes in Arts & Commerce streams. Vocational programmes in Hospitality and Management and Floriculture have been running smoothly under the Community College and DGC RUSA Committee respectively. It is a co-educational institution.

The College nurtures the values of moulding its students with knowledge, skills and required training directed towards holistic education. Through education, opportunities are created and lives changed to impact the future. The College is dedicated to a quality teaching-learning environment. It embodies integrity in everything that is done with collective effort. It believes in evolving partnership with the stakeholders, takes pride in the learners and is passionate about their success. The College respects diversity and endeavours to explore new ideas as means towards institutional enrichment.

In 2016 DGC celebrated its 50th anniversary. Recent campus enrichment includes completion of the science block and a hundred-bedded boys hostel. The generous contributions of the faculty members have led to an enhancement of the girls hostel. Moreover, an active and generous Alumni Association has constructed a waiting shed cum alumni-office at the College entrance. The campus also has its own power transformer. Infrastructural improvements continue at a steady pace along with the constant endeavour to equip and update the teaching faculty with the required skills for guiding young learners.

2. VISION & MISSION STATEMENT

a) Vision : Impact through Quality Education

b) Mission:

- To provide quality education so that learners can become responsible social assets.

- To strive towards excellence by motivating students to explore their potentials to the fullest and fulfil their aspirations.
- To empower students with knowledge and skills that will prepare them to face the challenges and equip them for creative leadership in an ever changing world.
- To encourage students to cultivate independent thought and spirit of enquiry that will contribute and foster the ideals of global citizenship.
- To nurture the values of integrity, tolerance and respect for diversity.
- To create a community of learners capable of becoming agents of change for social betterment in meaningful and positive ways, to lead and serve in various aspects of human activity.

3. **Motto:**

“Try, Trust, Triumph”

The motto serves as a framework that encompasses the spirit of hard work, discipline and dedication in making the institution a centre of academic excellence and service to humanity.

4. **COURSES OFFERED**

- B.A : 3-year programme with Honours in Economics, Education, English, History, Philosophy, Political Science and Sociology. Psychology and Elective English are offered as Elective Subjects.
- B.Com.3-year programme with Honors in Accountancy & Finance and Management.
- Diploma Course in Hospitality and Tourism Management.
- Certificate Course in Floriculture.

5(a). **ADMISSION PROCEDURE**

Eligibility:

- To be eligible for admission into BA/B.Com 1st Semester a candidate should have a minimum of 45% overall aggregate in Class XII.
- A candidate opting for Honours in Arts should have a minimum of 50% in the concerned subject. For Philosophy honours the minimum cut-off mark is exempted.
- A candidate opting for Honours in Commerce should have a minimum of 55% in the concerned subject.
- Students scoring below the cut-off marks need not apply
- Students having gap year need not apply

5(b). ADMISSION PROCESS

For Honours :-

- Merit List for Honours courses shall be notified, based on 1st preference (A) or 2nd preference (B), as indicated by the students in admission form.
- Admission to Honours Courses shall be done on the basis of merit.
- Admission to a particular Honours Course is subject to availability of seats. If 1st option is not available, the 2nd option shall be offered. If the 2nd option is also not available, the student may opt for General Course.
- All Admission formalities should be completed on or before the last date given, failing which, the seat will be deemed to be forfeited.

For General Courses:-

- Merit list for General Courses will be notified a long with Honours Courses.
- Admission to General Courses will be done on the basis of merit.
- All Admission formalities should be completed on or before the last date given, failing which the seat will be deemed to be forfeited.
- Duly filled forms with photos attached and the following documents should be submitted online along with admission forms :
 - (a) One copy of HSLC Admit Card and Marksheet.
 - (b) One copy of HSSLC Marksheet.
 - (c) Passport size Photo.
 - (d) Migration Certificate for students coming from Boards/ University other than NBSE
 - (e) **Pledge form duly filled** (Annexure-II of Handbook)
 - (f) SC/OBC/PwD Certificate if applicable
 - (g) Character certificate from the institution last attended.

Note :-

- Scanned copies of documents to be submitted online along with admission forms.
- Original documents to be produced for verification as and when notified.
- Forms with incorrect/incomplete details of parents/guardians will be rejected.
- 10% of seats are reserved for GC/SC/OBC/CBSE/ other boards and PwDs, provided that relevant documents from appropriate authorities are produced.
- Once admission formalities have been completed, withdrawal/refunding of fees will not be entertained.
- The decision of the Admission Committee is final and binding.

6. B.A. : SUBJECTS OFFERED

| Sl. No. | Subject | Total Intake Capacity (General/Elective) | Total Intake Capacity (Honours) |
|---------|-------------------|--|---------------------------------|
| 1. | General English | 340 | - |
| 2. | Political Science | 240 | 60 |
| 3. | History | 240 | 60 |
| 4. | Education | 240 | 60 |
| 5. | Economics | 150 | 50 |
| 6. | Philosophy | 70 | 20 |
| 7. | English | 60 | 50 |
| 8. | Sociology | 200 | 40 |
| 9. | Psychology | 50 | - |

- ◆ General English (1st & 2nd Sem) and Alt. English/MIL (3rd & 4th Sem) is compulsory for all General and Honours students.
- ◆ Elective English is compulsory for English Honours students. General and other Honours students may also opt for it.
- ◆ A student has to choose a total of three (3) elective subjects.
- ◆ Combination of the following subjects is not permitted :
 - a) Elective English & Economics
 - b) Philosophy & Psychology
- ◆ Subject choice is allocated on the basis of merit and availability of seats.
- ◆ Honours students should clear 120 credits and General students must clear 90 credits in 6 semesters.
- ◆ Students may choose to opt for Philosophy or Psychology even though they may not have taken the subjects in the Higher Secondary level.
- ◆ Environmental Studies (EVS) is compulsory for all students in the 5th Semester.
- ◆ Choice based credit paper (CBCP) is offered to students in the 6th semester.

7. BA COURSE STRUCTURE

| 1 st Semester | | | 2 nd Semester | | |
|--------------------------|----------------|--------------|--------------------------|-----------------|--------------|
| Sl. No. | Subject | Credit point | Sl. No. | Subject | Credit point |
| 1. | Gen. English-I | 3 | 1. | Gen. English-II | 3 |
| 2. | Elective Paper | 4 | 2. | Elective Paper | 4 |
| 3. | Elective Paper | 4 | 3. | Elective Paper | 4 |
| 4. | Elective Paper | 4 | 4. | Elective Paper | 4 |
| | General | 15 | | General | 15 |
| 5. | Honours | 4 | 5. | Honours | 4 |
| | Total | 19 | | Total | 19 |

| 3 rd Semester | | |
|--------------------------|-------------------------|--------------|
| Sl. No. | Subject | Credit point |
| 1. | MIL-Tenyidie/Alt.Eng.-I | 3 |
| 2. | Elective Paper | 4 |
| 3. | Elective Paper | 4 |
| 4. | Elective Paper | 4 |
| | General | 15 |
| 5. | Honours | 4 |
| | Total | 19 |

| 4 th Semester | | |
|--------------------------|--------------------------|--------------|
| Sl. No. | Subject | Credit point |
| 1. | MIL-Tenyidie/Alt.Eng.-II | 3 |
| 2. | Elective Paper | 4 |
| 3. | Elective Paper | 4 |
| 4. | Elective Paper | 4 |
| | General | 15 |
| 5. | Honours | 4 |
| | Total | 19 |

| 5 th Semester | | |
|--------------------------|----------------|--------------|
| Sl. No. | Subject | Credit point |
| 1. | EVS-I | 3 |
| 2. | Elective Paper | 4 |
| 3. | Elective Paper | 4 |
| 4. | Elective Paper | 4 |
| | General | 15 |
| 5. | Honours | 4 |
| 6. | Honours | 4 |
| | Total | 23 |

| 6 th Semester | | |
|--------------------------|--------------------|--------------|
| Sl. No. | Subject | Credit point |
| 1. | EVS-II/CBCP | 3 |
| 2. | Elective Paper | 4 |
| 3. | Elective Paper | 4 |
| 4. | Elective Paper | 4 |
| | General | 15 |
| 5. | Honours Paper | 3 |
| 6. | Honours or Project | 3 |
| | Total | 21 |

Total No. of Papers:

| | | |
|---------|--------------|-----------|
| General | Compulsory | 06 |
| | Elective | 18 |
| | Total | 24 |
| Honours | Compulsory | 06 |
| | Elective | 18 |
| | Honours | 8 or 7+1 |
| | Total | 32 |

Total Credit Value:

| | |
|---------|------------|
| General | 90 |
| Honours | 120 |

8. B.COM COURSE STRUCTURE

| 1 st Semester | | |
|--------------------------|--------------------------|--------------|
| Sl. No. | Subject | Credit point |
| 1. | General English-I | 3 |
| 2. | Principles of Management | 4 |
| 3. | Indian Banking System | 4 |
| 4. | Financial Accounting | 4 |
| | General | 15 |
| 5. | Honours Paper | 4 |
| | Total | 19 |

| 2 nd Semester | | |
|--------------------------|----------------------|--------------|
| Sl. No. | Subject | Credit point |
| 1. | General English-II | 3 |
| 2. | Business Economics | 4 |
| 3. | Commercial Law | 4 |
| 4. | Financial Accounting | 4 |
| | General | 15 |
| 5. | Honours Paper | 4 |
| | Total | 19 |

| 3 rd Semester | | |
|--------------------------|--------------------------|--------------|
| Sl. No. | Subject | Credit point |
| 1. | MIL-Tenyidie/Alt.Eng.-I | 3 |
| 2. | Organizational Behaviour | 4 |
| 3. | Auditing | 4 |
| 4. | Cost Accounting | 4 |
| | General | 15 |
| 5. | Honours Paper | 4 |
| | Total | 19 |

| 4 th Semester | | |
|--------------------------|------------------------------------|--------------|
| Sl. No. | Subject | Credit point |
| 1. | MIL-Tenyidie/Alt.Eng.-II | 3 |
| 2. | Fundamentals of Entrepreneurship | 4 |
| 3. | Accounting for Managerial Decision | 4 |
| 4. | Corporate Accounting | 4 |
| | General | 15 |
| 5. | Honours Paper | 4 |
| | Total | 19 |

| 5 th Semester | | |
|--------------------------|----------------------|--------------|
| Sl. No. | Subject | Credit point |
| 1. | EVS-I | 3 |
| 2. | Business Environment | 4* |
| 3. | BMCA | 4 |
| 4. | Company Law | 4 |
| | General | 15 |
| 5. | Honours Paper | 3 |
| 6. | Honours Paper | 4 |
| | Total | 22 |

| 6 th Semester | | |
|--------------------------|------------------------|--------------|
| Sl. No. | Subject | Credit point |
| 1. | EVS-II/CBCP | 3 |
| 2. | Business Communication | 4 |
| 3. | Business Statistics | 4 |
| 4. | Income Tax & Practice | 4 |
| | General | 15 |
| 5. | Honours Paper | 3 |
| 6. | Project | 4 |
| | Total | 22 |

| | | | |
|--|---------|--------------|------------|
| | General | Compulsory | 05 |
| | | Elective | 19 |
| | | Total | 24 |
| | | Compulsory | 05 |
| | | Elective | 19 |
| | Honours | Honours | 07 |
| | | Project | 01 |
| | | Total | 32 |
| | | General | 90 |
| | | Honours | 120 |

Total No. of Papers:

Total Credit Value:

9(a). B.COM: Honours Subjects offered

| Sl. No | Subject | Total Intake capacity |
|--------|------------|-----------------------|
| 1 | Accounting | 55 |
| 2 | Management | 30 |

- ❖ Total intake capacity is 100 seats out of which 10 seats are reserved for GC/SC/OBC/CBSE/Other boards and PwD, provided that the relevant documents from appropriate authorities are produced.

9(b). B.COM HONOURS PAPERS IN THE OPTIONAL GROUPS

| Semester | Accounting & Finance Group | Management Group |
|----------|---|---|
| 1 | BCAF-01 | BCM-01 |
| 2 | Financial Management BCAF-02 | Financial Management BCM-02 |
| 3 | Advance Financial Accounting BCAF-03 | Sales Management BCM-03 |
| 4 | Indirect Taxes BCAF-04 | Bank Management BCM-04 |
| 5. | Advanced Auditing BCAF-05 | Insurance Management BCM-05 |
| | Advanced Cost & Management Accounting BC-505 | Human Resource Management BC-505 |
| 6. | Project Planning & Control BCAF-06 | Project Planning & Control BCM-06 |
| | Project BC-605 Financial Market Operations | Project BC-605 Financial Market Operations |

NOTE:

1. Minimum Credit to be completed: 120 for Honours Students and 90 for Pass Students.
2. Minimum duration: 3 years (6 Semesters) and **Maximum duration : 5 years** (10 semesters) from the date of Admission.

CHOICE BASED CREDIT PAPER (CBCP) OFFERED IN 6TH SEMESTER

1. Consumer Protection Awareness - CPA-61
2. Human Rights - HR-63
3. Disaster Management - DM 64
4. Non Governmental Organisation Management - NGO-65
5. Entrepreneurship Development - ED- 66
6. Environmental Studies - EVS - II

10. FEE STRUCTURE FOR B.A. & B. COM. 1ST SEMESTER

| | | | | |
|-----|------------------------------------|---|-----|--------|
| 1. | Tuition Fee | - | Rs. | 500/- |
| 2. | Library Fee | - | Rs. | 500/- |
| 3. | Admission Fee | - | Rs. | 700/- |
| 4. | Library Development Fee | - | Rs. | 500/- |
| 5. | Internal Examination Fee | - | Rs. | 150/- |
| 6. | Session Fee | - | Rs. | 100/- |
| 7. | College Development Fee | - | Rs. | 800/- |
| 8. | Freshers Social | - | Rs. | 150/- |
| 9. | Students Union Fee | - | Rs. | 100/- |
| 10. | Identity Card | - | Rs. | 100/- |
| 11. | Games & Sports | - | Rs. | 150/- |
| 12. | College Magazine | - | Rs. | 150/- |
| 13. | Electricity | - | Rs. | 200/- |
| 14. | Water | - | Rs. | 100/- |
| 15. | Library Caution Money (Refundable) | - | Rs. | 1000/- |
| 16. | N. U. Regd. Fee | - | Rs. | 150/- |
| 17. | N.U. Enrolment | - | Rs. | 50/- |
| 18. | N.U Affiliation | - | Rs. | 150/- |
| 19. | Quality Assurance (IQAC) | - | Rs. | 200/- |

| | | | |
|--------------|---|------------|---------------|
| TOTAL | - | Rs. | 5750/- |
|--------------|---|------------|---------------|

| | | | |
|--|--|------------------|---------------|
| Uniform fee (Full set) both Boys & Girls, excluding sweater | | Rs. | 1450/- |
| | | Total Rs. | 7200/- |

11. GENERAL RULES & REGULATIONS

Students of Dimapur Government College are expected to be polite and positive in their behaviour and attitude to one and all within and outside the College. The College desires that the students nurture a quest for academic excellence, a love for hard work, team spirit and exhibit exemplary discipline and good conduct at all times during their stay in the College

- Students must be regular in attending their classes and maintain a minimum of 75 % attendance in all the subjects.
- The College authority does not accept any request for leave from the students. Requirements for leave has to be met from the 25 % relaxation in attendance as allowed.
- Any student found indulging in unfair means during examinations is liable for expulsion.
- **Use of tobacco products, alcohol, banned drugs and narcotic substances is strictly prohibited. Anyone found in College under the influence of such substance is liable to severe penalty which may include expulsion.**
- Students are not allowed to carry any weapons or harmful gadgets with them inside the College campus.
- Use of Cell phones inside the classrooms is strictly prohibited. If found in use, it shall be confiscated for the entire semester.
- No tribal student union or association shall be allowed to function without the prior approval of the College authority.
- As per the directive of the University Grants Commission, ragging is completely banned. Suitable action shall be initiated against defaulters.
- Students are to keep their class rooms clean. For any wilful damage to the College property, fines will be realised/recovered from the concerned student[s].
- Students are to carry their Identity Card with them at all times. The Card must be renewed at the start of subsequent semesters.
- Students without proper uniform will not be permitted to attend classes.
- Morning Assembly will be held every 2nd & 4th Monday. Attendance is compulsory for all students.
- Students who wish to avail **Transfer Certificate** have to submit an application addressed to the Principal along with no-dues and clearance certificate issued by the Librarian. A 'No Objection' letter has to be procured from the University for transfer to another institution and for which an acceptance form has to be signed by the accepting College authority.

12. HOUSE DIVISION:

Houses have been named after rivers from different parts of Nagaland. Representative of life, vitality, and timelessness, rivers are apt symbols that emphasize the continuity of academia. Any college activity or competition comes under the purview of the Houses.

Students, Teachers & Staff are permanently divided into four Houses:-

1. Dhansiri (Green),
2. Dikhu (Blue),
3. Doyang (Red)
4. Tizu (Yellow).

* New students will be allotted their respective houses at the time of admission.

13. COLLEGE UNIFORM:

Formal uniform for **Girls** : Mint/White salwar suit with white chunni and black sweater.

Formal uniform for **Boys** : Mint/White shirt, black trousers and black neck tie and black sweater.

Grey polo t-shirt for both boys and girls to be worn on Wednesdays and Saturdays.

Sports uniform (boys/girls) : Polo t-shirts of respective House.

*T-shirts to be worn with blue/black jeans.

*Sports uniform to be worn during Sports events.

*Uniforms are sourced from a single distributor. Information will be provided during admission.

14. EXAMINATION AND RELATED RULES

The examination process for all the six semesters shall consist of internal and external exams. The internal assessment is done within the College and the external exams conducted by the University. The duration of each semester will be a period of six (06) months. The semester break up shall be as follows:

| | | |
|-------------------|---------------------|---|
| May to October | Semester I, III, V | Both the internal assessments and end semester exams will be completed within this time frame for respective semesters. |
| November to April | Semester II, IV, VI | |

- a) **Marks Weightage:** Internal assessment is done for all the papers and carries 30 marks. The end term exams are conducted for 70 marks. Total marks 100. To pass, a student has to score a minimum of 45 % marks in both internal and external exams in all the papers.

The table below represents the details.

| Internal Assessment | Marks break up | External/End Semester Exams | Marks break up | Minimum marks to be scored |
|---------------------|----------------|-----------------------------|----------------|----------------------------------|
| GENERAL | | | | |
| Oratory Skills | 10 | Objective Section | 25 | Internal exams 13.5 out of 30 |
| Written Assignments | 10 | | | |
| Class Tests | 10 | | | |
| | | Descriptive | 45 | External exams 31.5 out of 70 |
| HONOURS | | | | |
| Oratory Skills | 10 | Objective Section | Nil | Internal exams 13.5 out of 30 |
| Written Assignments | 10 | | | |
| Class Tests | 10 | | | |
| | | Descriptive | 70 | External exams 31.5 out of 70 |

An Honours student will be required to secure 55 % marks to pass out with Honours degree.

b) Grading system: A Seven Point Grading System is followed while converting the overall marks obtained by the students in the respective course.

| GRADE | GRADE RANGE MARKS | GRADE POINTS |
|-------|----------------------|--------------|
| O | 80 and above | 7 |
| A | 70 to 79.99 | 6 |
| B | 60 to 69.99 | 5 |
| C | 55 to 59.99 | 4 |
| D | 50 to 54.99 | 3 |
| E | 45 to 49.99 | 2 |
| F | Less than 44.99 | 1 |

c) Eligibility for Writing End Semester Exams

- i. A student must score a minimum of 13.5 marks in each paper in the internal assessments.
- ii. A student should have 75 percent attendance in each paper to be eligible to fill the end semester exam form.

- d) **Promotion-Admission to Subsequent Semesters:** A student will be promoted to the next semester provided he/she has passed in all the papers of the previous semester. Further, students having a backlog of maximum two (02) papers are also considered for promotion and admission in the subsequent semester on the condition that backlog papers are cleared in the next corresponding semester.

| Backlog papers and time duration for clearing | | |
|---|---|---|
| 1 st semester backlog papers to be cleared by 3 rd semester | 2 nd semester backlog papers to be cleared by 4 th semester | 3 rd semester backlog papers to be cleared by 5 th semester |
| Backlog paper(s) of 5 th and 6 th semester need to be cleared during subsequent examinations for these semesters within 10 semesters (5 years). | | |

- e) **Improvement Exam:** If a student wishes to improve his/her marks, he/she can exercise this option within the 10 semesters i.e., within a period of **05 Academic years**. Students can take benefit of this option by surrendering their previous mark sheet. In case the student fails to score a higher mark in the improvement exam the marks secured in the previous exam will be reflected in the mark sheet.
- f) **Dropping Honours Paper:** A student, who has opted for BA/ B.Com Honours Programme but wishing to discontinue Honours option subsequently, can drop their Honours on completion of **1st Semester** only. To do so, students are required to write an application expressing their desire to **drop Honours** and instead pursue BA/ B.Com Pass course. The application must be submitted at the time of admission to 2nd Semester and **not after** the admission.

15. LIBRARY

The College library has a sizeable collection of general and reference books. The Library is automated and all the books are barcoded. The institution also subscribes to select periodicals, magazines and a few multi- disciplinary journals. At present, the library has around 7300 books and 15 print journals; it is committed to further enriching the collection yearly. The library remains open on all working days between 9:30 a.m. to 4:00 p.m. Library membership is open to all the students enrolled, faculty and non-teaching staff of the College.

a) Issue of Books

| Members | No. of Cards | No. of Volumes | Loan period | Caution Deposit |
|--------------------|--------------|----------------|-------------|-----------------|
| Faculty | 1 | 5 | 30 days | |
| Students | | | | |
| • Honours | 1 | 2 | 7 days | Rs. 1000.00 |
| • General | 1 | 1 | | |
| Non-teaching staff | 1 | 3 | 30 days | |

b) Loss of Card/Books: Loss of library card must be reported to the Librarian. On receipt of the written explanation, the Librarian will issue a duplicate card after realization of the prescribed charges. In the event of loss of books, double the cost of the book will be realized from the borrower if he/she is unable to replace the same. Disciplinary action will also be initiated for any mutilation or defacement of books.

c) Library Card: At the time of admission, each student is issued a digitised library card which will be valid till their final semester.

d) Library Do's and Dont's

- Students are required to return the borrowed books before the commencement of semester exams. In the event of failure to do so, their results shall be withheld.
- Personal belongings of any kind should not be carried inside the library. They are to be left in the shelves/racks provided in the entrance of the library.
- Usage of any type of tobacco products, carrying of snacks inside the library is prohibited.
- Books, periodicals, magazines taken from the shelves for reading inside the library should be left on the tables. The library staff will place them back in the respective section.
- Members intending to terminate their membership will have to surrender their cards and return the books. The Librarian will issue a No Objection Certificate/No Dues Certificate which can be produced to seek refund of the caution money from the Accounts Section.
- The Librarian has the authority to refuse the issue of a book or recall a book issued if it is considered necessary in the interest of the institution.

e) Other Facilities:

- Internet facility is provided in the library and students can access the facility for availing e-resources and other web based information.
- Photostat facility is also available in the library. These can be availed on payment as it is a pay and use facility.
- Teachers submit **Teaching plans** at the beginning of every semester. A separate pro forma has been prescribed for this to highlight weekly topics, teaching hours, and distribution of syllabi with regard to individual teachers. These are available at the college library for students to consult so that they have a fair idea of what to expect in each academic session.
- The library is under CCTV surveillance.

16. STUDENTS' COUNCIL

Each student of the College is a member of Dimapur Government College Students Council (DGCSC). The office bearers of the Students' Council are elected from amongst the Class Representatives. The Class Representatives are directly elected by the students. A Student advisory body comprising of faculty members guide and advise the Students' Council on various issues and activities related to it.

The Office Bearers of DGCSC

- | | |
|---|----------------------------|
| i. President | Principal, Ex-Officio |
| ii. Vice-President | Nominated by the President |
| iii. General Secretary | |
| iv. Asst. General Secretary | |
| v. Games and Sports Secretary | |
| vi. Asst. Games and Sports Secretary | |
| vii. Women Co-ordinator | |
| viii. Literary Secretary | |
| ix. Asst. Literary Secretary | |
| x. Cultural Secretary | |
| xi. Girls common room Secretary | |
| xii. Boys common room Secretary | |
| xiii. Information and Publicity Secretary | |
| xiv. Representatives to ANCSU | |
| xv. Representatives to DNSU | |

* The tenure of the office bearers is for a period of one year

17. ACADEMIC AWARDS

The college has instituted various awards for meritorious students.

A. Presented annually, the students who secure the highest overall percentage in the Final Examinations (6th Semester) conducted by Nagaland University are felicitated under the following heads :

• ***DR. HOKISHE SEMA AWARD FOR ACADEMIC EXCELLENCE*** in the Arts Stream. Instituted on 20th August, 2014, the award is sponsored by Captain Hekiye Chishi and family to honour the memory of their father Dr Hokishe Sema, former Chief Minister of Nagaland and former Governor of Himachal Pradesh. It carries a citation and a cash prize of Rs. 10,000/-.

• ***L.T. YEPTHOMI AWARD FOR ACADEMIC EXCELLENCE*** in the Commerce Stream. The award is named after Mrs. Luxmi T. Yepthomi, Associate Professor and former Head, Department of English, and also recipient of the "Best Teacher Award" (2009) presented by the Department of Higher Education, Government of Nagaland. The award has been sponsored by her family since 2010. It carries a citation and a cash prize of Rs. 10,000/-.

B. Award for Subject Toppers :

• ***POLITICAL SCIENCE (Since 2015)***

To encourage Political Science Students, the Department awards certificates of commendation along with cash of Rs. 2000/- for 2nd, 4th semester (General & Honours) Students and Rs. 3000/- for 6th semester (General & Honours) Students.

• ***ENGLISH HONOURS (Since 2016)***

The Department of English awards the Topper in English Honours 6th Semester with a citation and cash of Rs. 7000/-

• ***EDUCATION HONOURS (Since 2017)***

The Department of Education awards the Topper in Education Honours 6th semester (securing a minimum of 60 %) with a citation and cash of Rs. 5000/-

• ***ECONOMICS HONOURS (Since 2017)***

The Department of Economics awards the Topper in Economics Honours 6th semester with a citation and cash of Rs. 5000/-

• ***HISTORY HONOURS (Since 2019)***

The Department of History awards the Topper in History Honours 6th Semester with a citation and cash of Rs. 4000/-

18. MERIT & POST MATRIC SCHOLARSHIPS / STIPEND

a) Government Scholarship :

The Government of Nagaland awards Merit scholarships to ST students who secure 75% marks and above in the HSSLC examination. Post-matric scholarship is also available for SC/ST students in the college. Grants are credited directly to applicants' bank accounts.

b) Students' Welfare Fund : Stipend

The College has set up a Students' Welfare Fund in 2014 to support underprivileged and deserving students with a monthly stipend. Application for stipend may be addressed to the college Principal and submitted to the Convenor, Students' Welfare Fund Committee.

19. CO-CURRICULAR & EXTRA CURRICULAR ACTIVITIES

Students are required to opt for one co-curricular activity at the time of admission

a) CO-CURRICULAR ACTIVITIES

i. Literati Club: Initiated by the Department of English, the Club came into being in 2011. It provides a platform for students to be groomed in creativity and to display their literary skills. Each year, on the 11th of November, to commemorate the National Literary Day, the Club organizes the Annual Literary Day of DGC. Competitions in creative writing, quiz, extempore, debates, declamation, etc. are organized for students on this day. The Literati Club includes all members of the Department of English, the Literary Secretary and any student who enrolls in the Honours programme in English. However, membership is also open to all students.

ii. Performing and Fine Arts Club: The club organizes drama, painting, photography and Fine Arts competitions and Music classes at subsidized fees. Students who wish to enrol in the club can contact the convenor.

iii. Eco and Beautification Club: This club, set up in 2013, provides scope for Eco lovers to undertake Eco-related programmes in the College campus and the neighbourhood. The objective is to involve students and teachers towards creating an aesthetic and eco-friendly campus. 5th June, World Environment Day, is observed as the official Green Day for this Club.

iv. National Cadet Corps: The NCC unit in the College activated in 1989, includes both Boys & Girls wings. Students can volunteer for membership. The College encourages its NCC members to take part in various National and State level camps. The NCC wing is looked after by Teachers designated as Associate NCC Officer (ANO) or Caretaker Officer (CTO). NCC students are encouraged to appear for NCC 'B' and 'C' certificate so as to find employment opportunities in the Armed forces and various Law Enforcement Agencies.

v. National Service Scheme & Red Ribbon Club: The College has an NSS unit for students to participate in various voluntary social service and community building activities. From time to time, various on/off campus programmes are organized. The Red Ribbon Club functions in line with the national mandate of creating awareness among student community on issues such as blood donations, HIV/AIDS, general sensitivity to be exhibited towards people living with HIV, among others. The Club organizes in-campus blood donation camps and maintains a data base of donors who can be approached in times of emergencies. The NSS unit in the College functions under the supervision of faculty members designated as programme officers.

b) EXTRA-CURRICULAR ACTIVITIES

i. Evangelical Union Fellowship: The EU is an interdenominational congregation. The College through EU fellowship supports students to engage in spiritual and moral growth. EU membership is open to all and it meets twice a week (Tuesday & Fridays). The EU conducts Fellowships, Prayer meets, retreats, camps etc.

ii. College Magazine: The College publishes an annual magazine, *Pursuit*, for each academic session. Teachers and students are encouraged to publish their articles and literary works in the magazine for the benefit of various sections of readers.

iii. Wall Magazine : The College encourages creativity among students through the wall magazine. Students can display their literary skill, paintings, collage etc., in the wall magazines.

iv. Games and Sports: The College Sports Week is organized annually. Various games, track and field events are hosted. Students are encouraged to participate in the various sporting events based on their natural talents. Friendly matches, tournaments with other teams are also encouraged.

20. FACILITIES

a) Indira Gandhi National Open University: The University is an apex Institution of Higher Education in the Country. It offers various Post Graduates, Under Graduate, Diploma and Certificate programmes under Open & Distance Learning (ODL) mode. An IGNOU study center functions in the College since 1993. The programme fees are nominal and the College encourages the students to pursue Certificate & Diploma programmes that would further enrich their academic qualifications in addition to the regular programmes pursued.

b) Computer Lab: The Computer Lab in the College was opened in 2012 to offer proficiency programmes in Information Technology. Interested students can approach the center in-charge for enrolling for Basic Programmes that are offered at subsidized rates.

c) Canteen: For the benefit of the students and staff, hygienic refreshment facilities are provided in the canteen at affordable rates. The canteen is open on all working days. Consumption of any intoxicants is strictly prohibited in the canteen.

d) Smart Room: A multipurpose room equipped with the required teaching and audio visual aid is available for the benefit of all concerned. Seminars, Workshops, lecture sessions are hosted in the room.

e) ICT- enabled classrooms are provided for both Arts and Commerce classes.

f) Wi-Fi Facility in the Campus: The facility now operationalized supports access to e-resources and net facility in the campus. Students and staff can register themselves and avail Wi-Fi facility.]

g) MI Room: The college has a medical inspection room with adequate facilities for medical emergencies.

Touch-free hand sanitizer dispensers have also been installed at several points in the campus.

h) Pad-Vending Machine: To further encourage a women-friendly environment in the campus, the college has installed a sanitary pad vending machine in a separate washroom.

i) Drinking Water : Safe drinking water is available in the campus. Students may kindly note that the water coolers and water ATM may be handled with care.

j) Grievance Redressal Cell : Grievance redressal boxes are placed in the corridor. Students may drop their suggestions/ideas/grievances in the box with names and roll numbers. Students confidentiality will be maintained.

k) Power Backup : The College provides 24 hours power back-up facility. However, students may kindly ensure that light switches are turned off when not required, to conserve energy.

l) Auditorium : Students have access to both indoor and outdoor sports complex for their recreation and sports related events. For any query, students may contact the Sports Committee.

m) The College is under CCTV surveillance.

21. COMMUNITY COLLEGE

Community College is a UGC initiative to facilitate vocational courses along with conventional programmes. It offers high end curricular programmes in the field of Hospitality & Tourism Management. It aims to provide skill development programme and to create industry fit skilled workforce. The course is affiliated to the Nagaland University.

a. Courses Offered

Diploma in Hospitality & Tourism Management as approved by the UGC. It is a one year course divided into two Semesters.

b. Eligibility Criteria

10+2 or equivalent examination.

c. Admission Procedure

Students will be selected on first come first basis as seats are limited.

d. Duration

The course duration is of twelve (12) months divided into two semesters.

e. Placement

The Community College makes necessary arrangements for the placement of the students upon completion of the Diploma course. The final placement depends on the academic and internship performance of the Students. The College has enjoyed great success in the placement of its students in various fields of the Hospitality and Management Industry.

f. Subjects Offered

- i. Fundamentals of Hospitality and Tourism Management
- ii. Accommodation Operations (Housekeeping)
- iii. Hotel Operations Management
- iv. Hospitality and Tourism Marketing
- v. Food and Beverage Operation Management
- vi. Basics in Financial Accounting
- vii. Personality Development
- viii. Communicative English

g. Rules and Regulations

- i. A minimum of 75% attendance is required in all classes. Anyone who fails to adhere to this shall not be permitted to take the examination.
- ii. Attendance to internal test is compulsory and leave/absence shall not be entertained.
- iii. Any student remaining absent for more than 15 days without prior permission shall be deemed to have dropped out and his/her name will be removed from the roll.
- iv. A student can avail leave only with prior sanction from the concerned HoD / Principal. When leave is availed for unforeseen / inevitable reasons, the leave application must be made available on returning from leave to the HoD / Principal.

h. Dress Code

- i. All students in the campus shall wear clean and appropriate attire. Decent footwear is compulsory.
- ii. Students should always carry their college identity card whenever in college or while representing the college at any other place.
- iii. Students should come in formal attire on Wednesdays and Fridays.

i. Faculty

| Name | Designation | Educational Qualification |
|----------------------|--------------|---|
| Chumren Ezung | Co-ordinator | B.A. (Hospitality Industry Management) |
| Mathury Henry | Faculty | MBA in Hotel Management |
| Rupa Dutta | Faculty | M.A. (Comparative Literature) |
| Ikavi Zhimomi | Faculty | B.Sc (HMCTT) |

22. DGC-RUSA PROGRAMME ON FLORICULTURE

Keeping in mind the vision of the Ministry of Human Resource Development to create a technical work force in the country, the College has introduced a certificate course on Floriculture under the flagship programme of Rashtriya Uchchar Shiksha Abhiyan (RUSA) w.e.f. June 2016. This includes both theory and practical sessions and also study tours/field trips in order to enhance the skills of learners.

- a. Eligibility : 10+2 or equivalent (Presently offered to B.A. & B.Com 4th Semester Students)
- b. Admission procedure : First come first basis.
- c. Duration of the course : 6 months.
- d. Subjects offered :
 - 1. Floriculture - I FL-101
 - 2. Floriculture - II FL-102
 - 3. Landscape Gardening - FL-103
- e. Faculty : M Jangyukala

23. COMMITTEES/CELLS :

| Sl.No. | Committee | Name of Members |
|--------|--|--|
| 1. | Internal Quality Assurance Cell (IQAC) | <ol style="list-style-type: none"> 1. Principal (Chairperson) 2. Dr. Vitsosie Vupru (Co-ordinator) 3. Dr. Maongkala Longchar (Secretary) 4. Ms. Opangmenla (Treasurer) 5. Dr. Benjongkumba 6. Ms. Meripeni Ngully 7. Mr. Lhipe Naro 8. Mr. Neiketu Siam (Librarian) 9. Ms. Imkongmenla Longkumer 10 Vice Principal 11 Mr. Ashok Kumar Jain (SrHA) 12 Vice President, DGCSC (Students Representative) 13 Mr. K. Temjen Jamir (Alumni) 14 Mr. Geoffrey Yaden 15. Mr. Basu Damani 16. Nodal Officer (Dte. Of Hr. Edu) |
| 2. | DGC RUSA Monitoring Cell (DRMC) | <ol style="list-style-type: none"> 1. Principal (Convenor) 2. Mr. Khrieo Rutsa (Co-ordinator) 3. Ms. Neisenuo Apon Rengma 4. Dr. Maongkala Longchar 5. Ms. Mithu Longkumer 6. Ms. Purtila 7. Ms. Opangmenla 8. Ms. Nungshijungla Longchar 9. Mr. Lekokonen 10. Mr. Ashok Kumar Jain (SrHA) |
| 3. | Girls Hostel Management Committee (GHMC) | <ol style="list-style-type: none"> 1. Ms. Diethoseu Mepfhuo (Convenor) 2. Ms. Lily Rino 3. Ms. Nungshijungla Longchar 4. Ms. Bokali Kibami |

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| | | 5. Dr. Yelhi Vero 6. Hostel Prefect/Asstt Prefect |
| 4. | Boys Hostel Management Committee (BHMC) | 1. Dr. Vinyuhu Lhoungu (Convenor) 2. Mr. Lekokonen 3. Mr. Lhipe Naro 4. Dr. Hare Krushna Parhi 5. Hostel Prefect/Asstt Prefect |
| 5. | Community College Managing Board | 1. Principal (Convenor) 2. Dr. T. Jamedi Longkumer (Co-ordinator) 3. Ms. Keweu Vupru 4. Ms. Purtila 5. Mr. E.L. Kikon 6. Mr. Ashok Kumar Jain (SrHA) |
| 6. | Library Advisory Committee (LAC) (CCMB) | 1. Principal (Convenor) 2. Mr. Neiketu Siam (Librarian) 3. Vice Principal 4. Dr. Yelhi Vero 5. Ms. Anungla Aier 6. Ms. Khrienuo |
| 7. | Admission Committee (AdC) | 1. Principal (Convenor) 2. All HoDs |
| 8. | Election Committee (EC) | 1. Vice Principal (Convenor) |
| 9. | Alumni Committee (AC) | 1. Ms. Limanaro Amer (Convenor) 2. Ms. Diethoseu Mepfhuo 3. Ms. Lily Rino 4. Ms. Opangmenla 5. Dr. Asangba Tzudir 6. Ms. Puli I. Chishi 7. Mr. Ikiho (LDA) |
| 10. | Parent Teacher Association (PTA) | 1. Ms. Keweu Vupru (Convenor) 2. Ms. Sashirenla Ozukum 3. Mr. Khrieo Rutsa |

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| | | <ol style="list-style-type: none"> 3. Ms. Asenla T. Longkumer 4. Dr. Hannah Tia 5. Mr. E.L. Kikon 6. Mr. K. Yanger (UDA) |
| 11 | Mentoring Committee (MC) | <ol style="list-style-type: none"> 1. Ms. N. Sentinungla Pongen (Convenor) 2. Ms. Pudezono Tase Rose 3. Ms. Limanaro Amer 4. Mr. P. Supong Jamir 5. Ms. Vivi Swu 6. Mr. Bendangzulu (LDA) |
| 12. | Common Room In-Charges (CRI) | <ol style="list-style-type: none"> 1. Mr. Kereivilie Kire –Boys CR 2. Ms. Rukuoviu –Girls CR 3. Boys CR Secretary 4. Girls CR Secretary |
| 13. | Students' Advisory Committee (SAdC) <i>(Also to look after Anti Tobacco Cell.)</i> | <ol style="list-style-type: none"> 1. Mr. Lhipe Naro (Convenor) 2. Ms. Anungla Aier 3. Ms. Sedevino 4. Dr. Vitsosie Vupru 5. Ms. N. Sentinungla Pongen |
| 14. | Students Assessment Committee (SAC) | <ol style="list-style-type: none"> 1. Dr.T. Jamedi Longkumer (Convenor) 2. Dr. Hannah Tia 3. Ms Puli I. Chishi 4. Ms. Vipinuo Kehie 5. Ms Imkongmenla Longkumer |
| 15. | Students' Welfare Committee (SWC) | <ol style="list-style-type: none"> 1. Ms. Khrienuo (Convenor) 2. Ms. Bokali Kibami 3. Ms. Imtikokla Ozukum 4. Ms. Purtila 5. Ms. Nukshisangla Lemtur 6. Mr. P. Supong Jamir |
| 16. | Remedial and Coaching Cell (RCC) | <ol style="list-style-type: none"> 1. Dr. Hare Krushna Parhi (Convenor) 2. Ms. Buno Angami 3. Ms. Sedevino 4. Ms. Rebainla 5. Ms. Nukshisangla Lemtur |

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| 17. Career Counseling & Placement Cell (CCPC) | <ol style="list-style-type: none"> 1. Mr. Temjenmeren (Convenor) 2. Dr. Vinyuhu Lhoungu 3. Ms. Rebainla 4. Ms. Ningshijungla Longchar 5. Ms. Asenla T. Longkumer 6. Dr. Hare Krushna Parhi 7. Ms. Rukuoviu 8. Mr. Biswajit Sarkar |
| 18. Sports Committee (SC) | <ol style="list-style-type: none"> 1. Dr. Benjongkumba (Convenor) 2. Mr. M. Angami 3. Mr. Lekokonen Longkumer 4. Ms. Sashirenla Ozukum 5. Ms. Neisenuo Apon Rengma 6. Ms. Selina Walling 7. Mr. Kereivilie Kire 8. Ms. Shuiching Konyak 9. Ms. Sentinungla Pongen 10. Ms. Imtikokla Ozukum |
| 19. Information & Communication Technology Committee (ICTC) | <ol style="list-style-type: none"> 1. Mr. E.L. Kikon (Convenor) 2. Mr. Meren Jamir 3. Ms. Puli I. Chishi 4. Mr. Ashok Kumar Jain (SrHA) 5. Ms. L. Meyila Longchr (LDA) |
| 20. Research Committee (RC) | <ol style="list-style-type: none"> 1. Dr. Yelhi Vero (Convenor) 2. Dr. Asangba Tzudir (Secretary) 3. Dr. T. Jamedi Longkumer 4. Dr. Benjongkumba 5. Ms. Vivi Swu 6. Ms. Herali Achumi 7. Ms. Imkongmenla Longkumer |
| 21. Magazine & Handbook Committee (MHC) | <ol style="list-style-type: none"> 1. Ms. Imtikokla Ozukum (Convenor) 2. Ms. Alemtula 3. Ms. I. Suzzana Yaden 4. Ms. Nukshisangla Lemtur 5. Ms. Rukuoviu |

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| | | 6. Mr. Lekokonen 7. Mr. Meren Jamir 8. Literary Secretary DGCSC |
| 22. | Curriculum Committee (CmC) | 1. Ms. Meripeni Ngully (Convenor) 2. Ms. Sedevino 3. Dr. T. Jamedi Longkumer 4. Ms. Diethoseu Mepfhuo 5. Ms. Selina Walling 6. Mr. M. Angami |
| 23. | Publicity & Media Cell (PMC) | 1. Ms. A Sentiyula (Convenor) 2. Ms. Alemtula 3. Ms. Neisenuo Apon Rengma 4. Mr. Lekokonen 5. Dr. Asangba Tzudir 6. Ms. Herali Achumi 7. Students Information & Publicity Secy |
| 24. | Disaster Management Committee (DMC) | 1. Mr. Biswajit Sarkar (Convenor) 2. Mr. Temjenmeren 3. Ms. Sashirenla Ozukum 4. Ms. Selina Walling 5. Ms. Ajungla Longkumer (LDA) 6. Mr. Tinuwangshi Jamir (LDA) |
| 25. | Reception & Hospitality Committee (RHC) | 1. Ms. Lily Rino (Convenor) 2. Ms. Limanaro Amer 3. Ms. N. Sentinungla Pongen 4. Ms. Shuiching Konyak 5. Ms. Vipinuo Kehie 6. Ms. Asenla T. Longkumer 7. Community College Faculty |
| 26. | Infrastructure Development Committee (IDC) | 1. Principal (Convenor) 2. Dr. Vinyuhu Lhoungu 3. Mr. Y. Thangsoi 4. Dr. Asangba Tzudir 5. Mr. P. Supong Jamir 6. Ms. Imkongmenla Longkumer |

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| 27. | College Uniform Compliance Committee | <ol style="list-style-type: none"> 1. Ms. Lily Rino (Convenor) 2. Ms. Pudezono Tase Rose 3. Mr. Y. Thangsoi 4. Dr. Hannah Tia |
| 28. | Event Management Committee (EMC) (CUCC) | <ol style="list-style-type: none"> 1. Convenor – Principal 2. Co-ordinator – Ms. Meripeni Ngully 3. Physical Arrangements : i/c Mr. Temjenmeren, Dr. Benjongkumba, K. Yanger, Ikiho 4. ICT Arrangement: i/c Mr. Meren Jamir 5. Programme/Invitation & Flex Printing: i/c Dr. Maongkala Longchar 6. Decorations: i/c Ms. Opangmenla & Ms. Keweu Vupru 7. Bouquet/Presentations: i/c Ms. Watisenla 8. Refreshments: i/c Ms. Mithu & Ms Limanaro 9. Media: i/c Ms. A. Sentiyula 10. Overall Supervision: Students Advisory Committee |
| 29. | Tender & Purchase Committee (TPC) | <ol style="list-style-type: none"> 1. Principal (Convenor) 2. Dr. Vitsosie Vupru 3. Mr. Y. Thangsoi 4. Mr. Biswajit Sarkar |
| 30. | Canteen Management Committee (CMC) | <ol style="list-style-type: none"> 1. Ms. Mithu Longkumer (Convenor) 2. Ms. Vipinuo Kehie 3. Ms. Moamongla Aier 4. Ms. Herali Achumi 5. Ms. Khrienuo |
| 31. | Internal Committee for Protection of Women (ICPW) and Internal Compliant Committee (ICC) | <ol style="list-style-type: none"> 1. Ms Buno Angami (Convenor) 2. Dr. Hare Krushna Parhi 3. Ms. Nukshisangla Lemtur 4. Students Woman Co-ordinator |

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| 32. | Internal Committee for Persons with Disabilities (ICPD) | <ol style="list-style-type: none"> 1. Ms. Purtila (Convenor) 2. Mr. Lhipe Naro 3. Dr. Hannah Tia 4. Ms. Rukuoviu |
| 33. | Jal Shakti Team (JST) | <ol style="list-style-type: none"> 1. Mr. Supong Jamir (Convenor) 2. Mr. Khrieo Rutsa 3. Ms. Imkongmenla Longkumer 4. Ms. Selina Walling 5. Mr. Kereivilie Kire |
| 34 | Internal Audit Committee (IAC) | <ol style="list-style-type: none"> 1. Ms. Pudezono Tase Rose (Convenor) 2. Dr. Vinyuhu Lhoungu 3. Mr. Biswajit Sarkar |
| 35 | Anti Ragging Cell (ARC) | <ol style="list-style-type: none"> 1. Ms. Puli I. Chishil (Convenor) 2. Ms. Imtikokla Ozukum 3. Ms. I. Suzzana Yaden 4. Mr. Ashok Kumar Jain (Sr.HA) |
| 36 | Grievances Redressal Cell (GRC) | <ol style="list-style-type: none"> 1. Principal (Convenor) 2. Vice Principal 3. Sr.HA |
| EXTRA CURRICULAR STUDENTS CLUBS IN-CHARGES | | |
| 1. | Eco & Beautification Club (EBC) | <ol style="list-style-type: none"> 1. Ms. Moamongla Aier (Convenor) 2. Ms. Watisenla 3. Dr. Benjongkumba 4. Ms. Anungla Aier 5. Ms. Vivi Swu 6. Ms. Buno Angami 7. Mr. Ikiho (LDA) 8. Malis 9. Mr & Miss Freshers |
| 2. | Literati Club (LC) | English Department Students Literacy Secy |
| 3. | Performing & Fine Arts Club (PFAC) | <ol style="list-style-type: none"> 1. Ms. I. Suzzana Yaden (Convenor) 2. Ms. Mithu Longkumer 3. Ms. Shuiching Konyak 4. Ms. Puli I. Chishi |

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| | | 5. Ms. Selina Walling |
| 4. | NSS & Red Ribbon Club (NSS/RRC) | 1. Mr. M. Angami (Convenor) 2. Mr. Meren Jamir 3. Ms. Neisenuo Apon Rengma |
| 5. | National Cadet Corps (NCC) | 1. Ms. Watisenla (ANO) 2. Mr. E.L. Kikon (ANO) |
| 4. | Cultural Club (CIC) | 1. President, DGCSC (Convenor) 2. Cultural Secy, DGCSC (Secretary) 3. Vice President, DGCSC 4. Women Coordinator, DGCSC 5. Ms. Meripeni Ngully 6. Ms. Bokali Kibami 7. Mr. Biswajit Sarkar 8. Mr. Meren Jamir 9. Ms. Herali Achumi 10. Ms. Sashirenla Ozukum |

24. ADMINISTRATION

| NAME | DESIGNATION | QUALIFICATION | RECOGNITION |
|------------------------|----------------|---------------|-------------|
| Dr. Moanochet Longchar | Principal | M.Sc, Ph.D | |
| Ms. Alemla Imsong | Vice-Principal | M.A. NEHU | |

25. FACULTY PROFILE

| DEPARTMENT OF ENGLISH | | | |
|---------------------------------|---------------------------|--|--|
| Ms. Mithu Longkumer | Associate Professor & HoD | M.A. Poona University | |
| Ms. I. Suzzana Yaden | Assistant Professor | M.A. NEHU | |
| Ms. Alemtula | Assistant Professor | M.A. NEHU | |
| Ms. A. Sentiylula | Assistant Professor | M.A. NEHU, NET 1998 | |
| Ms. Shuiching Konyak | Assistant Professor | M.A. NEHU | |
| Ms. Watisenla | Assistant Professor | M.A. Pune University | |
| Dr. Maongkala Longchar | Assistant Professor | M.A. NEHU, NET 2006 Ph.D. NU | |
| DEPARTMENT OF POLITICAL SCIENCE | | | |
| Ms. Khrienuo Angami | Associate Professor & HoD | M.A./ M.Phil. NEHU | |
| Ms. Sedevino | Associate Professor | M.A. M.Phil. JNU | |
| Ms. Moamongla Aier | Assistant Professor | M.A. NEHU | |
| Ms. Purtila | Assistant Professor | M.A. NEHU | |
| Ms. Bokali Kibami | Assistant Professor | M.A. JMI | |
| DEPARTMENT OF ECONOMICS | | | |
| Ms. Kezhaleu Hesso | Associate Professor & HoD | M.A. Poona University | |
| Ms. Anungla Aier | Assistant Professor | M.A. NEHU | |
| Dr. Vitosie Vupru | Assistant Professor | M.A. Gokhale Institute Pune University. NET1995, Ph.D NEHU | |
| Dr. Vinyuhu Lhoungu | Assistant Professor | M.A, Ph.D NEHU, NET1996 | |
| Ms. Pudezono Tase Rose | Associate Professor | M.A. NEHU, NET 1998 | |
| Ms. Imtikokla | Assistant Professor | M.A. SNDT Women's University, Mumbai. NET 2000 | |
| Dr. Yelhi Vero | Assistant Professor | M.A., Ph.D. NU NET 2004, B.Ed 2013 | |

DEPARTMENT OF HISTORY

| | | | |
|----------------------------|---------------------------|----------------------|--|
| Ms. Meripeni Ngully | Associate Professor & HoD | M.A. / M. Phil. JNU | |
| Ms. Lily Rino | Assistant Professor | M.A. NEHU | |
| Ms. Ningshijungla Longchar | Assistant Professor | M.A. NEHU | |
| Ms. Vivi Swu | Assistant Professor | M.A. NU, NET1999 | |
| Ms. Asenla T Longkumer | Assistant Professor | M.A. Pune University | |
| Ms. Neisenuo Apon Rengma | Assistant Professor | M.A. JNU, NET, 2018 | |
| Mr. P Supong Jamir | Assistant Professor | M.A. NEHU | |

DEPARTMENT OF EDUCATION

| | | | |
|------------------------|---------------------------|--------------------------------|--|
| Ms. Diethoseu Mepfhuo | Associate Professor & HoD | M.A. NEHU | |
| Mr. Khrieo Rutsa | Associate Professor | M.A. NEHU | |
| Ms. Limanaro Amer | Associate Professor | M.A. NEHU | |
| Ms. Keweu Vupru | Assistant Professor | M.A. NEHU | |
| Dr. Hare Krushna Parhi | Assistant Professor | M.A. NU M.Phil. BU Ph.D. SU | |
| Dr. Benjongkumba | Assistant Professor | M.A., Ph.D. NEHU NET 2000 | |
| Ms. Rebainla Ao | Associate Professor | M.A. NEHU | |

DEPARTMENT OF PHILOSOPHY

| | | | |
|---------------------------|---------------------------|---|--|
| Mr. Y. Thangsoi | Assistant Professor & HoD | M.A. NEHU | |
| Ms. N. Sentinungla Pongen | Associate Professor | M.A. NEHU | |
| Mr. Temjenmeren | Assistant Professor | M.A. NEHU | |
| Ms. Opangmenla | Assistant Professor | M.A. NEHU NET 2000 | |
| Dr. T. Jamedi Longkumer | Assistant Professor | M.A., Ph.D. NEHU NET 1998 | |
| Dr. Asangba Tzudir | Assistant Professor | M.A. Hyd. Central University, M Phil, Ph.D JNU. NET 2005 | |

DEPARTMENT OF TENYIDIE

| | | | |
|--------------------|---------------------------|---------|--|
| Ms. Buno Angami | Assistant Professor & HoD | M.A. NU | |
| Mr. Kerevilie Kire | Assistant Professor | M.A. NU | |
| Ms. Vipinuo Kihie | Assistant Professor | M.A. NU | |

DEPARTMENT OF SOCIOLOGY

| | | | |
|-----------------------|---------------------------|------------------------------|--|
| Mr. Lhipe Naro | Assistant Professor & HoD | M.A. / M.Phil. JNU, NET 1999 | |
| Dr. Hannah Tia | Assistant Professor | M.A., Ph.D. NEHU, NET 2006 | |
| Ms. Sashirenla Ozukum | Assistant Professor | M.A. NEHU B.Ed., NET 2014 | |
| Ms. Herali Achumi | Assistant Professor | M.A. NU, NET 2005 | |

DEPARTMENT OF PSYCHOLOGY

| | | | |
|--------------------|---------------------------|----------------------------|--|
| Ms. Puli L. Chishi | Assistant Professor & HoD | M.Sc. Bangalore University | |
| Ms. Rukuoviu | Assistant Professor | M.A. JMI, NET 2016 | |

DEPARTMENT OF ENVIRONMENTAL STUDIES

| | | | |
|--------------------|---------------------|----------------------------|--|
| Ms. Selina Walling | Assistant Professor | M.Sc. NEHU, NET, SLET 2019 | |
|--------------------|---------------------|----------------------------|--|

DEPARTMENT OF COMMERCE

| | | | |
|---|---------------------------|--|--|
| Mr. Biswajit Sarkar | Assistant Professor & HoD | M.Com. NU | |
| Mr. T. George Kire (on Deputation to NPSC) | Associate Professor | M. Com. NEHU | |
| Mr. Mezhuhoulie Angami | Assistant Professor | M.Com. NU | |
| Ms. Imkongmenla Longkumer | Assistant Professor | M.Com. GU, NET 2011 | |
| Mr. T. Zanthungo Ngullie (on study leave) | Assistant Professor | M.Com. NEHU NET 2011 | |
| Mr. E. Lichumthung Kikon | Assistant Professor | M.Com. Annamalai University LLB. DU | |
| Mr. Lekokonen Longkumer | Assistant Professor | M.Com. NU | |
| Ms. Nukshisangla Lemtur | Assistant Professor | M.Com. NU, B.Ed. NET 2017 | |
| Mr. Meren Jamir | Assistant Professor | M.Com. NU, NET 2017 | |

LIBRARY

| | | | |
|------------------|-----------|------------------------|--|
| Mr. Neiketu Siam | Librarian | M.LISc. NEHU, NET 2000 | |
|------------------|-----------|------------------------|--|

26. OFFICE - SECTIONS

| | | |
|----------------------------------|--------------------------|---------------------|
| Sr. Head Assistant | Mr. Ashok Kumar Jain | |
| Accounts Section | Mr. Longkumtoshi | UDA |
| Admission cum Exam Branch | Mr. K Yanger | UDA |
| | Mr. Tinuwangshi Jamir | LDA |
| | Ms. L. Ajungla Longkumer | LDA |
| | Mr. Bendangzulu | LDA |
| | Mr. Ikiho Sema | LDA |
| Scholarship Branch | Ms. Temsulila | LDA |
| IGNOU Study Centre | Mr. Khrieo Rutsa | Co-ordinator |
| | Mr. K. Yanger | Asst. Co-ordinator |

27. NON TEACHING STAFF

| | |
|--------------------------|-------------------|
| Mr. Ashok Kumar B.A. LLB | Sr. H.A |
| Mr. K. Yanger | UDA |
| Mr. S. Longkumtoshi Ao | UDA |
| Ms. L. Ajungla Longkumer | LDA |
| Mr. Ikiho Sema | LDA |
| Mr. Tinuwangshi Jamir | LDA |
| Mr. Bendangzulu | LDA |
| Ms. Ahoshi Sema | LDA |
| Ms. Meyila Longkumer | LDA |
| Ms. Temsulila | LDA |
| Ms. T. Narola | Stenographer |
| Ms. M. Narola | Typist |
| Ms. Etilemla | Typist |
| Mrs. Y Viliho Zumomi | Lab Assistant |
| Mr. Limakumzuk | Library Assistant |
| Mr. Inavi Sema | Store Keeper |
| Mr. Sentilemzung | Electrician |
| Mr. Takumeren | Driver |
| Mr. Moakaba | Bus Driver |
| Mr. T. Vikheto Sema | Bus Driver |
| Mr. Sashiwapang | Duftry |
| Ms. Asenla Aier | Peon |
| Ms. Temjenyuba | Peon |
| Ms. Temjentola | Peon |
| Mr. Temjenkaba | Peon |
| Mr. Zaremo Lotha | Peon |
| Mr. Tongpang Ao | Peon |
| Ms. Alemsola | Peon |
| Mr. Atou Rutsa | Peon |
| Ms. Imkumienla | Peon |
| Mr. Pangitsuba | Peon |

| | |
|---------------------------|-----------------------|
| Mr. Tinutongdang | Peon |
| Ms. Imtinenla | Peon |
| Ms. Temjensangla | Peon |
| Mr. Tinutemsu | Peon |
| Mr. Nungshinungsang | Machineman |
| Mr. Imsunungba | Groundsman |
| Mr. Khrusazo Venyu | Groundsman |
| Ms. Lanukala | Library Attendant |
| Mr. I. Yanger | Bus Conductor |
| Mr. Khakhu | Day Chowkidar |
| Mr. Elithung | Night Chowkidar |
| Mr. T. Yanger | Night Chowkidar |
| Mr. Akuto Sumi | Mali |
| Mr. Hukhai | Mali |
| Ms. Lipokinla | Sweeper |
| Ms. Nghelo Lotha | Sweeper |
| Ms. Taongmenla | Sweeper |
| Ms. Khekali | Sweeper |
| Ms. Imtinaro | Sweeper |
| Mr. Lanuchuba Ao | Peon |
| Ms. K. Piholi Sema | Peon |
| Mr. H. Pangtok Phom | Chowkidar cum Sweeper |
| Ms. Inotoli Hokiye Yeptho | Peon |
| Mr. Talitemjen | Peon |
| Mr. Nungsangyuba | Peon |
| GIRLS HOSTEL STAFF | |
| Ms. Wapanginla Imchen | Warden |
| Ms. Kezevino Koza | Cook |
| Ms. Vizokhono | Cook |
| Mr. Longsore | Chowkidar |
| Ms. Sedevinuo | Sweeper |



THE LOGO

- * The main body of the Logo with Five Pointed Heads signifies the human senses through which learning takes place.
- * Traditional Hut in the middle of the Logo stands for seat of knowledge or learning centre.
- * The Book stands as store house of knowledge and ideas.
- * The Quill and Ink pot signify skills to express, importantly writing, and the need of constant flow of creativity in the teaching-learning process.
- * The background of the Logo is Blue which signifies progress and development.
- * The Bands/Ribbons in Gold colour stands for excellence and merit.

PLEDGE

(Annexure-II)

I, Mr/Ms.....son/daughter
of.....having been
admitted into the.....Semester of Dimapur Government College,
Nagaland for the session 2020 - 2023 do hereby pledge to be a responsible student as is
expected of me. I shall abide by the rules and regulations of the College and for any act of
indiscipline on my part, I shall accept the disciplinary action meted out by the College authority.
As a student of the College, I shall attend my classes regularly and shall not misbehave with my
teachers and fellow students. I shall also refrain from any type of substance abuse. I also
concur to judiciously use the College facilities, properties made available for the benefit of the
student community and for any damage caused by me I agree to make good the loss suffered
by the institution.

(TO BE SUBMITTED ALONG WITH FORM)

.....

.....

Signature of the Guardian

Signature of the Student

Name.....

Name.....

Address

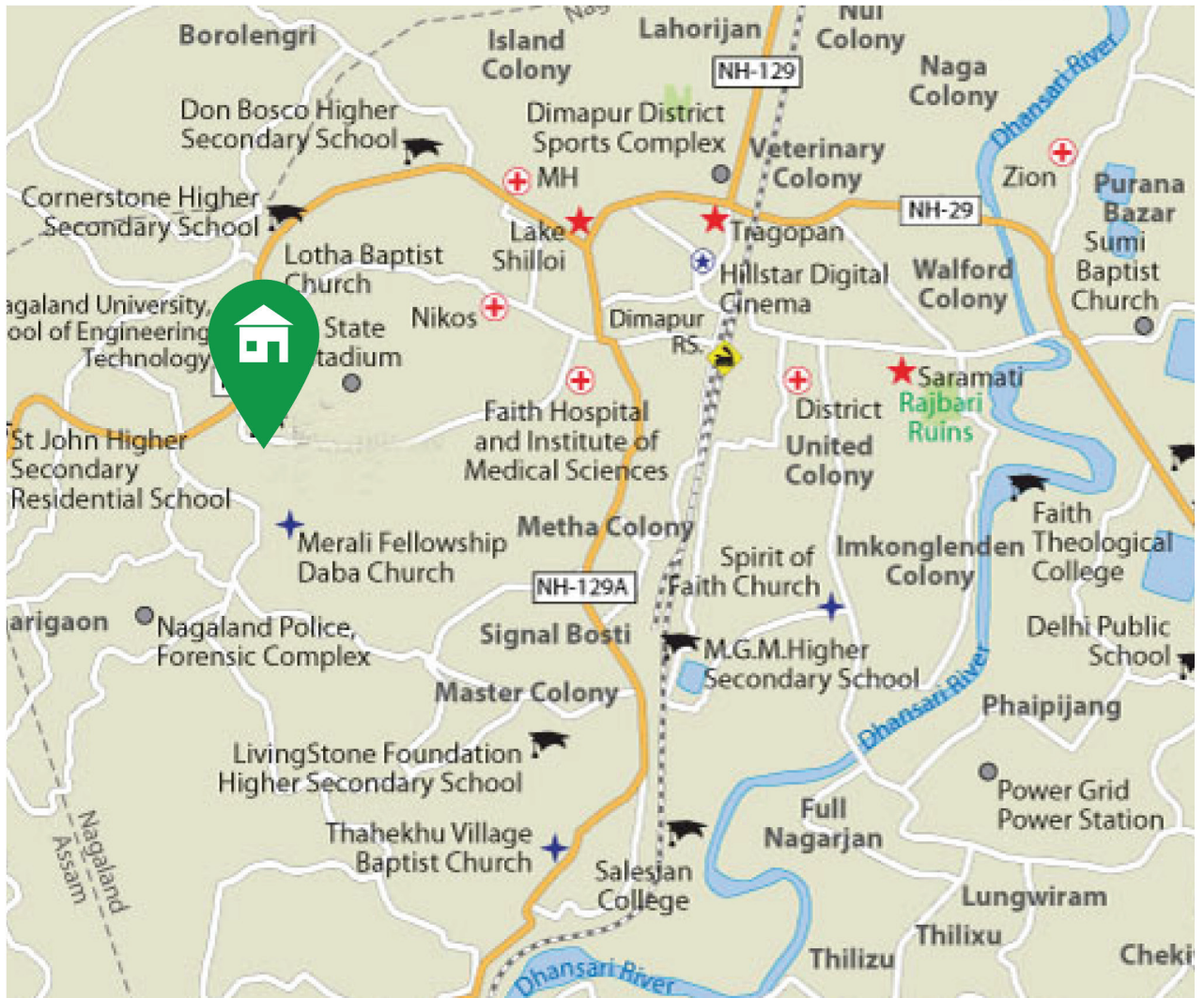
Class.....

.....

.....

Ph. No.....

Ph. No.....



DIMAPUR GOVERNMENT COLLEGE

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